

LAWRENCE COUNTY AIRPORT BOARD MEETING
January 16, 2014

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on January 16, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Michael Rath, Jim Seward and Randy Deibert.

MEMBERS ABSENT: Daryl Johnson, Don Aaker, and Brooks Hanna

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadrmas Lee and Jackson, and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved-Seconded to approve the minutes of December 12, 2013 (Deibert-Rath). Motion carried.

NEXT MEETING: The next meetings are scheduled for February 13 and March 13, 2014

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the monthly expenditures totaling \$5073.96 (Deibert-Rath). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek presented the monthly fuel sales and aircraft count. Ray also presented the requested yearly total for 2013, he could not present previous years as the numbers have been purged. He will have the yearly total from here on out. The NDB is waiting for the new chip to make it compatible with our system. The new radios are here but have not been installed yet.

AIRPORT DEVELOPMENT: Rod Senn reported that he has been working with the FAA Bi-Annual review of the approaches. He sent the survey crew out to mark it and will send the information to the FAA. They do not understand the hill is no longer there. He hopes this will quell their incessant requests. No work yet by Grimm's or Johner due to the weather.

LEGAL: Bruce reported the meeting with the city went well, no decision just discussions as this point. There will be several more meetings before any movement is proposed. Commission authorized the Board to advertise for bids and move the process forward for engineer's proposals

SIGN: Randy reported that the Committee will meet next week; members are Randy, Don and Jayna Watson from the City of Spearfish.

CONSULTING SERVICES CONTRACT: Moved and seconded to request from the Commission, approval to allow the Airport Board to seek Airport Capital Improvements Consultant Proposals, advertise and make a recommendation to the Commission. Several Board

Members will be present at the February 11 Commission meeting at 10:30 to answer any questions about the request (Rath-Deibert). Motion carried.

VISITOR COMMUNICATION: None

OFFICIAL COMMUNICATION: None

AIRPORT BOARD DISCUSSION: Daryl Johnson has been appointed to the Airport Board for 2014.

There being no further business, the meeting was adjourned.

APPROVED: _____ DATE: 2-13-2014_____

LAWRENCE COUNTY AIRPORT BOARD MEETING
February 13, 2014

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chairman Michael Rath at 1:00 p.m. on February 13, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Daryl Johnson, Don Aaker, Brooks Hanna, Michael Rath, Jim Seward and Randy Deibert.

MEMBERS ABSENT: Travis Lantis

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadmas Lee and Jackson, Terry Liddick and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved-Seconded to approve the minutes of January 16, 2014 (Seward-Hanna). Motion carried.

NEXT MEETING: The next meeting is scheduled for March 13, and April 11, 2014

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the monthly expenditures totaling \$6313.61 (Deibert-Aaker). Motion carried. Ray will look into the high Hangar 4 bill and report back to the Board next month.

AIRPORT DEVELOPMENT: Rod Senn reported that the approach issues have not been resolved. He thought the North end was done but now the FAA Charles Erickson out of Dallas has an issue with Whitewood Peak 6.9 miles from South the end of the runway. Ray has been in contact with Senator Thune's office to help resolve this issues as this has not been a problem when the approach plate had been published in 2011. The first approach survey took over 2 ½ years and \$120,000.00 to complete. Mr. Erickson is relatively new and he stated that the peak penetrates their 'trap' for the approach. There are several items on their theory that need to change such as the ¾ mile visibility should have been 1 mile. Ray and Rod are working to get this straightened out. The Airport Conference will be in Spearfish in March and they will address this there. Ray will be on a panel to present issues they are having and this will be a topic. When the Board meets the day prior to the conference this will also be addressed with the regional people.

A preconstruction meeting will be held with Johner this month. Rodd will send out an email with the time and date. Ray will be present. They are considering changing the computer equipment cabinet to a small building to better shield the equipment from weather. Johner feels this will not change costs.

AIRPORT MANAGERS REPORT: Ray Jilek presented the monthly fuel sales and aircraft count they are down due to the excessive cold. The insurance adjuster indicated that a new sign

would be allowable. Ray will get current costs from Flat Earth signs. The Board also discussed the adjusters assessment of hail damage to the buildings. They are very dissatisfied with the opinions on the correspondence and would like Daryl to present that to the Commissioners. Bruce put the topic on the Commission agenda for 9:45 February 25.

