

LAWRENCE COUNTY AIRPORT BOARD MEETING
January 13, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Chair Travis Lantis at 1:00 p.m. on January 13, 2011, in the Lawrence County Commissioners Meeting Room, Lawrence County Administrative Offices Building, 90 Sherman Street, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Michael Rath, Daryl Johnson, Buck DeWeese, Brooks Hanna.

Board members welcomed new member Brooks Hanna. Bob Golay also welcomed the new member by telephone.

MEMBERS ABSENT: Bob Golay.

QUORUM: The secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, County Attorney; Rod Senn, KLJ Engineers; Rich Krogstad; Ted Miller and Steve Hammond, Big Ole Shed; Ernie Clark; Richard Sleep; Mark VanGerpen, BH Pioneer.

MINUTES: Moved-Seconded (Rath-DeWeese) to approve the minutes of December 17, 2010 as written. Motion carried.

NEXT MEETINGS: February 10th and March 10th.

TREASURERS REPORT: Board reviewed bills totaling \$51,139.13. After discussion, it was Moved-Seconded (DeWeese-Rath) to approve the payment of bills.

AIRPORT DEVELOPMENT: Rod Senn, KLJ Engineer, discussed changes the FAA wants to make in the Airport Layout Plan to include declared distances for takeoffs and landings. FAA will only pay to rebuild hangars that will be removed in the taxiway project which is a total of 6. Discussion ensued on constructing an 11-bay hangar building with the county covering the cost of the additional 5 units. This unit would have to be completed before removing the Berke hangar. Jilek had discussed the costs with a contractor and estimated it would cost approximately \$30,000 per unit plus paving. After discussion, it was Moved-Seconded (DeWeese-Rath) to recommend to the County Commissioners that the county cover the cost of the additional 5 units to complete the full hangar building. Motion carried.

Senn will meet with the County Commissioners at their next meeting to give an update on the taxiway project and he will relay the Board's recommendation of constructing an 11-bay hangar building.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed fuel sales and traffic report for December 2010 and noted it was better than the previous two years. He is currently working with the Auditor's office to complete the inventory.

LEGAL MATTERS: Outka reported that a request for reimbursement has been made to the State for runway project reimbursement.

COMMERCIAL LEASE RATES: Ted Miller and Steve Hammond, Big Ole Shed owners, questioned why their rates went up and being charged the higher commercial rate. Hammond explained they are doing the County a favor by getting planes inside. He felt the increase was not doing a service to airplane owners. Board members explained our rates are similar and comparable with other airports. Lantis said they are being charged the commercial rate because they are renting space in their building which Hanna confirmed he is paying them to store his airplane. Miller questioned the different rates paid by private hangar lessees and didn't feel he was being treated fairly. Lantis explained that if their commercial status changes in the future to come back and request the non-commercial rate. Moved-Seconded (DeWeese-Johnson) to deny Miller and Hammond's request to lower their rent to the private rate. Motion carried.

CORRESPONDENCE: Jilek received a letter from the State (sent to all airports) informing us airports cannot be closed for non-aeronautical purposes, such as drag races, etc. Outka noted he received an email from a neighboring property owner inquiring about removing an aviation airspace easement. Board members did not support this consideration and Outka will relay the same.

VISITOR COMMUNICATION: Ted Miller requested repairs on some hangar door seals of county owned hangars. He explained on several occasions while retrieving aircraft he has encountered snow banks inside the hangars. After discussion, it was decided that Ray will put a notice in next month's hangar bills to notify him of any problems so they can be fixed.

There being no further business, it was Moved-Seconded (DeWeese-Lantis) to adjourn at 2:31 p.m.

APPROVED: _____
Chair
February 10, 2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
February 10, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chair Travis Lantis at 1:00 p.m. on February 10, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Michael Rath, Bob Ewing and Rodney DeWeese, and Brooks Hanna

MEMBERS ABSENT: Bob Golay

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Ernie Clark; Bruce Outka, Lawrence County; and Rod Senn, KLJ.

MINUTES: Moved-Seconded to approve the minutes of January 13, 2011 as written (DeWeese-Hanna). Motion carried.

