

LAWRENCE COUNTY AIRPORT BOARD MEETING
January 24, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Travis Lantis at 1:00 p.m. on January 24, 2013, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

The County Commission added an additional member to the board for a total of seven. New members, Jim Seward and Don Aaker (representing the City of Spearfish) were welcomed.

MEMBERS PRESENT: Travis Lantis, Brooks Hanna, Daryl Johnson, Michael Rath, Randy Deibert, Jim Seward, Don Aaker

MEMBERS ABSENT: None

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County, and Rod Senn of Kadrmass, Lee and Jackson, and Ted Miller, B.H. Aero, and Richard Sleep who is an alternate Board member representing the County Commission.

ELECTION OF OFFICERS:

Moved-Seconded (Rath-Hanna) to nominate and cast a unanimous vote for Travis Lantis as Chairman. Aye: 5, Absent during vote: Deibert, Johnson. Motion Carried.

Moved-Seconded (Lantis-Seward) to nominate and cast a unanimous vote for Mike Rath as Vice-Chairman. Aye: 5, Absent during vote: Deibert, Johnson. Motion Carried.

MINUTES: Moved-Seconded (Hanna-Rath) to approve the minutes of December 13, 2012 as written. Aye: 5, Absent during vote: Deibert, Johnson. Motion carried.

NEXT MEETING: February 14, March 14, and April 18, 2013

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded (Rath-Deibert) to approve the expenditures of \$15956.65 for January. Motion carried.

AIRPORT DEVELOPMENT: Rod Senn reported the final change order for Hills Materials was received. He also recommended terminating the storm-water permits as the work is complete. He suggested starting the plan work for the Fuel Farm. He is looking into the possibility of getting financial assistance for removal of the old tanks through a state fund.

Moved-Seconded (Deibert-Rath) to recommend to the County Commission, payment to Hills Materials of the final estimate. Motion Carried.

Moved-Seconded (Rath-Seward) to authorize the Chairman to sign the notification of termination of the storm-water permits. Motion Carried.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. The power to the Povandra hangar has been restored after repairs were made by Hills Materials. He presented a hangar deposit of \$250.00 from Paul Pankonin to be put on the waiting

list. He stated this deposit makes 14 waiting for hangar space. Discussed was the need for more hangar space and the need to review the hangar rental fees. Jilek and Board members Johnson, Rath and Lantis will meet to discuss possible rate restructuring, and funding sources.

LEGAL: Bruce presented a 911 address numbering map for the hangars at the airport. These addresses will be added to the lease agreements for identification.

BOARD DISCUSSION: Deibert is looking into acquiring Historic Preservation Funds to help with the expense of new signage at the airport. He reported he has visited with some surrounding entities regarding the new sign also. Rath encouraged all new members to stop out and view the improvements at the airport.

There being no further business, the meeting was adjourned.

APPROVED: _____

DATE: _____

LAWRENCE COUNTY AIRPORT BOARD MEETING
February 14, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Travis Lantis at 1:00 p.m. on February 14, 2013, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Daryl Johnson, Michael Rath, Randy Deibert, Jim Seward, and Don Aaker

MEMBERS ABSENT: Brooks Hanna

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Dave Lepine of Kadrmas, Lee and Jackson; and Ted Miller, B.H. Aero.

MINUTES: Moved-Seconded to approve the minutes of January 24, 2013 as written (Deibert-Rath). Motion carried.

NEXT MEETING: March 14, and April 18, 2013

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the expenditure of \$32,901.60 for February (Rath-Aaker). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. The GCO is operational and working well. There should be a \$1560 savings changing the WSI to internet. The outside lighting has been repaired under warranty. He turned in a check from Heartland Ag Paul Soulek for a T- Hangar rental deposit. The new sign is installed and looks good, the elevation has been corrected.

AIRPORT DEVELOPMENT: Dave Lepine reported on the bill from PIE for the light fixture repair that was not covered under warranty. The total is \$206.35. Moved and seconded to pay the PIE bill of \$206.35 (Rath-Deibert). Motion carried.

The fuel farm is still in the design phase. He will bring it to the board next month. He is checking if this project will be picked up by the state with the fuels tank removal fund. If it will not be covered this is a grant applicable expense.

CONFERENCE: René will get conference registration for Ray. The other members will get their own reservations and registrations and be reimbursed by the county after the conference.

LEGAL: Bruce was absent. He has sent the new hangar addresses to the City is awaiting any comment.

NEW BUSINESS:

LEASE COMMITTEE:

The lease committee held a discussion on rates. Current rates are \$150 and \$165 per month. Travis and Ray will put a Pro forma schedule together indicating the rent increase estimates by the next meeting. Jim would like to have a decision made so all the renters can be notified before July so they can be informed prior to budget time.

There being no further business, the meeting was adjourned (Lantis).