LEGAL: Bruce reported the Commission authorized the Board to advertise for bids and move the process forward for sengineers proposals

CONSULTING SERVICES CONTRACT: Randy reported that the Moved and seconded to request from the Commission approval to allow the Airport Board to seek Airport Capital Improvement Consultant proposals, advertise, review and make a recommendation to the Commission. Several Board members will be present at the February 11 Commission meeting at 10:30am to answer any questions about the request (Rath-Deibert). Motion carried.

VISITOR COMMUNICATION: None

OFFICIAL COMMUNICATION: None

AIRPORT BOARD DISCUSSION: Daryl Johnson has been appointed to the Airport Board for 2014.

There being no further business, the meeting was adjourned.

APPROVED: _____

DATE: 2-13-2014

LAWRENCE COUNTY AIRPORT BOARD MEETING
March 13, 2014

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chairman Michael Rath at 1:05 p.m. on March 13, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Don Aaker, Michael Rath, and Randy Deibert.

By Telephone: Brooks Hanna

MEMBERS ABSENT: Travis Lantis, Daryl Johnson and Jim Seward.

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Randall Rosenau; Ted Miller, BH Aero; Dave Lepine, Kadmas Lee and Jackson; and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved-Seconded to approve the minutes of February 13, 2014 (Deibert-Aaker). Roll call vote- Deibert-yay-Aaker-yay-Hanna-yay-Rath-yay Motion carried.

NEXT MEETING: The next meeting is scheduled for April 17, 2014.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the monthly expenditures totaling \$3732.16 (Aaker- Deibert). Roll call vote- Deibert-yay-Aaker-yay-Hanna-yay-Rath-yay. Motion carried.

Ray checked into the high electric bill on Hangar 4 from last month and it is correct due to the snowblower being plugged in. He is checking into the possibility that we could save money by going with the all electric rate. He will report back. Jim will only plug in the blower if the forecast is for a large amount of snow.

AIRPORT MANAGERS REPORT: Ray Jilek presented the monthly fuel sales and aircraft count, they are down due to the adverse cold weather. He attended the pre construction meeting with Johner. The company wanted to ensure the County Insurance Company is aware of the project start. Bruce will let the insurance company know. The FAA has removed the NOTAM on the obstructions. They are working through getting the approach plate changed to 3/4 of a mile instead of the current incorrect 1/2 mile. The LPV is back to the correct information. He feels the LNAV will be corrected in the near future. KLJ will be presenting two programs on approaches at the Airport Conference in Spearfish. The FAA has scheduled 8:30 am March 25th for the meeting with the Airport Board. Ray has worked with Flat Earth Signs and they will honor their previous estimate for the sign and the cost will be \$2320. Moved and seconded to submit the Flat Earth estimate to the insurance company and have the county hold the funds until the final design for the new sign has been set and put the money toward the new sign as the Committee is headed in a different direction for materials. (Deibert-Aaker). Roll call vote- Deibert-yay-Aaker-yay-Hanna-yay-Rath-yay. Motion carried.

AIRPORT DEVELOPMENT: Dave Lepine reported the construction will start April 1st. They are currently working on the permits.

LEGAL: Bruce reported the Airport Capitol Improvement Consultant Proposals was sent out to five consultants. He then found out that the FFAA is currently changing the rules for the proposal. He had to re-advertise with the new requirements with the new deadline of April 28th. Interstate has already expressed no interest and Helms and Associates called but have not sent anything and KLJ reported they will send a proposal to include the new requirements.

SIGN: Randy reported that the Sign Committee has met, they are considering two signs one out by the entrance and then sponsor sign at a different location on the property. Dave Lepine wanted to ensure they keep the height in mind so they do not have to airspace them.

AIRPORT CONFERENCE: Brooks indicated he would go to the conference.

VISITOR COMMUNICATION: Ted Miller reported that the contractor that repaired the roof caps over-sprayed the expanding foam insulation onto aircraft. He was concerned this would compromise the paint etc. Michael and Ray surveyed the aircraft in the hangars involved and there was only one aircraft involved. It was Brooks. Brooks reported that the insulation came right off with no damage.

OFFICIAL COMMUNICATION: None

BOARD DISCUSSION: Michael distributed information on upcoming legislation referenced to medical certificates that he feels the Board Members may want to write their elected officials in support.

Randy inquired if the insurance company has made a decision on the roof repairs. Bruce reported that they have been made aware of our dissatisfaction and Daryl and Ray are working to coordinate other appraisers to get another opinion.

Don reported on the meeting with Spearfish. The next meeting is April 24th and he is hoping they can make a decision then. Bruce reported that the Board will be included if the discussion is to pursue any changes.