NEXT MEETINGS: March 10 and April 6 (this is a Wednesday), 2011

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$ 4870.69 for February (DeWeese-Rath). Motion carried.

AIRPORT DEVELOPMENT: Rod Senn reported the FAA would like to meet with the Board members attending the Airport Conference in Watertown at 2:15 March 29. He had the taxiway plans available and would like Ray and some of the Board to go over them after the meeting. He needs a signature on the cover sheet authorizing KLJ to work on the Boards behalf.

He anticipates going to bid in March for the first T-Hangar construction. He hopes to have the bid opening at the Commission meeting March 22. The bid will be advertised for a 6 bay and an 11 bay option. Moved and seconded to move forward to recommend the Lawrence County Commission let the bids for the construction (DeWeese-Rath). Motion carried.

The south phase of the taxiway hopefully, will be out for bid in April with the north phase to follow. The north end will have a concrete structure to slow the water at the box culvert. He thinks this will lessen the maintenance on the stilling pool.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed fuel sales and traffic report they are down considerably from the previous year due to Mother Nature. He sent out letters with the bills for the tenants in the county hangars to note any maintenance issues that need to be addressed. From the correspondence the cable on one door was replaced. The need for a new beacon will be addressed on February 22, at the SDDOT Aeronautics meeting. The bulb replacement recently has been a considerable expense. Replacement of beacons over 10 years old have been approved at 100% with only the cost of installation being the responsibility of the airport. This will possibly be done at the end of February. BHP, Royal Electric and the FBO have decided to hold off on attempting to locate the short to the wind cone due to frost in the ground. Todd Seaman from the SD DOT has been in contact with Ray to discuss a snow fence or berm on airport property to alleviate the drifting on the interstate. Ray and Rod will meet with them to see what they are requesting and where it could be located to avoid airport issues.

The Short wing Piper Club is planning on a fly-in June 27 through July 1. He anticipates about 50 aircraft. The Air Race Classic, an aviatrix group plan a visit June 21-24th also with about 50 aircraft. Art and Charlotte Anderson are moving forward with their plan to build a hangar. The Board invites them to attend a meeting when they are ready to present their information.

OLD BUSINESS

LEGAL MATTERS: Bruce reported there is no news on the reimbursement for the runway project. The Swenson brothers have been in contact with him about building a Bed and Breakfast near the airport. They will need to bring in their information for approval due to the proposed location, possibly next month.

NEW BUSINESS:

LETTERS FROM THE PUBLIC: None.

VISITOR COMMUNICATION: None.

There being no further business, (DeWeese-Rath) moved to adjourn.

APPROVED: _____
3-10-2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
March 10, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chair Travis Lantis at 1:00 p.m. on March 10, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Michael Rath, Daryl Johnson and Rodney DeWeese, and Brooks Hanna

MEMBERS ABSENT: Bob Golay

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Ernie Clark; Bruce Outka, Lawrence County; and Ted Miller, BH Aero.

MINUTES: Moved-Seconded to approve the minutes of February 10, 2011 as written (DeWeese-Rath). Motion carried.

NEXT MEETINGS: April 6 (this is a Wednesday) and May 19, 2011.

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$28,637.93 for March (Rath-DeWeese). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed fuel sales and traffic report they are running similar to other years. He will order more shoes for the Oshkosh. He has found a location for them and will order a couple of dozen more if they have them as they are no longer being manufactured by Oshkosh. SD Aeronautics Commission has approved purchasing a high intensity beacon for \$5400.00 with installation being the responsibility of the airport. He will check with KLJ to ensure there are no issues with a new more intense beacon. He negotiated a new contract the USDA and in doing so negotiated an added \$40 per month to help offset the higher electrical bill this hangar has been experiencing. The high rate will begin in April.

AIRPORT DEVELOPMENT: Rod Senn reported via phone. The bids for the upcoming taxiway project will be opened March 22 at the County Commission meeting. Currently there are 5 interested contractors. He would like a meeting with a small committee before the Airport Conference to plan the sequence on the 31 taxiway and large apron project east of eagle Aviation. He would like to have the bids opened in April if possible. Bruce put this on the Commission schedule for March 22 to schedule the bidding authority. He has found that the issue with the closeout of the ALP is penetrating fence lines that need to be addressed. The attending Board members will discuss this at the Airport Conference with the

the FAA would like to meet with the Board members attending the Airport Conference in Watertown at 2:15 March 29. He had the taxiway plans available and would like Ray and some of the Board to go over them after the meeting. He needs a signature on the cover sheet authorizing KLJ to work on the Boards behalf.