APPROVED: _____

DATE: 3/14/2013

LAWRENCE COUNTY AIRPORT BOARD MEETING
March 14, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Travis Lantis at 1:00 p.m. on March 14, 2013, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Richard Sleep (Commission Alternate), Michael Rath, Randy Deibert, and Jim Seward.

MEMBERS ABSENT: Brooks Hanna, Daryl Johnson, Don Aaker

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn of Kadrmass, Lee and Jackson.

MINUTES: Moved-Seconded to approve the minutes of February 14,, 2013 as corrected (Seward-Rath). Motion carried.

NEXT MEETING: April 18and May 9, 2013.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the expenditure of \$12,296.22 for March expenses (Rath-Deibert). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. Ray submitted the check for the Morton building ground Lease. This item was changed from previous years and is now a separate lease payment. He currently has no insurance information on the trail draggers hangar.

AIRPORT DEVELOPMENT: Rod Senn reported on the FAA acknowledgment of the fence issues completed changes on runway 8 and 04. The FAA is requesting a new ALP to 'As Built' designation. This could add another year on the final approval time line. This would add the new construction and make corrections to the existing plan from 2007. Rod presented a diagram of the proposed fuel changes. The removal of the old tanks will not be allowed in the state tank removal grants. There will be two new tanks 1- 100 low lead and 1- Jet A fuel. They would be 12000 Gal tanks to allow a whole load to be off loaded and not the half load currently delivered. The fuel farm is designed to current industry standards. There will be a cement slab for tankers and millings for the rest of the driving area. This will be fenced with the tanks installed underground. The tanks will be double walled fiberglass. The Jet fuel will be pumped at 200 gpm and the low lead at 100 gpm. The tanks will be monitored inside the tanks.

Any grant match will be 4% this year and move up to 5% in 2014. He is working on using grant funds for 2010 and 2011. There should be sufficient funds for this. He is working on getting discretionary funds and not use the entitlement funds. Moved and seconded to recommend the County Commission move to bid on the fuel farm at their April 9th meeting (Deibert-Rath). Motion carried.

SD AIRPORT CONFERENCE: René made the conference registration and room reservations for Ray. Rod reported the FAA will probably not be present for the individual meetings; they may do conference calls instead due to sequestration cuts.

LEGAL: Bruce reported the Commission did sign the Berke lease with the changes of the new location and trust wording.

After investigation of the insurance issue of the addition of the new property due to the fence move, the County has changed insurance carriers to the benefit of the county with total lower premiums.

The new carrier is PIM Aviation Insurance.

SIGN: Randy reported on the new entrance sign. He suggested getting community support for the expense of the sign and put their names on the front with commercial supporters on the back so you could read it as you are leaving the airport. He will work with Flat Earth Signs to get a presentation of what this would look like and a price estimate.

NEW BUSINESS:

CORRESPONDENCE: René presented the Oien insurance papers for proof of insurance for the hangar lease.

LEASE COMMITTEE:

The lease committee held a discussion on rates and a proposal that would show the benefit of the rate increase with the intent of building more county hangars.

Current rates are \$150 and \$165 per month the proposal would raise the rates July 1, 2013 to \$175 and \$195, and then January 2014 \$200 and \$225. The rates would increase to 2020 as proposed. The rate increase would attempt to make the Airport self sustaining if all went as planned. Richard pointed out that that rarely happens but the plan is good. The payback plan for new hangars could be 16 years or less. Commercial rates are not being raised at this time. This will be an agenda item for next month to give the public a comment period. Moved and seconded to send a letter explaining the rate increase to the County Commission for their April 9th meeting (Deibert-Rath). Motion carried. Richard mentioned he would like to see a regular schedule of rate increases to prevent large increases at a later date. If the rate increase takes effect we will be one of the higher rates for airports in the state.

There being no further business, the meeting was adjourned (Lantis).

APPROVED: _____

DATE: 4/18/2013

LAWRENCE COUNTY AIRPORT BOARD MEETING
April 18, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Michael Rath at 1:00 p.m. on April 18, 2013, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Richard Sleep (Commission Alternate), Michael Rath, Vice Chair, Don Aaker, Brooks Hanna and Jim Seward.

MEMBERS ABSENT: Daryl Johnson, Travis Lantis, Randy Deibert.

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn of Kadrmas, Lee and Jackson and Ted Miller, BH Aero.

MINUTES: Moved-Seconded to approve the minutes of March 14, 2013 as written (Aaker-Seward). Motion carried.

NEXT MEETING: May 9, 2013 and June 13, 2013

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the expenditure of \$28,913.18 for April expenses (Hanna-Aaker). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report numbers were down this month. The Commission met and approved the hangar rate increases of \$165 and \$175 July 1, 2013. There will be another increase January 1 to \$200 and \$225. The Commission also approved going out for Hay lease proposals. The Flagship Detroit Foundation DC3 contacted Eagle Aviation to come during the rally. They hope to activate interest in their foundation. There will be 5-8 team members and they will display the aircraft and hopefully increase their membership. Spearfish used to have DC3 service years ago. The US Air Race Association will come through June 19-20 there are currently 49 teams registered. June 6 there will be a Super Cub fly in. Ray will submit a request for a brown bag permit for the airport.

