

LAWRENCE COUNTY AIRPORT BOARD MEETING
January 12, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chairman Travis Lantis at 1:00 p.m. on January 12, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Brooks Hanna, Randy Deibert, Michael Rath, Daryl Johnson and Travis Lantis

MEMBERS ABSENT: Bob Golay

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Rod Senn, Kadrmas Lee and Jackson, and Buck DeWeese.

MINUTES: Moved-Seconded to approve the minutes of December 14, 2011 as written (Rath-Hanna). Motion carried.

NEXT MEETING: February 9, March 15, April 19, 2012

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditures of \$3991.28 for January (Rath-Hanna). Motion carried.

BOARD MEMBER: The Board welcomed Randy Deibert to the Board and thanked Buck DeWeese for his years of service.

AIRPORT DEVELOPMENT: Rod Senn reported on the T-hangar floor. GBA finished the floor yesterday. Bruce will have the Commissioners stop by and check it so they will have reviewed the issue before their next meeting. The contractors have to cut in a walk through door, replace a burned door, and install outdoor lights before completion. Johner construction submitted a Change Order #1 for \$28,764.59 for extra pavement repairs to the apron and runway. This figure included the new radio controller and installation for \$2886. Ray Jilek and the Board wanted to note the excellent job Johner's have done. They worked well with the restrictions of the airport and did punctual, concise work on the property. The items on Change Order 1 are all AIP eligible for grant funds. Motion and second to recommend approval by the County Commission for Change Order 1 (Hanna-Rath). Motion carried.

The Board reviewed the next phase of bidding with Rod. The next project out for bid is the relocation of the Berke hangar. There will need to be additional electrical and gas service work to the area. Rod requested Duane Berke forward quotes to move his personal items by the end of January. The pre-bid meeting will be January 31 with bid opening on February 14. Daryl did contact the FAA Bismarck Office to discuss the slow air spacing approval for the proposed new hangars. This seems to have moved these

projects forward with the exception of the Anderson hangar which was submitted with incorrect elevations.

The next project to go for bids is the north end of the taxiway. This will be phase one of this project. It will include the extension of the box culvert and moving of affected hangar tenants on the soon to be demolished hangars. There should be no runway closures but power may need to be off. This will be coordinated with Ray for a possible night shut down. The project will include installation of a supplementary wind cone and switching out the taxiway lights to LED bulbs.

Moved and seconded to recommend approval of the Final Review and Acceptance of the taxiway project by Johner's (Rath-Deibert). Motion carried

AIRPORT CONFERENCE: René will submit the registrations for the Board member planning on attending the 2012 Airport Conference to be held in Deadwood at the Lodge, March 14 and 15th. FAA will meet with the Board while they are here to go over issues.

SAFETY PLAN: René brought a request from Lawrence County Emergency Manager Paul Thomson to have the Airport submit a safety plan to his office. Ray will meet with Paul to formulate a plan.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. Ray is working with the SDDOT to negotiate the operational expenses of the AWOS with the state. They stated they are willing to cooperate with the expenses and take them from the County Fuel Tax Fund. Ray feels they should pay this from state funds. There is currently \$10,563 in the fuel tax fund. The NDB is out of service again. He has the NOTAM out and they will investigate repairs since so few users actually need this equipment due to current and soon to be available technology. The Oshkosh truck is going through wheels. They are currently running different sizes on it and this is not a good solution. He will continue to try to find the correct wheels. The PAPI light circuit boards are once again having problems. We replaced two last year and several more are out. He contacted the company they will replace all of them under warranty so he will submit the two repaired last year to get our money back.

LEGAL MATTERS: None

NEW BUSINESS:

SDDOT has sent an agreement to provide a Ground Communications Outlet (GCO) radio free. The cost to the County will be for an antenna and phone line along with monthly costs. This will offer more reliable and quicker flight clearance directly from Ellsworth and not Fort Worth Texas. Moved and seconded to recommend the Commission accept and sign the agreement for the GCO from SDDOT (Rath-Deibert). Motion carried.

VISITOR COMMUNICATION: None

There being no further business, Rath moved to adjourn.

APPROVED: _____
2-9-2012

LAWRENCE COUNTY AIRPORT BOARD MEETING
February 9, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chairman Travis Lantis at 1:00 p.m. on February 9, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Michael Rath, Daryl Johnson, Travis Lantis, Bob Golay (by phone)

MEMBERS ABSENT: Randy Deibert, Brooks Hanna

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County

MINUTES: Moved-Seconded to approve the minutes of January 12, 2012 as written (Rath-Johnson). Roll call vote Aye-Rath, Johnson, Lantis, Golay; Nay-None. Motion carried.