He anticipates going to bid in March for the first T-Hangar construction. He hopes to have the bid opening at the Commission meeting March 22. The bid will be advertised for a 6 bay and an 11 bay option. Moved and seconded to move forward to recommend the Lawrence County Commission let the bids for the construction (DeWeese-Rath). Motion carried.

The south phase of the taxiway hopefully, will be out for bid in April with the north phase to follow. The north end will have a concrete structure to slow the water at the box culvert. He thinks this will lessen the maintenance on the stilling pool.

OLD BUSINESS

LEGAL MATTERS: Bruce reported there is no news on the reimbursement for the runway project. The Swenson brothers have been in contact with him about building a Bed and Breakfast near the airport. They will need to bring in their information for approval due to the proposed location, possibly next month.

NEW BUSINESS:

LETTERS FROM THE PUBLIC: None.

VISITOR COMMUNICATION: None.

There being no further business, (DeWeese-Rath) moved to adjourn.

APPROVED: _____

3-10-2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
April 6, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chair Travis Lantis at 1:00 p.m. on April 6, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Travis Lantis, Michael Rath, Daryl Johnson, Rodney DeWeese, and Brooks Hanna

MEMBERS ABSENT: Bob Golay

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Ernie Clark; Bruce Outka, Lawrence County; Rod Senn, Kadrmass Lee and Jackson and Ted Miller, BH Aero.

MINUTES: Moved-Seconded to approve the minutes of March 10, 2011 as written (DeWeese-Rath). Motion carried.

NEXT MEETINGS: May 19, and June 16th, 2011.

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$32,604.61 for April (DeWeese-Brooks). Motion carried.

AIRPORT DEVELOPMENT: Rod Senn reported that he was informed the grant funds for the land payment will be short \$105,000. He hopes that an additional grant will become available to bridge the short fall. The grant funds of 1.1 million will be coming in the near future. He presented some modifications to the plan that are required by the city of Spearfish dealing with drainage. He added a detention pond that is large enough to cover any future development. The fill for the apron project will come from the area designated for a museum. This will prepare that site for future development and provide the needed fill for the apron project. When he met with SD Aeronautics and Board members in Watertown the topic of future land acquisitions came up. They would like to see the land purchase move forward but offer no current funding source. If this did happen the local funds would have to be fronted with reimbursement at a later date. He would like to change the bid opening date for the Apron/Taxiway project until May 10 at the Commission meeting and then bring the bids to the Board for review on the 19th and then to the Commission for approval on the 24th. He will prepare to advertise after the Commission meeting Tuesday. The hangar bids have been opened with the following results: 6 bay hangar project funded by the FAA- \$432,671.81 with the 11 bay at \$641031.83 with an additional fire wall at a cost of \$5570.00. The County cost for the 11 bay hangar would be \$208,637.89. Daryl will take the figures to the Commission Tuesday to see if they can find funding for 11 bays.

Ted Miller expressed that he would like to see it made easier for people to build hangars or for the county to build them. A decision needs to be made for the safety of the aircraft; they need to be protected from the elements.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed fuel sales and the traffic report. He felt that the high price of fuel was indicative of the numbers represented. The beacon has been ordered at a cost of \$5368.15. This will be paid by Lawrence county but will be reimbursed by the State, with the exception of the installation costs. The NDB is

out of service with circuit board issues. He will see if he can get someone to fix it of if they have to buy the part at a cost of \$1220.00. NOTAM does indicate it is out of service. The freight haulers coming in during the Rally will be most affected if it isn't fixed by then. He also brought the question of an unauthorized instructor advertising services out of the airport. Ted Miller indicated he was contracted through his business to provide this service. The Board wanted to ensure he is following all the rules and regulations and has insurance. Ted will bring the information to the next meeting or get it to Ray Jilek.