He gave a brief report on the conference; there wasn't a lot of FAA representation due to the budget concerns. The acting Minnesota manager was present and he seemed receptive to the airport moving forward with the cross wind runway and the fence.

AIRPORT DEVELOPMENT: Rod Senn reported on the Bid letting for the fuel farm. The Airport Board will open the bids May 9 at 1:30pm. A recommendation will be sent from the Board to the commission for their May 14 meeting after the bids are opened if they come in favorable. The ALP 'As Build' has been received by the FAA. If it goes through the process they will send it for airspacing. Rod reported on the 13 grant closeout. He is working with DOT for closeout of the 18 grant. The excess left from the 17 and 19 grant will be put toward the fuel farm. Anything not covered by those grants will be put into the 2013 grant. The DOT is looking for cross wind runway justification which should not be an issue due to our air density.

LEGAL: None

NEW SIGN: No report

HANGAR LEASE RATE: The Commission approved the Hangar rate increases for 2013. The rates will change from \$150 to \$165 and from \$165-\$175 on July 1 and January 1 they are approved to increase from \$165-\$200 and from \$175-\$225.

HAY LEASE: Motion and seconded to approve opening Hay Lease bids at the May 9 regular meeting at 1:00 (Seward-Hanna). Motion carried. René will submit the advertisement to the paper.

NEW BUSINESS:

CORRESPONDENCE: None

VISITOR COMMUNICATION: Ted Miller was present to discuss the rate increase. He felt there should be a tie-down, landing or parking fee for visiting turboprop or jet aircraft and a higher flowage fee for jet fuel. Ray stated jet fuel is currently at double the flowage rate of AV gas. A discussion was held as to which airports in the state currently charge a landing or tie down fee and Huron was the one known to the Board. Ray did not feel that raising the rates to the highest in the state as stated in the paper was correct. The Board would consider Ted's suggestions. Ted stated that Spearfish gets more money from the state for more Aircraft. Rod informed the Board that all airports Spearfish's size get \$150,000 no matter how many planes they have based there. The formula has been suggested to change but it has not changed to a per aircraft subsidy.

BOARD DISCUSSION: None

There being no further business, the meeting was adjourned (Seward).

APPROVED: _____

DATE: 5/09/2013

LAWRENCE COUNTY AIRPORT BOARD MEETING
May 9, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Travis Lantis at 1:00 p.m. on May 9, 2013, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Chair; Daryl Johnson; Michael Rath, Vice Chair; and Brooks Hanna.

MEMBERS ABSENT: Jim Seward, Don Aaker and Randy Deibert.

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn of Kadrmas, Lee and Jackson; Bruce Outka, Lawrence County; Ted Miller, BH Aero, Joe Harmon, Bob Lantis, and Kathy Luze, Ainsworth-Benning.

HAY BID OPENING: There are two bids at 1:00.

1. Bob Lantis \$2250.00 received at 9:40am
2. Joe Harmon \$3110.00 received at 12:46pm

Motion and seconded to recommend the high bid, Joe Harmon to the County Commission at their meeting June 14.

MINUTES: Moved-Seconded to approve the minutes of April 18, 2013 as corrected (Rath-Hanna). Motion carried.

NEXT MEETING: June 20, 2013 and July 18, 2013

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the expenditure of \$8067.38 for May expenses (Rath-Hanna). Motion carried. René discussed the outstanding bill from Spearfish Electric and Heating. Rod Senn will get the dates of light installation to Ray to see if this is covered by warranty. If Ray gets the information before next meeting he will contact René if the bill needs to be paid.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report numbers were down significantly this month. Ray presented a check for \$250.00 from Arthur and Charlotte Andersen to be placed on the waiting list for a t-hangar. PIE contacted Ray with a bill for LED taxiway lights. They informed him they left two lights on the airport property and will bill \$418.42 each for them. Jim Harmon located one of the extra lights but not two. Ray will have Jim look again to see if he can find any others and Ray will contact PIE to pick them up. We do not need to keep spares at the airport.

AIRPORT DEVELOPMENT: Rod Senn reported the close out of the 18 grant was approved by the DOT and currently is with the FAA. There have been no 2013 monies released yet. He anticipated the release in the next few weeks. Michael asked him about losing any monies from the sequester. Rodd reported that any funds taken from 2013 are supposed to be returned in 2014.

He did not anticipate the airport losing any this year. The funds are being taken from entitlements.