There being no further business, the meeting was adjourned (Hanna).

APPROVED: _____ DATE: _4-17-2014_____

LAWRENCE COUNTY AIRPORT BOARD MEETING
April 17, 2014

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:05 p.m. on April 17, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Daryl Johnson, Don Aaker, Michael Rath, and Randy Deibert.

MEMBERS ABSENT: Brooks Hanna and Jim Seward.

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Ted Miller, BH Aero; Rod Senn, Kadrmas Lee and Jackson; JD Deranleau, BH Aero and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved and seconded to approve the minutes of March 13, 2014 (Rath-Aaker). Motion carried.

NEXT MEETING: The next meetings are scheduled for May 8 and June 4th, 2014.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved and seconded to approve the monthly expenditures totaling \$9351.78 (Rath- Deibert). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek presented the monthly fuel sales and aircraft count. The north gate has a sensor loop malfunction due to the asphalt weathering so the loop is inoperable at this time. He is working with KLJ to add the gate pavement to the project while Johner's are there to place concrete at the worn area.

AIRPORT DEVELOPMENT: Rod Senn reported the County has moved forward to sell the rock and asphalt millings pile except for about a 100 yards of millings for Airport use. He will be writing the bid with a performance bond or cashiers check with a deadline for completion of August first. The Board determined he should add a late penalty of \$100 per day to complete the removal, cleanup and reseed the site. Bruce will check if we can accept a check or if we are required to request a bond. Rod will request the commission set out for bid May 13th with the award on the 27th of May. The County intends to direct any funds from the debris sale to be applied to previous expenses. The County is allowed to apply the funds to expenditures up to 6 previous years. The construction on the fuel farm had a two week setback to get U.S. made tanks.

The City of Spearfish is in support of the crosswind runway and Rod is working with the FAA to get this started. There are two new employees at the FAA and SDDOT requesting environmental planning. Rod feels that the plans are complete and he hopes he can convince them to review the previous plans and they can come to terms to let us move forward on the next phase without a new planning session which could set us back substantially.

LEGAL: Bruce reported the Airport Capitol Improvement Consultant Proposals were sent out again. The FAA made recommendations on more specific information to be included for requests. We received one proposal from Kadrmas, Lee and Jackson. Don relayed the information from Spearfish that the City will honor the consultant contract decision. He will bring a formal letter to the next meeting. Motion and seconded to recommend approval to the Commission of the KLJ proposal if found compliant to all our requests and acceptable after review by the Committee (Rath-Deibert). Motion carried.

Bruce reported he relayed to the insurance company the Board's discussion on the dissatisfaction from the hail damage appraisal. He has not heard back from them.

SIGN: Bruce has also not heard from the insurance company on our request to put the sign damage settlement toward a new sign. Randy reported that Spearfish has committed \$6-7000.00 for the new sign. The insurance company has offered \$2320 for the current damage.

AIRPORT STATUS: Bruce, Daryl and Don reported on the transition of the Airport to Spearfish. The City as agreed to accept the Airport and the County has agreed to transfer it. We are waiting for FAA approval before the entities move forward. There has been discussion to leave the management, maintenance and Board at status quo for the interim but nothing is final at this time. Attorney Tom Brady is working on the process. Rod will get clarification on when money can be spent to qualify for reimbursement if the City moves forward for any land acquisition. There will need to be two appraisals from FAA approved appraisers.

HAY CONTRACT: Moved and seconded to advertise for the hay contract (Deibert-Rath). Motion carried.

AIRPORT CONFERENCE: The members who attended the conference in Spearfish felt it went well.

VISITOR COMMUNICATION: Ted Miller questioned when the decision was made to place the fuel farm at the currently proposed location? He felt it would block his sign. Rod said it has been the on the ALP for quite some time. The map was reviewed with Ted and equipment placement was discussed.

OFFICIAL COMMUNICATION: None.

BOARD DISCUSSION: The Board recognized Ray for receiving the Large and Medium Airport of the Year Award at the conference. He has the plaque on the wall at the airport.

There being no further business, the meeting was adjourned (Lantis).

APPROVED: _____ DATE: 5-8-2014

LAWRENCE COUNTY AIRPORT BOARD MEETING
May 8, 2014

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on May 8, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Daryl Johnson, Michael Rath, Brooks Hanna, Jim Seward and Randy Deibert.