LEGAL MATTERS:

Bruce –None

LETTERS FROM THE PUBLIC-

The SD DOT sent reimbursement to the County of \$5688.00

LETTERS FROM THE PUBLIC: None.

VISITOR COMMUNICATION: None.

There being no further business, (Rath-DeWeese) moved to adjourn.

APPROVED: _____

5-19-2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
May 19, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Bob Golay at 1:00 p.m. on May 19, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Bob Golay, Michael Rath, Daryl Johnson, Rodney DeWeese, and Brooks Hanna

MEMBERS ABSENT: Travis Lantis

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Rod Senn, Kadrmas Lee and Jackson; Ted Miller, BH Aero, Eric Johner, Johner and Sons; Kent Johner, Johner and Sons; Dorcie Johner, Johner and Sons; Bob McNew; Jason Woolston.

MINUTES: Moved-Seconded to approve the minutes of April 6, 2011 as written (DeWeese-Hanna). Motion carried.

NEXT MEETINGS: June 16th, 2011 and July 14, 2011.

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$30,429.89 for May (Rath-DeWeese). Motion carried.

AIRPORT DEVELOPMENT: Rod Senn reported on the 2011 AIP update conclusion statement for the closeout. He is working to get an amendment for this grant for about \$100,000. Motion and seconded to have the Chairman sign the conclusion statement (Johnson-Hanna). Motion carried. The New Hangar Bid opening was held at the County Commission meeting, GBA Inc. was the successful bidder. Rod will submit and schedule the change order needed for the firewall. He will bring the order to the June meeting. He is working to clean up the obstruction issues such as fences. He has not heard on any expedited funding. The Taxiway bid opening was held with the County Commission. There were 4 bids all were bonded. The low bid was EKE dba Johner and Sons at \$2,932,528.15. There was concern of the higher mobility cost and low asphalt cost. He did meet with them to ensure all was correct. He was informed the asphalt repairs that were put in the bid specs would not be allowed for payment from grant funds. The County will need to fund these repairs for possible reimbursement in the future. A discussion was held to have County Highway work to fill the cracks. Superintendent Dick Birk was consulted. The County does not have the equipment to do these repairs. There is an immediate need to have them repaired before sever damage to aircraft happens. Motion and seconded to forward to the County Commission the low bid for the taxiway and amend the bid to remove the asphalt repairs (The bidder has verbally agreed to the change), schedule 1 division 3 (Rath-DeWeese). Motion carried.

Discussion of the Construction Service agreement with KLJ was held. This agreement is to cover testing services and construction services for both projects.

Motion and seconded to authorize the Chairman to sign the Construction Service Agreement with Kadrmas, Lee and Jackson contingent on DOT and FAA approval (DeWeese-Johnson). Motion carried.

Discussion was held on the process of moving the hangars and scheduling for moving the current lessees property.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. The NDB has been repaired with a \$3 component. It is working and the NOTAM has been cancelled. The new beacon has arrived. The County will receive a bill for this equipment. They will be reimbursed for the cost of the beacon but installation will need to be paid by the County. Royal Electric will install it and work to find the short in the underground electrical line. The current flight instruction that is occurring at the airport, by Bob McNew, is operating under a contract with BH Aero. Ray has not been provided any proof of insurance yet.

There is a busy June schedule for fly-ins and he will work to coordinate with the taxi way contractors. Art and Charlotte Anderson have applied for a location for a 60X 60 hangar just north of Berkes' hangar. They are requesting to hold the lot contingent on air spacing.

LEGAL MATTERS:

Bruce –the land costs have been paid.

NEW BUSINESS:

Correspondence has been received from Dale Zorb requesting approval to build a new hangar for 4 aircraft. They would like to build a 60X80 hangar.

Moved and seconded to have the Chair sign the RTTF access document from the FAA. This references the Residential Through the Fence activities that do not occur at the Black Hills Airport (DeWeese-Rath). Motion carried.

Buck located a Brillion roller packer in Butte County. It is a 12' packer with no wings, and extra spike teeth. There is no cylinder or hoses. The owner wants \$3000. This was approved for purchase two years ago and is a budgeted item. This equipment would be used 2-3 times a year, possibly more since it will be available during the right soil conditions. Moved and seconded to purchase the roller packer (DeWeese-Hanna). Motion carried.