LEGAL: None

NEW SIGN: No report

ITEMS FROM THE COMMISSION: Daryl discussed the request from another commissioner to continue the topics from the visitor discussion last month about possible fees charged for landing, tie down, parking and fuel fees. Ted Miller was present and offered his thoughts during the discussion. Michael reported that it is not unusual for some of the more boutique airports to charge fees as well as some larger ones but the funds do not go to the airport but to the facility management. Rod reported that if they would charge a fee for these items and if the money is kept for airport specific use they can keep the funds without jeopardizing a payback to the DOT or FAA. These funds cannot be put in the general fund. Ted reported that a use fee for turboprop and jets could be charged possibly \$25 each landing, this could bring in extra money. Ted felt a raise in jet fuel flowage fee could also be considered. Discontinued discussion as bid letting time arrived.

FUEL FARM BID OPENING: There are two bids for the fuel farm at 1:30 pm.

EKE-Johner and Sons	12:55 pm
Base bid AHA	\$624,100.00
Base bid A&B	\$678866.00
Base bid A&C	\$572,691.00
Base bid B&C	\$627,457.00

Ainsworth-Benning	1:06 pm
Base bid AHA	\$656,007.90
Base bid A&B	\$710,552.30
Base bid A&C	\$604,607.90
Base bid B&C	\$659,152.30

Engineers Opinion bid
\$405012.50
\$442,585.00
\$365,012.50
\$402,585.00

All bids exceed the engineer's estimates and money available and Rod requested Bruce remove the subject from the next Commission meeting. Rod will visit with the bidders and see if there is a specific reason the bids are high. He will check with the FAA to see if we can get more funding. He will also check with the pump service to see what other options are available for a lower cost. The current fuel farm is a problem as there should be no vehicles or aircraft on the west side of the pumps. Currently you can fuel on the west side. If you are on the west side you are considered an obstruction in an obstruction free zone. Currently the funding division is 95% federal 3 percent state and 2 % county. If we wait for a rebid this fee structure is due to change.

Motion and seconded to table the bids to allow time for Rod to research pricing and funding options (Hanna-Johnson). Motion carried.

Rod will bring it to the commission if he can get the funding and pricing to an acceptable level to make the project move forward. He will keep in touch with Bruce. Rod will notify the bidders of the time lapse. Bruce moved the Fuel Farm discussion to the May 28 Commission meeting.

NEW BUSINESS:

CORRESPONDENCE: None

VISITOR COMMUNICATION: Ted Miller was present to request a rate freeze on the Trail Draggers LLC hangar due to their non profit status. The request is to freeze the rate at \$150 per month. They currently have about \$400 in their checking account. Pat Salcone currently pays about a 1/3 of the rent for his equipment in the hangar. He stated the group has about seven members. They sponsor a scholarship program that has led several of the students receiving the scholarship into the aviation field. They are a 501C3 organization. Black Hills Aero also offers the scholarship recipients flight instruction for free. Their group promotes aviation in the area. They have had up to 15 applicants for scholarships.

The Government leased hangar currently complies with all the rate charges and pays extra for the added electrical use at the hangar they lease for predator control.

BOARD DISCUSSION: None

There being no further business, the meeting was adjourned (Seward).

APPROVED: _____

DATE: 6/20/2013

LAWRENCE COUNTY AIRPORT BOARD MEETING
June 20, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on June 20, 2013, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Michael Rath, Daryl Johnson, Jim Seward, Don Aaker and Randy Deibert.

MEMBERS ABSENT: Brooks Hanna

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn of Kadrmas Lee and Jackson; Ted Miller of BH Aero, Bill Swenson & Rhonda Graff of Spearfish B&B, Bruce Outka, Lawrence County, and W.A. Hauck.

MINUTES: Moved-Seconded (Aaker-Rath) to approve the minutes of May 9, 2013. Motion carried.

NEXT MEETING: July 18 and August 15.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded (Rath-Deibert) to approve the monthly expenditures totaling \$5349.22. Motion carried. Jilek reported the outstanding bill from Spearfish Electric & Heating was covered by warranty.

AIRPORT MANAGERS REPORT: Ray Jilek's report showed the monthly fuel sales are up from this time last year, however the aircraft activity is down for the same time period. He stated there have been a couple of flying activities in the last month. He also reported the arrival of teams for the Women's Air Race Classic.

AIRPORT DEVELOPMENT: Rod Senn reported the bid opening was held for the Fuel Farm project and all were rejected. He stated he suspects part of the issue is the time frame. After discussion of alternatives and grant application deadlines, it was Moved-Seconded (Deibert-Rath) to rebid the project. Motion carried.

LEGAL: Bruce Outka stated Ted Miller has submitted his intent to exercise his lease option for an additional 20 years, as required by the original lease. He reviewed the original lease and amendment dated July 15, 1993 regarding duration, renew option and lease rate. He stated the lease rates are subject to review prior to the 20 year option. The present land lease is \$210 per year with an additional amount for water making his yearly lease amount \$336.00. The Board discussed the present commercial land lease rate is \$.15 per square foot and made suggestions for a lease rate adjustment.