MEMBERS ABSENT: Don Aaker,

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadrmas Lee and Jackson; Jason Woolston, Eagle Aviation; Dana Boke, Spearfish Mayor; Joe Neeb, Spearfish City Administrator; and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved and seconded to approve the minutes of April 17, 2014 (Rath-Hanna). Motion carried.

NEXT MEETING: The next meetings are scheduled for June 4th and July 10, 2014.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved and seconded to approve the monthly expenditures totaling \$7727.00 (Deibert-Rath). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek presented the monthly fuel sales and aircraft counts the numbers are better due to better weather. Thomas Jackson the College President is looking for a hangar at the airport. There were two changes to the T-Hangars, Herwick and Liddick have moved in and there are still 8 prepaid on the list. The loader needs some leaks fixed and steamed cleaned and the plow truck needs brakes and an exhaust repair. He will get the truck in for the brakes as soon as he can as they will use it this summer to fix erosion. The city was out to tour the equipment. Jim will start work on the fencing. He will try to get some inmates to assist with fencing and mowing and trimming. Ray has been meeting with Dave Dutton on finance issues. He will get with René to get a list of current vendors etc. Johner and Hills Material have been out to assess the rock and millings pile to submit bids. The bid opening is at the Commission meeting May 13. They will hold some back for airport repair. We could get several hay bids as the interest has been higher this year. He will be requesting a brown bag request for June 12 for a fly in and camp event they have every year. Johner's may be requesting an extension for removal of old tanks because they do not want to open the ground until after the Rally due to any currently unknown issues underground. Ray presented to award plaque he received at the conference in March. It will hang at the airport.

AIRPORT DEVELOPMENT: Rod Senn reported the tanks should arrive Wednesday and the pumps should show up in July. The fuel farm schedule may need to be extended two months.

Moved and seconded to recommend the extension of the project for 60 days to the commission (Deibert-Rath). Motion carried.

Rod found that the City of Spearfish could acquire the cross wind runway land early and still qualify for reimbursement at a later date. The new employees the FAA are looking for more planning for the runway and additional justification. This is all in the master plan and has been previously approved for several years. He is going to request the FAA use the existing layout and not hold up the project. The grant application needs to be in July 11th. Part of the 2014 funds are earmarked for restriping the runway. There is a bigger emphasis on planning recently with the FAA. Rod is hoping that by next month the FAA will have a decision on the EA or planning. A discussion was held on sending a delegation to Bismarck to discuss airport business including the Crosswind runway with the FAA, Rod will contact them to set something up. Moved and seconded to recommend the commission send a small group consisting of Travis, Spearfish Mayor Boke, Joe Neeb, Bruce, Commissioner Daryl Johnson and possibly Tom Brady to Bismarck (Deibert-Seward). Motion carried. They will also request a representative from the Governors office. Travis estimated \$1200 for fuel would be needed.

LEGAL: Bruce reported the Airport Capitol Improvement Consultant Proposal paperwork has been submitted. They are waiting on the signed minutes. The hay bid opening will be May 13 at 8:25 with the rip rap and millings bid opening at 8:45. The insurance claim for the hail damage is still unresolved. Bruce is working on it.

SIGN: Randy stated the sign is on hold during the transition.

AIRPORT STATUS: Mayor Boke reported they are looking forward to a smooth transition. Joe stated that they are planning on leaving things as is while they get their feet under them and adjust as needed in the future. They plan on leaving the Board intact as well as Ray's contract. Moved and seconded to have Johner request the City waive the building permit for the fuel farm (Seward-Rath). Motion carried.

VISITOR COMMUNICATION: None.

OFFICIAL COMMUNICATION: None.

BOARD DISCUSSION: Randy requested the budget committee begin to prepare the 2015 budget soon. The city will be able to use the same budget information when they take over. The committee will be Ray, Travis and Michael. They will bring a report to the June 4th meeting. There being no further business, the meeting was adjourned (Lantis).

APPROVED: _____

DATE: 6-4-2014

LAWRENCE COUNTY AIRPORT BOARD MEETING

June 4, 2014

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on June 4, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Don Aaker, Daryl Johnson, Michael Rath, Brooks Hanna, Jim Seward and Randy Deibert.

MEMBERS ABSENT: None

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadrmas Lee and Jackson; Randall Rosenau and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved and seconded to approve the minutes of May 8, 2014 (Rath-Aaker). Motion carried.