NEXT MEETING: March 15 & April 19, 2012

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditures of \$48,538.16 for February (Rath-Johnson). Roll call vote Aye-Rath, Johnson, Lantis, Golay; Nay-None. Motion carried. Note- Hangar 5 will appear on the utility bills next month.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. The PAPI circuit boards are on order and should still be under warranty. There are two new hangar tenants. They have had their leases accepted and there will be two temporary subleases for the units until the tenants can get their aircraft here. Steve Oberg and Eagle Aviation are working toward a contract so Steve Oberg doing business as Oberg Aviation Services (OAS) LLC will be able to have a flight training business at the airport. Moved and seconded to approve the sublease of OAS with Eagle Aviation to provide training at the airport with compliance of Minimum Standards and an approved legal contract and ensure all legalities are in order prior to doing business (Rath-Lantis). Roll call vote –Aye Rath, Lantis, Golay, Johnson; Nay none. Motion carried.

AIRPORT DEVELOPMENT: Rod Senn reported via phone. Next week he will meet with the County Commission for 2 bid lettings. The taxiway project he has had interest from 3-4 bidders. The box culvert components will take 14 weeks to cast. The project will be done in two phases to keep the airport operational. Some of the potential Hangar move bidders have express reluctance to move the building and would like to be able to bid a new structure. Moved and seconded to recommend to the County Commission the Board support of the allowance of a new building component to the bid (Rath-Johnson). Motion and second withdrawn (Rath Johnson).

Rod reported on the possible \$100,000.00 shortfall to grant funds. He stated that we can use the next two years of entitlement funds if this proves to be true. The Board decided to wait until the bids are received to make any recommendations of whether to build new or move the existing Berke hangar. Moved and seconded to accept the Commission and engineer decision on the best bid in this situation (Rath-Johnson). Roll call vote Bob, Daryl, Mike, Travis; Nay –None. Motion carried.

The hangar project has been accepted with a few punch list items remaining. Ray has been given the keys so he can lease the units. Ray reported the contractors were out today working on some of the items on the list. The Board discussed to possible liquidated damages and the fact that the FAA takes 60% of the liquidated damage total. This is not to be inferred as a punishment but an attempt to recover lost income by the County from the months the units were not being leased. Discussion was held of a possible barter with GBA to do some of the work on the Berke hangar if it is not moved.

AIRPORT CONFERENCE: René has submitted Randy and Michael’s registration and will submit Ray also. Bruce will see if any other commissioners want to attend. Bruce also reminded the Board the FAA will meet with them on Airport Issues at 8 am on the 13th.

NEW BUSINESS:

Election of Officers: Moved and seconded to continue with the current Chair Bob Golay and Vice Chair Travis Lantis (Rath-Johnson). Roll call vote-Aye- Rath, Johnson, Golay, Lantis; Nay –None. Motion carried.

VISITOR COMMUNICATION: None

There being no further business, Lantis moved to adjourn.

APPROVED: _____

3-15-2012

LAWRENCE COUNTY AIRPORT BOARD MEETING
March 15, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chairman Travis Lantis at 1:00 p.m. on March 15, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Michael Rath, Daryl Johnson, Travis Lantis, Randy Deibert

MEMBERS ABSENT: Bob Golay, Brooks Hanna

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County and Rod Senn of Kadrmas, Lee and Jackson.

MINUTES: Moved-Seconded to approve the minutes of February 9, 2012 as corrected (Rath-Johnson).

NEXT MEETING: April 19, and May 17th, 2012

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditures of \$167,094.96 for March (Rath-Deibert).

AIRPORT DEVELOPMENT: Rod Senn reported he is expecting the letter from GBA next week on the liquidated damages. There is an issue on the fire wall and the Spearfish code that GBA is working out with the City. The North Taxiway construction is waiting for the box culvert to begin construction. The Berke Hangar move has been settled. He will not sell the building, it will be moved. LESKCA Inc received the contract.. Berke will contract to have the personal items moved and submit the bill. The ALP compliance was discussed by the FAA Tuesday morning with Travis, Mike, Randy and Ray. The approval is on hold until the impact on existing fencing is remediated. A wildlife fence was discussed. A wildlife assessment would cost \$3000.00. The current fence issue will require a shortening of the crosswind runway by 140 feet for ALP compliance. Ray will move the cones to indicate this and he will issue a NOTAM. Rod will follow up on entitlement payments and easement options. They will see if the fence on the west end can just be removed as there are no domestic animals in that location.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. Ray discussed the colors proposed for the Hoepwell hangar.. The door switch on the county hangar was replaced. He has submitted a bill for the name plates for the plaque for Buck, Scott and Randy. The PAPI lights have been repaired. He is checking into a different service route to get the AWOS data for a lower cost. This will require a change off utility providers, internet versus cell. He will check into what it will take to get Midcontinent into the airport. The Apron lights are running \$200 a month. He will monitor the costs and use to see if this can be adjusted to save money.

NEW BUSINESS:

Hay Lease: The Hay Lease bidding is done through the Commission now so Bruce will ensure it is taken care of.

Correspondence:

SD DOT reimbursement confirmation on \$872,489.60 has been received by the County.

VISITOR COMMUNICATION: None

There being no further business, Johnson moved to adjourn.