A motion was made by Deibert to renew the 20 year lease with the current commercial rates subject to change as commercial lease rates change. The motion died for lack of a second. It was stated that all the commercial rates are reviewed every five years, but leases come due for

renewal at different times. Deibert suggested a plan be put into place that leases be reviewed on every fifth year (2015, 2020 etc) with present leases eventually flowing into that schedule.

Moved-Seconded (Johnson-Rath) to offer for the renegotiation of Ted's lease the rate be set at the current commercial rate of \$.15 per square foot, based on an accurate measurement, with the opportunity for the County to adjust rates at the end of ten years if all commercial rates for other hangars have exceeded the \$.15 rate. Aye: 5, Nay: Seward. Motion carried. Deibert would still like to get the leases on the same calendar. Bruce will prepare a proposal with those terms for Miller to review.

NEW SIGN: No report

AIRPORT LANDING FEES AND TIE DOWN FEES: Ray stated most planes landing at the airport purchase fuel. There is a flowage fee charged on every gallon. At this time no one voiced in favor of charging extra fees. It was decided this subject will again be considered when rate reviews are done.

RATE FREEZE FOR TAIL DRAGGERS LLC: Ted Miller had asked the Board to consider a one year rate freeze on hangar lease for Tail Draggers as they are a non-profit organization, giving scholarships and free flight instruction to scholarship recipients. The decision will have to be considered by the County Commission.

Moved-Seconded (Seward-Rath) to forward for consideration to the County Commission with no recommendation from the Airport Board. Motion carried.

NEW BUSINESS

CORRESPONDENCE: None

VISITOR COMMUNICATION: Bill Swenson owns property across the road from the Airport and asks that the large pile of riprap left after the taxiway extension project, be moved as it is directly in front of their house. They have a Conditional Use Permit to operate a Bed and Breakfast and are concerned with not only the visual effects, but also rodents, snakes and dust. Ray stated the material became surplus County property after the completion of the project. Swenson asked if there was any way it could be relocated. Daryl will contact the County Highway Superintendent to see if there is a plan for the rock.

W.A. Hauck presented information regarding airworthy autogas for consideration to be offered at the fuel farm. He also informed the Board of the formation of the Lawrence County Pilots Association, an active flying group located at the Airport.

BOARD DISCUSSION: None

There being no further business, the meeting was adjourned (Seward).

APPROVED: _____ DATE: _____

LAWRENCE COUNTY AIRPORT BOARD MEETING
July 18, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on July 18, 2013, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Michael Rath, Brooks Hanna, and Randy Deibert.

MEMBERS ABSENT: Daryl Johnson, Jim Seward, and Don Aaker

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Dave Lepine of Kadrmas Lee and Jackson; and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved-Seconded (Rath-Hanna) to approve the minutes of June 20, 2013. Motion carried.

NEXT MEETING: August 15 and Sept 12.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the monthly expenditures totaling \$4885.00 (Rath-Deibert). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek's report showed the monthly fuel sales are up from this time last year. The Women's Air Race Classic Team brought in 42 aircraft. The Ceilometer is out of service, Benson's will be working on it. Ray has been working with the insurance adjustor regarding the hail damage at the airport. Eleven fixtures are broken on buildings. The insurance company approved new fixtures. The payment for the damage to the walk-in doors and North aluminum doors on the hangars has not arrived yet. Four of the ten parking ramp lights are broken. To replace them could exceed Ray's \$500 allowed expenditure. He is not sure how many are from the hail damage until he has them repaired. Ray will coordinate this with Bruce. There is a need also to replace the foam strips on the Full Fab hangars that blew out during the storm. Moved and seconded to approve the allowed expenditure overage for Ray to get the items repaired (Deibert-Hanna). Motion carried. It was also noted that there are some unauthorized aircraft in hangars without the proper documentation of insurance to the FBO. Moved and seconded to have Ray document any Rules and Regulations or Minimum Standards violations at the airport and return a report to the Board (Deibert-Lantis). Motion carried.

AIRPORT DEVELOPMENT: Dave Lepine reported the second bid opening for the Fuel Farm project will be Aug 6 at 11am. They hope to get several bids this time. He also requested that the County request funding before the fuel farm bid is opened to help speed the process along. The County share would be about \$17,700. Moved and seconded to recommend to the County Commission that a grant application for the fuel farm be submitted prior to the bid letting August 6 (Rath-Hanna). Motion carried.

LEGAL: Bruce Outka stated the County Commission approved the lease option for Ted Miller.

He noted that the Tail draggers club has been approved for a rent freeze for one year by the County Commission.

NEW SIGN: Randy Deibert reported that the City of Spearfish was supportive of the new sign. He will request \$6000. Moved and seconded to request financial support from the City of Spearfish for the sign (Hanna-Rath). Motion carried.