NEXT MEETING: The next meetings are scheduled for July 10, 2014 and August 11, 2014.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved and seconded to approve the monthly expenditures totaling \$3479.78 (Rath-Hanna). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek presented the monthly fuel sales and aircraft counts, the numbers are up. Thomas Jackson the College President and Maurice (Al) Sween paid deposits for a T-Hangar. There are 9 on the list now. The loader is in for repair. The snow plow will be up for repairs next. Benson Technical will no longer provide services for the AWOS and NDB inspection. Ray has spoken to Tony Fremo and he will provide a contract to Ray to do the inspections. The Budget committee will meet and have a budget to submit by the end of the week. There were no bids on the asphalt or rip rap. The piles will be utilized at the airport.

AIRPORT DEVELOPMENT: Rod Senn reported the fuel tanks are in the ground and they are waiting on the equipment. A contingent from the County and the City flew to Bismarck to address the FAA. They met with Scott Brownlee the project manager and several representatives from the FAA. They did not get a definitive answer on their concern for the crosswind runway. There was no opposition to it. The airport should be able to meet the 95% wind capture to justify the runway.

Rodd also discussed the grant validation. This does not lock the county into spending any funds but will ensure we keep moving forward on the projects. Moved and seconded to recommend the county sign the validation to ensure we keep the projects on track (Deibert-Rath). Motion carried.

OLD BUSINESS:

Security System: Ray received a quote from Dakota Security Systems for 6 cameras at a cost of \$18,687.60. This is a budgeted expense. Moved and seconded to enter into the purchase of the security system (Seward-Hanna) Motion carried.

LEGAL: Bruce reported the city indemnification has just come in and is in place. The city will underwrite any matching expenses to the county from the airport. This should enable the County to continue to move forward at the airport.

SIGN: No report

AIRPORT STATUS: Bruce reported the County has signed the FBO relationship with the City as well as the County Grant assurances. Tomorrow they will sign the land transfer forms.

VISITOR COMMUNICATION: Paul Thomson discussed the Homeland Security Grant expectations if the Airport would like to submit any requests.

OFFICIAL COMMUNICATION: René presented information from the SDDOT reflecting payments of \$50,055.59 and 30,986.77.

BOARD DISCUSSION: None

APPROVED: _____ DATE: 7-10-2014

LAWRENCE COUNTY AIRPORT BOARD MEETING

July 10, 2014

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:14 p.m. on July 10, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Daryl Johnson, Jim Seward and Randy Deibert.

MEMBERS ABSENT: Don Aaker, Michael Rath, and Brooks Hanna.

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadrmas Lee and Jackson; Ted Miller, BH Aero; J.D. Deranleau, BH Aero; and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved and seconded to approve the minutes of June 4, 2014 (Johnson-Seward). Motion carried.

NEXT MEETING: The next meetings are scheduled for August 11, 2014, September 10, 2014 (René will be unable to attend in September).

TREASURERS REPORT: The monthly financial statement was reviewed. Moved and seconded to approve the monthly expenditures totaling \$1,981.61 (Deibert-Johnson). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek presented the monthly fuel sales and aircraft counts. Lightening struck a tree and took out the South gate computer box. There is no safety process now to keep the gate from closing on a vehicle but the new box will be shipped and installed as soon as it arrives.. The notification from All Weather that the AWOS is at the end of its' life was received. Benson Tech will no longer provide maintenance and certification. As mentioned last month Ray has been working with Tony Fremo to provide this service at a savings to the county of several thousand dollars. Ray recommended the airport keep this equipment until it no longer works as it could last an unknown amount of time and he felt that waiting would be the best plan. Tony has checked the donated NDB and he should be able to get it working in the next week or so. He will bill an hourly rate for the first year and this should give us an estimate on what to budget for upcoming years. The Fuel Tax Fund currently has \$14,891.00 in it. There is a power issue for the new parking area. They will check to see if there is another conduit in the vault and they will run the system through it. There will be two members of the 180-185 Club arriving to set up the 2016 annual convention. The obstruction lights are out on Mitchell Hill. Moved to update the obstruction lights on Mitchell Hill for a cost not to exceed \$1500.00 (Deibert). Motion died for lack of second.

Moved and seconded to put new LED lights on Mitchell Hill (Johnson-Seward). Motion carried.

The Lookout Mountain light is the only obstruction light remaining that has not been upgraded to LED.

AIRPORT DEVELOPMENT: Rod Senn reported the fuel tanks are in the ground and they are waiting on the equipment. The man holes have been set and they are placing conduit. Work will suspend during the rally. 2014 Grant was signed by the County with City of Spearfish support. The FAA feels the crosswind runway would be eligible provided justification is submitted. This should enable the city to finalize the transfer. Striping should be bid soon. The FAA will have \$119,353.00 available from apportionment. There should be a final answer from the FAA on the crosswind runway by late 2014.