APPROVED: _____
4-19-2012

LAWRENCE COUNTY AIRPORT BOARD MEETING
April 19, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Michael Rath at 1:00 p.m. on April 19, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise. Roll Call was taken for all motions.

MEMBERS PRESENT: Daryl Johnson, Michael Rath, Randy Deibert, and Bob Golay (by Phone).

MEMBERS ABSENT: Brooks Hanna, Travis Lantis

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County, Steve O'Berg, O'Berg Aviation Service; John Teupel, Representing Jim Hopewell and Rod Senn of Kadrmas, Lee and Jackson.

MINUTES: Moved-Seconded to approve the minutes of March 15, 2012 as written (Johnson-Deibert). Rath-Aye, Johnson-Aye, Golay-Aye, Deibert-Aye. Motion carried.

NEXT MEETING: May 17th, 2012 and June 14, 2012.

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditures of \$19,102.89 for April (Deibert-Rath). Rath-Aye, Johnson-Aye, Golay-Aye, Deibert-Aye. Motion carried

AIRPORT DEVELOPMENT: Rod Senn reported GBA informed him the response letter for the liquidated damages would be delivered this week. There are several small issues yet to be completed for the hangars. The drainage issue has been corrected. Rod will go and visit the site today. The bonding company, Liberty Mutual Surety has sent correspondence on the project; Rod will advise them of the issues. This is the second letter from the bonding company. Bruce responded to the first letter.

HAY LEASE BID OPENING: The hay lease bid opening was held at 1:15. The only proposal was for \$2000.00 from Joe Harmon. Motion and seconded to recommend the County Commission accept the bid as presented (Deibert-Rath) Rath-Aye, Johnson-Aye, Golay-Aye, Deibert-Aye. Motion carried.

Rod returned to the Airport Development report. The North Taxiway IP contractor Foothills Construction is awaiting the box culvert and will start as soon as it arrives and pave immediately after the culvert is installed. The move of the Berke Hangar will progress as soon as the personal items are removed. Rod will take copious photos to document condition prior to the move,

The LESKCA Contractors are moving the Berke hangar this week.

NEW HANGAR CONSTRUCTION: John Teupel was present to represent Jim Hopewell for review and permission to move forward with the construction. He brought the building specifications, the Property layout and the proposal. He wanted approval so he could move forward on Spearfish City building permits. The building has been air spaced. Motion and seconded to approve the Hopewell hangar construction when lease payment, building permit, any fees and application are complete (Deibert-Rath).

Rath-Aye, Johnson-Aye, Golay-Aye, Deibert-Aye. Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. Ray discussed the Berke move; he has been given three T- hangars for storage during his move. The cones have been relocated 150 feet and the fence will be removed on the west end of runway 08-22. The NOTAM has been filed and will be in the next publication. This should help move the ALP along. He will check on the property ownership of the area on the west end. The AWOS annual inspection has been completed by Benson. The four circuit boards for the PAPI lights have arrived and will be installed. Hills Material will widen access gate and approach on the fence to better enable large equipment movement to the airport. Hills Material will provide the culvert and the posts Grimm's pump re-inspected the Cathodic Protection system from last month and it passed. Ray presented two checks for the T-hangar waiting list, \$250 from Steve O'Berg 4-22-12 and David Jones 4-27-2012. Discussion was held to add hangar 5 to the inspection list for the airport manager. Moved and seconded to appoint a committee to work with the manager for review of the Hangar Management agreement. The committee will consist of Deibert, Rath, Golay and Bruce Outka (Deibert-Rath). Rath-Aye, Johnson-Aye, Golay-Aye, Deibert-Aye. Motion carried.

LEGAL: Bruce reported on the Black Hills Power easement for electrical service. The County Commission signed the agreement. It requires a deposit of \$5352.72 of which some or the entire amount could return to the County over several years dependant on usage.

VISITOR COMMUNICATION: Steve O'Berg thanked the Board for approving his commercial operation at the Airport. He has had some publicity in the newspaper and hopes it helps the public understand more of the airports benefit to the community.

There being no further business, Deibert moved to adjourn.

APPROVED: _____
5-17-2012

LAWRENCE COUNTY AIRPORT BOARD MEETING
May 17, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Bob Golay at 1:00 p.m. on May 17, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Bob Golay, Brooks Hanna, Travis Lantis, Michael Rath.

MEMBERS ABSENT: Randy Deibert, Daryl Johnson,

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County, Matt Stone, SD Dept of Transportation, and Rod Senn of Kadrmas, Lee and Jackson.

MINUTES: Moved-Seconded (Lantis-Rath) to approve the minutes of April 19, 2012 as written. Motion carried.

NEXT MEETING: June 14 and July 12, 2012.

SNOW FENCE: Matt Stone, SD DOT, explained the state's request to build a snow fence along the grass runway parallel to I-90.