MATERIALS PILE: The materials pile discussed at last month's Board meeting and was on the Commission agenda at the last meeting. If the pile is removed it would be at County expense. The Highway Department is using some of the material. There is a possibility of selling the pile, with the proceeds to go to the airport. The value of the material is estimated to be between \$50,000 and \$100,000. Discussion was held if the Highway Department should pay for the rocks removed. This would help the airport budget. The Airport needs to hold on to a certain amount of material for rip rap repair for the drain field and possibly to use the asphalt for emergency vehicle access from the interstate. Screening the pile from view was discussed. This item will be on the agenda for next month.

NEW BUSINESS

AIRPORT OWNERSHIP: The County voted at the last Commission meeting to explore ownership options for the airport. The option of an airport authority was introduced for discussion. Nothing has been reviewed and there are currently no offers.

CORRESPONDENCE: None

VISITOR COMMUNICATION: None

BOARD DISCUSSION: None

There being no further business, the meeting was adjourned (Rath).

APPROVED: _____ DATE: _____

LAWRENCE COUNTY AIRPORT BOARD MEETING
August 15, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice Chairman Michael Rath at 1:00 p.m. on August 15, 2013, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Michael Rath, Daryl Johnson, Jim Seward, Don Aaker, and Randy Deibert.

MEMBERS ABSENT: Travis Lantis, and Brooks Hanna

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn of Kadrmas Lee and Jackson; Bill Swenson and Rhonda Graff, Spearfish Bed and Breakfast; Jaci Pearson, BH Pioneer; Keith Swenson; and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved-Seconded to approve the minutes of July 18, 2013 (Deibert-Seward). Motion carried.

NEXT MEETING: Sept 12 and Oct 10.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the monthly expenditures totaling \$3840.77 (Aaker-Deibert). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek's report showed the monthly fuel sales are normal. Ray reported on the snowthrower that he inspected with Bob Ewing in Sundance on August 14. Richard Peterson is the owner and he would sell it to the Airport for \$16,000. It looks to be clean and has 800 hours on it. It is a 1976 Army surplus machine Mr. Peterson purchased from Minnehaha County. It is an SMI brand with two Detroit Diesel engines. It has front and rear engine heaters and a hydraulic heater as well as a heated cab. Moved and Seconded to recommend approval of the purchase of the snowthrower to the County Commission. Bruce indicated that three Commissioners have approved the purchase as it was a budgeted item and the Auditor will cut a check. The cost to transport will be \$500. Ray reported on the ceilometer repairs to the AWOS. All Weather Inc. will be billing the Airport for the circuit board. The AWOS now works correctly.

OLD BUSINESS and NEW BUSINESS:

The Board elected to move the Swenson Family up on the agenda.

Bill Swenson and Rhonda Graff were present to address the debris pile. They inquired as to what the County Commission decided to do with the pile after the recent Commission meeting. Daryl reported that the issue was discussed and the Highway Superintendent was present at the commission meeting. No decision was reached by the commission. The Highway Superintendent indicated he liked the location and the availability of the product for repair and flood damage remediation to County bridges and roads. The pile of rocks and the asphalt millings are items the county will use eventually. The Swenson's inquired as to why the County did not bring in a crusher and crush the rock for the Rainbow road resurfacing, instead of hauling truck after truck of gravel past the existing debris pile?

Keith Swenson addressed the Board and wanted to know if the Airport was going to repair the flood damage to the creek bottom that runs through his property. The Board indicated that the Corp of Engineers would need to approve any repairs to stream beds and a permit was need from them to address the creek bottom. The Board did not feel that the County or Airport should repair private property for flood damage. Mr. Swenson feels that the culvert exacerbated the flood problem by speeding up the water flow leaving the culvert. Ray and Rod Senn indicated that the features in place in the culvert did in fact slow the water velocity and screen some debris. Mr. Swenson did indicate that the culvert needs the debris collected from the flooding removed. Mr. Swenson brought photos of the flood damage to his family's property. Rod Senn indicated that the silt fence seen in the photos should have been removed when vegetation is established and can be removed at this time. The project received a 'No Rise' certificate from FEMA after a study. The study indicated "No significant impact" from the culvert installation. The Board commented on the fact that the creek bottom has shifted significantly over the years and will continue whenever there is significant precipitation. The Swenson's can find data from several different sources such as Google Earth that would indicate the multiple changes. Mr. Swenson requested to use the County Debris pile to repair the damage. Bruce indicated that they cannot approve a private individual to use County property.

AIRPORT DEVELOPMENT: Rod Senn reported the second bid opening for the Fuel Farm project was on Aug 6 at 11am. The first bid of \$564,491.35 is from Johner and Sons. The second bid opened was from Ainsworth Benning for \$566,705.15. A third bid received from Seneca Co. was received after bid closing therefore not opened.

Rod indicated he has applied for unused grant funds. He is confident we can be awarded the difference of our bids from this source. If not, we can apply for new money. The Board has significant money left in the snowthrower line item in their budget which the Auditor indicated can be also used for this.

The Commission postponed their decision on the bids to allow for locating more funds. The Commission would like to see this project completed. The Commission will address the bids at their September 3 meeting. The contractor indicated that they would do preliminary work this fall with the supplier working in 2014 to complete the project. Bruce signed the Buy American certificate for the County required by the FAA.