OLD BUSINESS:

Budget: The budget has been submitted to the county and it will be dispersed when it is approved.

LEGAL:

Insurance: Bruce Outka reported he was contacted by Bruce Aslesen from Claims Associates and Bruce Outka informed him we are still going to have our own expert check the roof damage out. Ted Miller had insurance claims on his property at the airport due to the same storm. Daryl stated we have let this go long enough; the insurance company needs to get the claim processed as there is damage that needs to be repaired.

AIRPORT STATUS: Bruce reported the County has signed the Grant documents with the support of the City of Spearfish.

VISITOR COMMUNICATION: Ted Miller was present to request a brown bag permit. Moved and seconded to recommend the Commission approve the Brown Bag request from Ted Miller for September 6 for the Aviation Hall of Fame (Seward-Deibert). Motion carried.

OFFICIAL COMMUNICATION: René presented information from the SDDOT reflecting payments of \$12,252.30, \$10172.30 and \$119,353.73 to the county.

BOARD DISCUSSION: Randy had some inquires for Ray about fuel sales, uninsured claims, and scheduling a walk through of the hangars every quarter.

APPROVED: _____

DATE: 8-11-2014

LAWRENCE COUNTY AIRPORT BOARD MEETING
August 21, 2014

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on August 21, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Don Aaker, Brooks Hanna, Daryl Johnson, Jim Seward and Randy Deibert.

MEMBERS ABSENT: Michael Rath

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadrmass Lee and Jackson; and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved and seconded to approve the minutes of July 10, 2014 (Deibert-Johnson). Motion carried.

NEXT MEETING: Moved and seconded to schedule the Airport Board regular meetings the second Thursday of the month through the rest of 2014 (Deibert-Johnson). Motion carried. The meetings are, September 11, October 9, November 13 and December 11, 2014.

TEASURERS REPORT: The monthly financial statement was reviewed. Moved and seconded to approve the monthly expenditures totaling \$100,149.94 (Deibert-Aaker). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek presented the monthly fuel sales and aircraft counts. The new LED lights on the runway are very expensive. The power supplies are \$225.02 each and they are only one of three components to the lights. He also noticed that they flicker on occasion. He is checking if the lights we received are a test run or pilot program. The parts for the loader are in and it should be done this week. He will be taking the plow truck in for brakes and a clutch when the loader is done. He received two estimates to fix the airport pickup truck. Moved and seconded to fix the pickup truck since there are currently no used trucks available with the county or the city (Johnson-Hanna). Motion carried.

The airport water well tested OK for the annual test. The scheduled runway crack repair is coming up and Ray added more cracks and sealing to the proposal. The county will pay the match for the sealing. The security system is installed and working. Ray is waiting for one more camera to complete the project. The gate is operational but needs some adjustment.

AIRPORT DEVELOPMENT: Rod Senn reported on the fuel tank project. He presented change order #1 for the date extension due to the rally. This is a \$0 cost change order. The extension date change is from August 1 to September 14. Moved and seconded to recommend the Commission Chair sign Change Order #1 for the time extension (Johnson-Seward). Motion carried. The FAA toured the Airport Monday and discussed the transfer acquisition. The current grant will be released Friday. The documents should arrive late next week. Moved and seconded

to recommend the Chairman sign the grant for the master plan and preliminary environmental study for the crosswind runway (Deibert-Hanna). Motion carried. The city indicated they would reimburse the county for the cost. The Master Plan should be complete by the end of 2015. The approval to move forward with the transfer should come by this time next year. The Grant is approved to move forward with KLJ. Rod has scheduled the aerial photography with Quantum Spatial.

LEGAL:

Insurance: Bruce Outka reported he is waiting for the recommended inspection of the roof at the airport. Bruce will ask the Commission to authorize and pay for an independent party to inspect the roof for damage.

AIRPORT STATUS: The Airport acquisition is moving forward.

VISITOR COMMUNICATION: None.

OFFICIAL COMMUNICATION: René presented the communication to the Hay contractor for the bills for the damage to the airport sign. She mailed both invoices to him with the request he pay the vendor directly.

BOARD DISCUSSION: Randy inquired on the grant status for 2015. The 2015 money is part of the entitlement funds available. The other funds could be released after the master plan is approved. Other money would be available in 2016.