Moved-Seconded (Lantis-Hanna) to recommend approval of an easement agreement as long as DOT provides an east-west game fence/snow fence without impacting the runways. Motion Carried.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded (Rath-Lantis) to approve the expenditures for May. Motion carried.

AIRPORT DEVELOPMENT: Rod Senn discussed several ongoing projects including the correspondence regarding the hangar floor repair, and the work commencing on the north taxiway. It was decided to have weekly progress meetings on Thursdays starting on May 31st.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. He delivered checks for hangar rent and to hold a place on the T-hangar waiting list. Also discussed was wording of Lease agreements. Ray stated there is surplus dirt, asphalt millings, rip-rap, and sand that the Board may want to consider disposing of. Also, the site of the former Berke hangar is ready to be considered for use. Moved-Seconded (Lantis-Hanna) to declare as surplus, the concrete slab and lot lease of the former Berke hangar location and recommend the County advertise such. Motion Carried.

Also discussed was the need to revise the airport management documents.

OLD BUSINESS: Golay stated the County Auditor requires the proposed budget be in her office by June 11, 2012.

There being no further business, Rath moved to adjourn.

APPROVED: _____
6-14-2012

LAWRENCE COUNTY AIRPORT BOARD MEETING
June 14, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Bob Golay at 1:00 p.m. on June 14, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Bob Golay, Brooks Hanna, Randy Deibert, Daryl Johnson and Michael Rath.

MEMBERS ABSENT: Travis Lantis

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County, and Rod Senn of Kadrmas, Lee and Jackson.

MINUTES: Moved-Seconded (Rath-Hanna) to approve the minutes of May 17, 2012 as written. Motion carried.

NEXT MEETING: July 12 and Aug 23, 2012

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded (Rath-Hanna) to approve the expenditures of \$559,077.75 for May. Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. Ray presented a check to the County from Jack Kucera for a land lease option for a private hangar. Ray was going to contact the County IT department to see if they had a newer computer for the ground communications and cancel WSI. The new system will run on Mid-continent for \$20 per month versus \$1560 per year for WSI. The NDB has been repaired. The Midwest Motor Express truck hit the automatic gate. The repairs are \$60.00. Ray would like to get loop detectors installed by Overhead Door Company for about \$1000 per gate to prevent this from happening and he would also like to get a keypad door lock for the county office for a cost of \$250. Moved and seconded to allow the changes to the gate and lock (Hanna-Rath). Motion carried.

AIRPORT DEVELOPMENT: Rod Senn discussed the meeting held for closing out the GBA Hangar contract. The North Taxiway culvert should be installed by tomorrow. The opening on the top of the seam will be grouted per DOT regulations. The part of the culvert involved in the truck fire was inspected and has been ruled in good condition. The Berke hangar move is complete and an agreement with the contractor on floor color is final and should be done next week. 08/22 ALP Compliance fence concern is being addressed by Ray. More checking on property ownership is being done. The County received \$120,000.00 to complete the reimbursement for the previous land acquisition

expenses by incurred by the County. This money has come from the Entitlement fund and Rod feels it should come from Apportionment funds. He will do more checking on this. Moved and seconded to forward the grant application for the Commission for signatures (Rath-Deibert). Rod will check to see if they can expedite the fuel farm construction with a change order. He will also work on getting the old tanks removed at the lowest cost. A discussion of the DENR storm water correspondence was discussed. This used to go to the contractor but now goes to the landowner. The Board also discussed the value of the airport to the county. Ray will put together information and present to the Commission.

LEGAL: None

VISITOR COMMUNICATION: -None

OLD BUSINESS: Golay stated the County Auditor received the airports budget request. After clarification of the line item for painting and repairs funding it was discovered this expense will be coming from other funding, the Board changed the \$45,000 request to \$2500.00.

There being no further business, Rath and Hanna moved to adjourn.

APPROVED: _____
7-12-2012

LAWRENCE COUNTY AIRPORT BOARD MEETING
July 12, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Bob Golay at 1:00 p.m. on July 12, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Bob Golay, Travis Lantis, Daryl Johnson and Michael Rath.

MEMBERS ABSENT: Brooks Hanna, Randy Deibert

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Ted Miller, BHA; W.C. Hauck; Buck DeWeese; and Rod Senn of Kadrmas, Lee and Jackson.

MINUTES: Moved-Seconded (Rath-Hanna) to approve the minutes of June 14, 2012 as corrected. Motion carried.

NEXT MEETING: Aug 23, 2012 and Sept 13.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded (Rath-Hanna) to approve the expenditures of \$53,291.77 for July. Motion carried.