LEGAL: None

NEW SIGN: Randy Deibert reported he will send a request to the City of Spearfish for support of a new sign. Ray indicated that the last storm negatively affected the old sign but the new sign on the building held up fine.

AIRPORT OWNERSHIP: Daryl Johnson reported on the ownership options explored by the County. Currently no one is actively pursuing a change in ownership. Public questions to Commissioners brought the subject up for discussion at the Commission meeting in July. Daryl felt if it was brought forth for discussion in a meeting it would allow Commissioners the ability to speak openly with constituents who had questions.

CORRESPONDENCE: None

VISITOR COMMUNICATION: None
BOARD DISCUSSION: None

There being no further business, the meeting was adjourned (Seward-Deibert).

APPROVED: _____ DATE: _____

LAWRENCE COUNTY AIRPORT BOARD MEETING

September 12, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on September, 2013, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Michael Rath, Daryl Johnson, Randy Deibert, and Brooks Hanna

MEMBERS ABSENT: Jim Seward, Don Aaker.

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn of Kadrmas Lee and Jackson; Ted Miller, and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved-Seconded (Hanna-Rath)to approve the minutes of August 15, 2013 . Motion carried.

NEXT MEETING: Oct 10 and Nov 14

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded (Deibert-Johnson) to approve the monthly expenditures totaling \$2496.49 plus the Capital Asset expenditure for the Snow Thrower. Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek's presented the fuel sales and aircraft activity for August. The new snow thrower was delivered. He reported on hail damage to buildings and lighting. He also discussed the Ground Communication Outlet maintenance agreement with Ellsworth AFB and that the GCO is working properly. Recent rains have resulted in rock & gravel in the box culverts and the Board discussed leaving it vs removal. Jilek advised the Brush Hog mower was no longer needed.

Moved-Seconded (Rath-Deibert) to declare the Mower as surplus and refer this recommendation to the County Commission. Motion Carried.

OLD BUSINESS: Rod Senn reported the fuel farm bid was awarded to Johner & Son's and the amount of \$35000.00 was transferred from entitlements so no additional County funds will be needed.

Moved-Seconded (Deibert-Rath) to declare the rock and dirt pile surplus and recommend to the County Commission it be put out for bid. Motion carried. Discussion included possible uses for the millings.

Deibert reported he had visited with members of the Spearfish City Council regarding a new sign at the airport. He reported the City is willing to provide funds toward that project. Moved-Seconded (Rath-Johnson) to form a committee for this sign project. Motion Carried.

NEW BUSINESS: None

CORRESPONDENCE: None

VISITOR COMMUNICATION: None

BOARD DISCUSSION: None

There being no further business, the meeting was adjourned.

APPROVED: _____

DATE: _____

LAWRENCE COUNTY AIRPORT BOARD MEETING
October 10, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on October 10, 2013, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Michael Rath, Daryl Johnson, Jim Seward, Don Aaker, Travis Lantis, and Randy Deibert.

MEMBERS ABSENT: Brooks Hanna

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved-Seconded to approve the minutes of September 12, 2013 (Rath-Aaker). Motion carried.

NEXT MEETING: Nov 14 and Dec 12.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the monthly expenditures totaling \$8625.14 (Deibert-Rath). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek's report showed the monthly fuel sales are normal. Ray discussed the roof issues with the closure strips blown out from the spring storm. He has two bids Donovan Construction for \$6250 using the old cap and Erskin Construction using all new materials for about \$10,000.00. Moved and seconded to send a recommendation to the Commission to move on this as soon as possible when the insurance company approves repairs (Rath-Deibert). Motion carried. The new snowblower works well and is in for minor repairs of things they found that needed some attention. The rear Tachometer is inoperable, some gauges need fixed and Stadler Industrial is repairing the steel plate and shoes and the emergency brake lever. The loader had a head gasket repair and needs a replacement tire for \$600.00.

He would like permission to purchase the tire and the following items: a generator for the building that the county equipment is in so they can get the doors open during a storm to get to the equipment for \$4000. This would be a large portable machine. A chainsaw so Jim does not have to use his personal equipment for airport work, at a cost of \$350, 16' bar Stihl brand; two aviation radios for \$900 each for a total of \$1800 and a headset for the radios. Travis will donate a head set. The total expenditures are \$6750 for equipment and an unknown amount for an electrician to make a cord for the generator, other hook ups as needed and also wire outside outlets for the snowblower to keep it warm. Moved and seconded to recommend purchase of these items to prepare for the winter weather and keep the snowblower ready to go (Seward-Rath). Motion carried.

AIRPORT DEVELOPMENT: Rod Senn was not present. The only item he sent out was due to the weather Johner may not start the Fuel System Project until the first of the year.