Adjourn-Lantis

APPROVED: _____

DATE: 9-11-2014

LAWRENCE COUNTY AIRPORT BOARD MEETING
September 11, 2014

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on September 11, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Don Aaker, Brooks Hanna, Daryl Johnson, Jim Seward and Michael Rath

MEMBERS ABSENT: Randy Deibert

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadrmas Lee and Jackson; and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved and seconded to approve the minutes of August 21, 2014 (Hanna-Johnson). Motion carried.

NEXT MEETING: The October meeting had been set for October 9, however the Planning & Zoning Board meeting is scheduled for that afternoon. The Board agreed to change that meeting date to October 16, 2014

TREASURERS REPORT: The monthly financial statement was reviewed. Moved and seconded to approve the monthly expenditures totaling \$1128.09 plus the following: Midcontinent- \$34.22, EKE-\$167414.00, Dakota Equipment Rental-468.00, Century Link-\$52.49. (Aaker-Rath). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek presented the monthly fuel sales and aircraft counts. The numbers are down substantially from prior years. He was asked if cameras are used for the traffic count and why it is done. His answer is no, and it is subject to human error. At one time it was requested by the FAA, but for the last several years, it is only seen by this Board. The State DOT had been out to discuss the runway cracking issues. Grant funding was received and the work that originally was for painting now will include crack repair and sealing and possibly a rejuvenator to be put on the runway. This will be scheduled for June or July 2015. The County finished up weed spraying. Jilek signed a change order with Dakota Security for the security system for the one time charge of \$232.93, to be billed to the County and may be reimbursed by the contractor. This change is for equipment added to the security system to the fuel farm to monitor the tanks for any leaks and check the quantity of fuel. Originally a phone line was planned, but a commercial phone line costs over \$50.00 per month. The security system is complete and working well. He reported the new fuel tanks are full and operational, however there is still fuel to be removed from the old system before the old tanks are removed. He reported on the planned repairs on equipment and vehicles. Also the flickering problem has been

diagnosed and will be repaired/replaced at no cost to the County. A tank for diesel fuel is available from the City of Spearfish. Discussion pertained to where it might be placed.

AIRPORT DEVELOPMENT: Rod Senn reported the County Commission approved the aerial photography with Quantum Spatial. The flyover was done and the Grant has been signed and sent.

LEGAL: Bruce Outka reported that he has not received certificate of insurance (renewals) for three of the private hangers.

Insurance: Bruce Outka also explained the Commission decided not to hire an insurance claims expert and discussed partial proof of loss.

Moved-Seconded (Rath-Seward) to authorize Bruce Outka to sign the sworn statement for Proof of Partial Loss. Motion Carried.

VISITOR COMMUNICATION: None.

BOARD DISCUSSION:

The Meeting was adjourned.

APPROVED: _____

DATE: 10-16-2014

LAWRENCE COUNTY AIRPORT BOARD MEETING
October 16, 2014

The regular monthly meeting of the Lawrence County Airport Board was not opened by Chairman Travis Lantis October 16, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

MEMBERS PRESENT: Travis Lantis, Don Aaker

MEMBERS ABSENT: Brooks Hanna, Jim Seward, Daryl Johnson, Michael Rath, and Randy Deibert.

QUORUM: A quorum was not present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadrmass Lee and Jackson; and Bruce Outka, Deputy State's Attorney.

NEXT MEETING: The next meetings are scheduled for November 13 and December 11, 2014.

APPROVED: _____ DATE: 11-13-2014

LAWRENCE COUNTY AIRPORT BOARD MEETING
November 13, 2014
Ammended

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chairman Michael Rath at 1:00 p.m. on November 13, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Michael Rath, Don Aaker, Brooks Hanna, Daryl Johnson, Jim Seward, Randy Deibert.

MEMBERS ABSENT: Travis Lantis.

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadrmas Lee and Jackson; W. James Hopewell, Ted Miller & JD Deranleau, BHA, and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved-Seconded (Hanna-Aaker) to approve the minutes of September 11, 2014 . Motion carried.

Moved-Seconded (Aaker-Deibert) to note that the meeting scheduled October 16 was not held because of the lack of a quorum. Motion carried.

NEXT MEETING: The next meeting is scheduled for December 11, 2014

TREASURERS REPORT: The monthly financial statement was reviewed. Moved- Seconded (Deibert-Hanna) to approve the monthly expenditures totaling \$13854.24 ~~plus the following: Eagle Aviation \$586.16.~~ Motion carried.