AIRPORT DEVELOPMENT: Rod Senn reported the taxiway aggregate base is being laid. He is exploring getting discretionary funds for the previous land acquisition reimbursement and not use entitlement funds. The new Berke hangar floor is receiving a new coat of epoxy as the first coat did not cure correctly. The move will be in on the 23rd and Ainsworth will go through the punch list on the 24th if all works right. The county was open to pay for the reapplication with the contractor paying for removal and product. Grimm's Pump will give us prices on equipment for the fuel farm with a target date of October 2012.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. The Ground Communication equipment has been installed and we are waiting for the FCC License. The door lock has been changed, the loop detector is completed. There will be a vehicle detector installed so it does not close on any vehicles. The cost has changed from \$2500-3249.00. There are issues with the circuit board on the S end as well. Benson technical is in the process of repairing the NDB, it should be up soon. Moved and seconded to approve the added cost for the auto gate repair of \$749.00 (Lantis-Rath). Motion carried. Ray has a request from Net Jet for a Gulf Stream V landing. He submitted a deposit from Wayne Eaton of Eaton Construction for a hangar deposit. He is 11th on the list to rent a T-hangar. The Hopewell hangar is under

construction. Mr. Burton would like to build a 60X60 hangar in the vicinity of the Berke hangar.

LEGAL: Bruce has received a request from Jim Hood on behalf of his client requesting an exemption to Rules and Regulation's on the Airport property due to a physical condition. Bruce has sent a response with several questions and some points of clarification. This will be tabled until next month to have time to receive answers back from the attorney and his client.

The Povandra family has not replied to the request for proof of insurance for the hangar.

VISITOR COMMUNICATION: -

W.C. Hauck was present to inquire if the Airport was going to pursue offering Auto gas when they reconstruct the fuel farm? He was informed not at this time.

Buck DeWeese was present to update his proposal for his hangar construction on the old Berke hangar location. He would like to change the dimensions to a 48X60' building.

Moved and seconded to allow Buck to move forward on the air spacing on the proposed new dimensions with the understanding he would need to work through the changes with Bruce Outka on the lease with the possibility of needing a commercial lease. He will be added to the August agenda.

OLD BUSINESS:

Bruce discussed the 2013 budget request. The snowblower and security system were discussed at the Commission budget review. There was no consensus on the commission. The budget will be final by October.

NEW BUSINESS: The Board presented Buck DeWeese with a certificate of appreciation for the nine years of service to the Board.

There being no further business, Johnson moved to adjourn.

APPROVED: _____
8-23-2012

LAWRENCE COUNTY AIRPORT BOARD MEETING
August 23, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Bob Golay at 1:00 p.m. on August 23, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise. Roll Call was taken for all motions.

MEMBERS PRESENT: Bob Golay, Brooks Hanna Daryl Johnson, Michael Rath, Randy Deibert (arrived at 1:27).

MEMBERS ABSENT: Travis Lantis

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Laura Jilek, representing Ray Jilek, Airport Manager; Bruce Outka, Lawrence County, Rich Krogstad, SD Aviation Hall of Fame, Bill Hauck, Buck DeWeese, and Rod Senn of Kadmas, Lee and Jackson.

MINUTES: Moved-Seconded (Rath-Johnson) to approve the minutes of July 12, 2012 as written. Absent: Deibert. Motion carried.

NEXT MEETING: Sept 13th, 2012 and October 11, 2012.

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded (Hanna-Rath) to approve the expenditures of \$782669.42 for August. Absent: Deibert. Motion carried

RECOGNITION: Captain Rodney DeWeese, former Airport Board member and a Delta Airlines pilot, has been awarded the Superior Airmanship Award by the Air Line Pilots Association International. He and his First Officer were recognized for their extraordinary skill in overcoming physically challenging control issues to successfully stop their aircraft from an un-commanded roll caused by a flight control system malfunction. After take off of Delta flight 1152 from Honolulu, realizing the extent of the mechanical failure, they were able to control the plane, successfully return and safely land.

AIRPORT DEVELOPMENT: Rod Senn reported reimbursement has been received from the DOT totaling \$60,6835.81. The hangar move is complete. The new hangars are in the final stage and he continues to oversee the project. The Fuel Farm relocation was discussed and the cost estimates are high. He will be working to lower the “wants” to meet the “needs” and reach a cost more in line with funds available.

AIRPORT MANAGERS REPORT: Laura Jilek reviewed the monthly fuel sales and the traffic report. She turned over checks for County Hangar lease deposit, Bryan

Johnson; ground lease deposit Robert Burton and flowage fees. The antiquated NDB was discussed as it is getting too expensive to repair and is hardly ever used.

LEGAL: Bruce stated he received a second letter regarding a request to park a motor home at the airport, containing special medical equipment required by Steve Hammond. Possible accommodations were discussed and the Board asked Outka to invite Mr. Hammond and/or his representative to attend the September 13th Airport Board meeting to further discuss the request.

OLD BUSINESS: Buck DeWeese gave an update regarding the proposed construction of a hangar on the old Burke pad. Under Rules and Regulations regarding construction, a design plan must be endorsed with an engineer's certificate. This requirement will cost \$5000.00 and he is wondering if it is really necessary. He has discussed his proposal with Tom Paisley, Spearfish Building Inspector, whose regulations do not require the plans to be stamped. DeWeese asked the Board to vary this requirement. It was discussed that since this requirement was added to the regulations, the need for it has lessened. Bruce Outka explained the ordinance will have to be amended, as there is no variance procedure allowed. Moved-Seconded (Rath-Deibert) to appoint members Golay, Hanna and Rath to consider wording changes to recommend for amending the Rules and Regulations. Motion Carried.