LEGAL: None

NEW SIGN: Randy Deibert reported there has been not committee meeting on the sign yet. The sign did get more damage from the spring hail storm.

MATERIALS PILE: The County will have a surplus sale for the pile of material left from the airport project.

CORRESPONDENCE: None

VISITOR COMMUNICATION: None

BOARD DISCUSSION: None

There being no further business, the meeting was adjourned (Seward-Deibert).

APPROVED: _____ DATE: _____

LAWRENCE COUNTY AIRPORT BOARD MEETING
November 14, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on November 14, 2013, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Daryl Johnson, Don Aaker, Randy Deibert and Brooks Hanna.

MEMBERS ABSENT: Michael Rath, Jim Seward.

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Dave LaPine, Kadrmass Lee and Jackson, and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved-Seconded (Deibert-Hanna) to approve the minutes of October 10, 2013. Motion carried.

NEXT MEETING: The next meeting is scheduled for December 12th. The date for January's meeting was discussed but not finalized.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded (Deibert-Hanna) to approve the monthly expenditures totaling \$6071.00. Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek's report showed the monthly fuel sales are normal. Ray again discussed the roof issues with the closure strips blown out from the spring storm. Discussion pertained to the ridge cap and whether it need complete replacement, and also different products used for the sealing product.

Moved-Seconded (Hanna-Aaker) to authorize Jilek to work with the contractor regarding the products to be used for closure strips and get the repairs done as soon as possible. Motion Carried.

The new snowblower is still in for repair waiting for a reconditioned module, after which the new cutting edge and wear shoes will be installed. He reported the generator is in service and the chainsaw has been purchased. Additional safety equipment was purchased along with the saw, bringing the bill to about \$100 more than discussed. The radios have been shipped but not yet received.

Ray also received notice that it is time to start the process for contracting for consulting services. The Board will include this discussion on the next agenda.

AIRPORT DEVELOPMENT: Dave LaPine reviewed future Capital Improvement Projects and stated information should be forthcoming from the FAA soon regarding the projects.

He also mentioned that in the future, the County can expect to be charged by the FAA for PAPI light inspections/flight checks.

LEGAL: Bruce informed the Board that an email had been received from Jayna Watson with the City of Spearfish regarding a previously approved cell tower which is to be built north of the Quarq building on Seaton Circle. Approval has been received from the FAA.

He also reported that the County Commission discussed the rock pile at the airport. He stated that there was a lot of soil and debris in the rock which will lower the value.

CORRESPONDENCE: None

VISITOR COMMUNICATION: None

BOARD DISCUSSION: Lantis mentioned he had received an inquiry from an airplane manufacturer interested in relocating to area.

There being no further business, the meeting was adjourned.

APPROVED: _____ DATE: _____

LAWRENCE COUNTY AIRPORT BOARD MEETING
December 12, 2013

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Travis Lantis at 1:00 p.m. on December 12, 2013, in the County Commissioner's meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All Motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Daryl Johnson, Don Aaker, and Randy Deibert.

MEMBERS ABSENT: Michael Rath, Jim Seward and Brooks Hanna

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Rod Senn, Kadrmas Lee and Jackson, and Bruce Outka, Deputy State's Attorney.

MINUTES: Moved-Seconded (Deibert-Aaker) to approve the minutes of November 14, 2013. Motion carried.

NEXT MEETING: The next meeting is scheduled for January 16 and February 13, 2014.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the monthly expenditures totaling \$9043.91(Deibert-Aaker). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek's report presented the monthly fuel sales Randy requested he have a yearly total for the previous year for reference. Ray presented a \$250 check from Doug Shonley for a T hanger security. The snowblower has been repaired except for the tac drive module which should be here today. Donovan is waiting for better weather to get the roof repairs done. Royal Electric is working on the outlets for the new generator and the snowblower. The weather computer was down but the County IT repaired it and it should be back up and working today. He hopes to get the repair bills in before the end of the year.

AIRPORT DEVELOPMENT: Rod Senn reported that they are working on software to assist in the traffic count. There has been no work on the fuel farm. The contractors are getting the equipment ordered and delivered to the site or stored in a secure area. The City of Spearfish has contacted him on a location near the airport for a Park and Rec sports field. He will work with them on the height of the light poles etc. He presented a map of the location.

The Approach Procedures Review Board has contacted KLJ and Ray in reference to an obstruction survey of a pole that was removed from the hill in 2007 on a hill that has also been removed to address a problem that has been nonexistent since 2007. Neither the pole nor the hill is presenting an obstruction as both are gone.

LEGAL: Bruce and Rod discussed the 2014 schedule of Capitol Improvement projects. Rod thought the FAA should have everything they need.

SIGN: Randy reported that he should be able to meet with Spearfish soon.

CONSULTING SERVICES CONTRACT: The Board will discuss advertising the contract next month.

CORRESPONDENCE: None

VISITOR COMMUNICATION: None

There being no further business, the meeting was adjourned.

APPROVED: _____ DATE: _____