James Hopewell asked to have his lease agreement be amended to reflect the name of his Trust.

Moved-Seconded (Seward-Deibert) to approve this lease amendment. Motion Carried.

AIRPORT MANAGERS REPORT: Ray Jilek presented the monthly fuel sales and aircraft counts. He reviewed the progress of various repair projects on both property and equipment. He reported the contaminated soils report has been returned to the DENR and he explained there were minor spills in the area of the pump cabinets. He announced that a summer employee, Lizzie Hubbard, was awarded the \$1250.00 Becker-Hansen Scholarship. A T-hangar deposit was received from Rob Burton. The number of applicants on the list and the need for another hangar was discussed.

AIRPORT DEVELOPMENT: Rod Senn explained that as long as there are other needs that are airfield related, Federal funds will not be approved for income related improvements, such as new hangars. Rod also explained Grant PreApplication checklist, which lays out a plan for long range projects, showing improvement needs and wants for ranges from 1-5 years, and 6-10 years. Moved-Seconded (Deibert-Hanna) to recommend The County Commission approve the CIP (Capital Improvement Plan). Motion Carried.

LEGAL: Bruce stated that Board member Mike Rath's term is up at the end of 2014. He has sent a letter of interest to be submitted to the County Commission. He has communicated with the City of Spearfish asking that they submit a representative for the Commission's approval. He also reported an insurance check has been received for repairs to the Airport stemming from last years hail storm.

Moved-Seconded (Deibert-Aaker) to advertise and appoint Board members Hanna and Johnson to assist with the Request for Proposal for repairs to buildings at the Airport. Motion Carried.

VISITOR COMMUNICATION: Ted Miller inquired to the Board what the plans were for the grass runway.

The Meeting was adjourned.

APPROVED: _____ DATE: Dec 11 2014

LAWRENCE COUNTY AIRPORT BOARD MEETING
December 11, 2014

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on December 11, 2014, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Don Aaker, Brooks Hanna, Daryl Johnson, Jim Seward and Randy Deibert.

MEMBERS ABSENT: Michael Rath and Travis Lantis,

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadrmas Lee and Jackson; Ted Miller, BH Aero; JD Deranleau, BH Aero; and Bruce Outka, Deputy State's Attorney.

Moved and seconded to elect Randy Deibert as Acting Vice President (Hanna-Aaker). Motion carried.

MINUTES: Moved and seconded to approve the amended minutes of November 13, 2014, 2014 (Aaker-Seward). Motion carried.

NEXT MEETING: January 15, 2015.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved and seconded to approve the monthly expenditures totaling \$ 6163.70 (Aaker-Hanna). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek reported on traffic and fuel sales. They are down due to weather. The Fuel tax fund has a balance of \$15941.00. The Sign has been installed. SDDENR has released the old fuel tank site and has sent a letter stated no further action is needed.

AIRPORT DEVELOPMENT: Rod Senn reported the County Commission has approved the FAA Grant Validation Package. There will be a Master Plan public meeting for the Airport December 16, 2014 at the Spearfish Convention Center at 5:30. there will be other meetings with stake holders such as the City of Spearfish and hangar occupants, the Airport FBO and BH Aero. This has been advertised in the paper, posters have been distributed. He will send information to the Commissioners and Airport Board.

He was discussing setting up a Technical sponsor Board to act as a sounding Board. Would the Airport Board act in this capacity with them reporting the Commissioners?

He has received information the FAA has approved the air space for the wildlife fence and snow fence. He noticed that the state has only planned for a 28 inch fabric addition to the wooden fence and the plan called for a 8 foot fabric application to this section of the fence. He will inform them of this oversight.

LEGAL:

Bruce reported on the Air Force MOA. This will add significant expenses to flying North during activity. They will be using live flares and chaff. The risk level has increased for airport users.

Executive session: Moved and seconded to move into executive session at 1:45 pm to address the Hail claim proposals (Johnson-Seward). Motion carried. Return to regular session 2:01 pm. No action.

AIRPORT STATUS: The Airport acquisition is moving forward.

VISITOR COMMUNICATION: None.

OFFICIAL COMMUNICATION: None.

Board Discussion: One Board position will be open January 1st for a 5 year term. Letters of interest from Michael Rath and Gary Coe have been received.

Moved and seconded to recommend to the County Commission, Board support for Michael Rath (Seward-Hanna). Motion carried.

Adjourn-Deibert

APPROVED: _____ DATE: 01-15-2015