VISITOR COMMUNICATION: Bill Hauck presented information regarding cost of installing a tank and service for Auto Gas.
Rich Krogstad, representing S.D. Aviation Hall of Fame invited all to attend the Hall of Fame event at the airport on September 8, 2012.

There being no further business, Rath moved to adjourn.

APPROVED: _____
9-13-2012

LAWRENCE COUNTY AIRPORT BOARD MEETING
September 20, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Bob Golay at 1:00 p.m. on September 20, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Bob Golay, Brooks Hanna, Travis Lantis and Michael Rath.

MEMBERS ABSENT: Randy Deibert and Daryl Johnson

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County, Ted Miller BH Aero, and Rod Senn of Kadrmas, Lee and Jackson.

MINUTES: Moved-Seconded (Lantis-Hanna) to approve the minutes of August 23, 2012 as written. Motion carried.

NEXT MEETING: October 25 and Nov 8, 2012

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the expenditures of \$556,167.66 for September (Rath-Lantis). Motion carried.

NEW BUSINESS:

AIR SPACE:

The Board discussed the request for release of avigation easements on four residential lots owned by Mr. Geffre along Mac Lane adjacent to the airport.

The easements were acquired by the county, with FAA financial participation, in 1984 on each of the four lots. The county paid the previous land owner \$3250 per easement.

In order to release the easements an appraisal will need to be made to determine their respective values. Also, before release could be made, environmental clearance must be authorized. The degree and extent of the necessary environmental review is unknown at this time. In any event, if the decision is made to release the easements, the county would expect Mr. Geffre to be responsible for any costs associated with the release, i.e. environmental study, appraisal. These costs would be in addition to the appraised value.

Mr. Geffre will be encouraged to work with the City of Spearfish and/or an engineer of his choice to determine the actual limitations on each of the lots as it may be that a residential structure can be built on any given lot without the necessity to release the respective easement.

Moved and seconded to have Bruce Outka respond to Mr. Geffre's request for Release of Easement (Lantis-Rath). Motion carried.

AIRPORT DEVELOPMENT: Rod Senn discussed the AIP final. There are just a few things left, one final change order and the final payment to LESCKA. There is a short delay on the taxiway, we are waiting for lights. There are currently 3 NOTAM's listed. The Board thought leaving the taxiway closed for three more days waiting on lights would be better than opening and closing it. The most recent change order was adding concrete around inlet to make it more visible for the mower etc. Rod is working to get more bidders for the fuel farm. Grimm's Pump bid will be three to four weeks away as will be any others. They are really busy right now. DENR was out and tested the sample wells there are currently 80ppm in the test well. The DOT will be requesting a priority list in the near future. The Board will have to prioritize the following items: fuel farm, wildlife fence, crosswind runway, paving, or painting by early December. Rod also mentioned if there are any funds left from this project we could possibly work some paving into this phase.

AUTO GAS DISCUSSION: Ted Miller presented a letter in favor of offering auto gas at the airport. Bill Hauk has included Ted in the discussion. Bill was unable to attend the meeting due to the change of date. Ted would like to see auto gas offered at the airport. He would be willing to front the expense of a credit card reader and fueling station. He would possibly put in one on skids. He discussed the FAA regulations covering the auto gas as well as the aircraft able to use it. The Board inquired as to Ted's ideas of possible locations. They inquired if he was going to offer fuel would he then provide the same level of service currently required of the FBO? Ted indicated he did not wish to do this that is why he would have a credit card reader on the equipment. Bruce indicated the Rules and Regulations as well as the Minimum Standards would need to be changed to allow this. The Board will revisit this next month after they investigate the details needed to offer an auto gas fueling station. This would need the Commission approval to move forward.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. He had mower parts installed from Sundance equipment; the blades may need replacement next season. He also purchased some lumber to install some shelving which was donated to the airport. They were put in the county hangar to keep equipment in order. He is still transitioning aircraft and has one aircraft in the Perka Hangar. He intends to store all the incidental county items in the storage area located in the new hangar. The County Tee Hangars are full and there is currently a waiting list. During the recent DENR site visit they informed Ray they require a 30 day notice before start of construction or work to abandon fuel tanks. WSI requires a 90 day notice of cancellation. They are using the new computer for weather now. The ground communication is not in service.

The NDB is still down. He is looking at options as it needs a complete rebuild. He is working on locating a surplus NDB in Minnesota. Overhead Door Company is not done with the gate loop installation. Bruce indicated the snowblower was left in the airport budget for 2013. Ray will start checking for one. He also indicated he had received complaints of Ted Miller's dog on the runway. Ted was present and advised it has been taken care of.

NEW HANGAR CONSTRUCTION:

It was indicated that Buck DeWeese has all his documents in place; he is waiting on the change of the Rules and Regulations engineering requirements to move forward. He will attend the next meeting and will need to be on the agenda.

LEGAL: Continued the discussion concerning the request by Mr. Hammond to park his motorhome at the airport near his hangar owing to medical issues. Mr. Hammond, through his attorney, was invited to be present at the meeting to discuss the accommodation contemplated by the Board, as discussed at the last meeting. Neither Mr. Hammond nor a representative on his behalf was present at the meeting.

The Board will take no further action on the request until such time as Mr. Hammond or his attorney request that the matter be placed on a future agenda.

Bruce will notify Mr. Hammond of same through Mr. Hammond's attorney.

CORRESPONDENCE: René indicated there has been reimbursement from the SDDOT for \$606,835.81.

Bruce had also received correspondence from Jennifer Clemens-Boehm for a change to the reimbursement. Rod will check on the exact amount.

VISITOR COMMUNICATION: Ted Miller inquired as to what equipment the county used to control the vegetation in the equipment storage area it is very unkempt. Ray will check with the Invasive Species Department to see what they have and what they can do for the area.

There being no further business, Rath and Lantis moved to adjourn.

APPROVED: _____
10-25-2012

LAWRENCE COUNTY AIRPORT BOARD MEETING

November 8, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Travis Lantis at 1:00 p.m. on November 8, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Brooks Hanna, Travis Lantis with Bob Golay (via phone) and Randy Deibert (via phone).

MEMBERS ABSENT: Michael Rath and Daryl Johnson

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Bill Hauck, Ted Miller, BH Aero; and Rod Senn of Kadrmas, Lee and Jackson.

MINUTES: Moved-Seconded (Hanna-Golay) to approve the minutes of October 25, 2012 as written. Hanna aye, Deibert aye, Golay aye. Motion carried.

NEXT MEETING: Dec 13, 2012 and January 17, 2013

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the expenditures of \$37,303.17 for November (Hanna-Golay) Deibert aye, Hanna aye, Golay aye. Motion carried.

NEW BUSINESS:

AIRPORT DEVELOPMENT: Rod Senn reported the taxiway opened last week, there are a few miscellaneous items to finish. The project will come in about \$100,000 under. He will be present on the 13th for the Future Projects presentation to the County Commission. He did receive a call from a second supplier for the fuel farm but the supplier also said it he could not get it done this year. Rod will move the project out to go for bids in February of 2013. He has had contact with Brian Walker who informed him the Spearfish Mayor and the Chair of Economic Development are willing to allow the barbed wire fence to be moved the 20 feet needed but requested a letter acknowledging this for their records. They did indicate if the county wanted the 150 feet they would need a more formal document for the extra property. The Board concurred that they would send a letter for the 20 fee until they are ready with the wildlife fencing project. Rod will keep in touch with the county auditor to ensure the last grant funds arrive.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report.

The Ground Communications Outlet is operational it goes to Ellsworth during the week and moves to Denver on weekends. He will work with Rod for the technical support for the change of departure procedure. He hopes the fence move can be done before the ground freezes as this is the last hurdle to move the ALP to final. The Black River Falls

Wisconsin City Administrator is willing to send their old NDB to Spearfish. He is waiting for the FBO to package and ship it. He will check with BH Power to see why the bill for the NDB is still \$28 it should be the basic hook up since it has been down for some time.

OLD BUSINESS

LEGAL: Bruce read Bob Golay's resignation letter. The board appreciated his years of service. Bob indicated he would be available by phone if something comes up or if there are any questions.

AIRPORT AUTO FUEL: Bill Hauck was in attendance to present more information on the distribution of Auto Gas at the Airport. He had several pages of information for the Board and requested action today. The Board found his information interesting but decided to take no action as the two members on the phone have not read the information presented. They will revisit this subject closer to budget time next spring. René will send the information presented by Mr. Hauck today to all Board members.

VISITOR COMMUNICATION: Ted Miller informed the Board that the Povandra hangar has no electricity. Ray will contact the power company as a line may have been cut during some construction in the area. Ted also questioned if the two tie-down locations that he lost for the taxiway construction will be replaced. The discussion indicated that it had been in the plan to pave an area but the paving was removed as a cost saving measure. The Board hopes to get the area paved in a future project.

There being no further business, Lantis moved to adjourn. Hanna Aye, Deibert aye, Golay, aye. Motion carried.

APPROVED: _____

12- 13-2012

LAWRENCE COUNTY AIRPORT BOARD MEETING

October 25, 2012

The regular monthly meeting of the Lawrence County Airport Board was opened by Travis Lantis at 1:00 p.m. on October 25, 2012, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Randy Deibert, Daryl Johnson, Brooks Hanna, Travis Lantis and Michael Rath.

MEMBERS ABSENT: Bob Golay

QUORUM: A quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County, Brad Edwards, Deadwood Chamber of Commerce, Jody Kuntz, Deadwood Chamber of Commerce and AOE and Rod Senn of Kadrmas, Lee and Jackson.

MINUTES: Moved-Seconded (Rath-Hanna) to approve the minutes of September 20, 2012 as written. Motion carried.

NEXT MEETING: Nov 8, 2012 and Dec 13, 2012

TREASURERS REPORT: The monthly financial statement was reviewed. Moved-Seconded to approve the expenditures of \$35,655.36 for October (Deibert-Rath). Motion carried. René reported the SDDOT has reimbursed the County \$1,820,805.24.

NEW BUSINESS:

AIRPORT DEVELOPMENT: Rod Senn discussed the existing paving progress. The paving is finished except for a few odds and ends that will be final during the exit repair. The Electrician is working, Foothills is placing topsoil, all this should be complete within 2 weeks. He has received 1 quote for the fuel farm project and other quote should be coming soon. He will work to package this with bids this winter for spring work.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. The security gate loop detector is complete and working great. He will request FAA to change the departure design. He has checked with Black River Falls Wisconsin to acquire their decommissioned NDB. The Black Hills Airport NDB has been deemed irreparable. The Wisconsin NDB is also a Southern Avionics product. It is a 2003 model and ours is from the late 70's or early 80's. The NDB is out only Ground based navigation at the airport. Two weeks ago an FAA representative was here for a flight check. They were on the ground due to the weather and the NDB being inoperable. A new system will probably go online in the next 3-5 years but there is nothing available at the present time. The fuel monitor well under the storage tank tested good this month. There are currently 2 monitor wells on the property. The other well tested good last month but the well under the tanks came back with poor results. He has informed the SD

Surplus Property that we are currently looking for a snow thrower. They are working with Ellsworth for two they will be sending to surplus. Florence and Pam Kolb presented a photo to the Airport Office of a P2V Neptune dropping slurry. Mr. Kolb flew from 1957 to 1972 out of the Black Hills Airport. It was a very generous gift to the airport.

The Ground Communications Outlet is installed and we are waiting for the FAA to turn it on. The remote communications is on Terry Peak and when the weather is poor there is an interruption in the service. Ray will be attending the Underground Storage Tank Training the first week of December. The FAA has been notified of the taxiway changes and they should be published soon.

Ray also discussed the surplus doors and operators. Moved and seconded to recommend the county surplus the 5 Fullfab and one Sweisch doors and operators and advertise for sale (Deibert-Hanna). Motion carried.

Ray made a request to change the elevation sign at the airport to reflect the correct elevation since the runway changes were made. He presented sign designs from Flat Earth signs to change the elevation and also the sign by the road. They will both be 4X16' signs. The Flat Earth estimate was \$4665.00. No action was taken.

Rod Senn, Mike Rath and Ray met with Brian Walker of Spearfish Economic Development Committee to get permission to move the fence on the west edge to the proposed location of the future wildlife fence which will remove the last problem noted on the ALP.

LEGAL: Bruce noted that the Hammond RV arrived at the airport. But when Law Enforcement arrived it had been removed.

NEW BUSINESS:

FAA FUTURE PROJECTS:

The FAA is looking for information for long term planning. The repainting of the runway cost is eligible for a different funding program. The 2013 requests will include the crosswind runway, wildlife fence design. The 2014 projects will include the wildlife fence installation, and possible land acquisition. The apron repairs and self fueling project will be on the 1-5 year plan. The Board will send a representative and asked Rod to be present when the extended improvement projects are presented to the County Commission for approval. Bruce requested a narrative ahead of time so the commission can have time to read and digest the information. Moved and seconded to have Mike Rath and Rod Senn to present the information to the Board November 13 at 10am (Rath-Deibert). Motion carried.

The Board discussed the recent county approval of private runways in Park Forest and A1-A2 designations. Moved and seconded to request the county require personal use airstrips to come the Airport Board for a recommendation before approval by the County Commission (Deibert-Rath). Motion carried.

VISITOR COMMUNICATION: Jody Kuntz from the Deadwood Chamber of Commerce was present to discuss a possible expansion of the airport to offer Commercial Charter service for access to the Oil Patch in North Dakota. This would bring more

people to the area on their days off as well as enable more people to buy homes and have their families live in Lawrence County by easing the travel time and remove them from travel on Hwy 85 in bad weather and fighting for space on the busy highway with the semi trucks. This is a 6 hour road trip but would be about 45 minutes by air. This also involves a change of status for the airport to a Part 139 designation and requires a commitment from the county for proper deplaning areas, TSA and fire fighting equipment. Usually a commercial charter airline requires a minimum of 10,000 enplanements. They requested she bring more information to a future meeting after she contacts possible strategic partners such as Great Lakes.

There being no further business, Rath and Deibert moved to adjourn. Motion carried.

APPROVED: _____
11-08-2012