LETTERS FROM THE PUBLIC-

The SD DOT sent reimbursement to the County of \$1,160,015.00.

VISITOR COMMUNICATION: Bob McNew was present to report he is providing Private Pilot Ground School through BHSU. As of May 14 there are 12 students enrolled.

There being no further business, (Rath-DeWeese) moved to adjourn.

APPROVED: _____

6-16-2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
June 16, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Bob Golay at 1:00 p.m. on June 17, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Bob Golay, Michael Rath, , Rodney DeWeese, Brooks Hanna and Travis Lantis

MEMBERS ABSENT: Daryl Johnson

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Rod Senn, Kadrmas Lee and Jackson.

MINUTES: Moved-Seconded to approve the minutes of May 19, 2011 as written (DeWeese-Rath). Motion carried.

NEXT MEETINGS: July 14, 2011 and Aug 18, 2011

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$10,668.73 for June (Lantis-DeWeese). Motion carried.

AIRPORT DEVELOPMENT: Rod Senn reported that the County Commission approved the paperwork on the bid with EKE dba Johner and Sons for the Taxiway Project. They are planning to start next week and will work around the scheduled activities at the airport and start on the detention pond. The Pre-construction meeting will be at 3pm Thursday the 23rd of June at the CAP office. KLJ will stake and survey the project. The City of Spearfish did approve the detention pond. We are waiting on the final FEMA approval. They have requested more information be forwarded to them. The T-hangar staking was done today. GBA will start construction next week.

Moved and seconded to recommend the Commission approve Change Order #1 for \$5570 with GBA for the Hangar Firewall (Lantis-Rath). Motion carried.

Approaches A, B&C should be published June 29th.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. Fuel sales are up. The beacon has been installed. There is an issue with the photo eye but that should be corrected in the very near future. Ray presented a Brown Bag request from Gary Telkamp.

Moved and seconded to recommend approval for the Brown Bag request from Gary Telkamp for July 16 to the County Commission (Lantis-DeWeese). Motion carried.

Ray brought a request from Dale Zorb to reserve a spot for his hangar with the understanding that he is at least a year out from a build. He plans to build a 60X80' hangar. This will be on the agenda for the next meeting. Ray presented the check from Art and Charlotte Anderson for the ground lease on their proposed hangar. Moved and seconded to approve the Anderson lease subject to Bruce's review, as it is the first lease with the new documents (Rath-Lantis). Motion carried. Ray presented the schedule of upcoming events, the Super Cub fly-in was June 9. The Air Race will come in June 20-25

with 100 women aviators and 50 aircraft. On June 27-July 1 the Piper Short wing association will fly in with 40 -50 aircraft.

LEGAL MATTERS:

None

AIRPORT EQUIPMENT: The Roller packer has been purchased and delivered. There are a few repairs to be done and it will be up and running.

NEW BUSINESS:

BUDGET: Moved and seconded to submit the 2012 Budget page one, to the Auditor with the detailed pages to follow due to some minor housekeeping corrections (Lantis-Hanna). Motion carried.

CERTIFICATE OF APPRECIATION: Moved and seconded to present Marlene Barrett with a certificate of appreciation for her years of service to the Board (DeWeese-Lantis). Motion carried.

LETTERS FROM THE PUBLIC-

None

VISITOR COMMUNICATION: None

There being no further business, (Lantis) moved to adjourn.

APPROVED: _____

7-14-2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
July 14, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Bob Golay at 1:20 p.m. on July 14, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD. All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Bob Golay, Michael Rath, Rodney DeWeese, and Travis Lantis

MEMBERS ABSENT: Daryl Johnson and Brooks Hanna

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Rod Senn, Kadmas Lee and Jackson.

MINUTES: Moved-Seconded to approve the minutes of June 17, 2011 as written (Rath-DeWeese). Motion carried.

NEXT MEETINGS: Aug 18, 2011 and September 8, 2011

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$132,235.27 for July (Lantis-DeWeese). Motion carried.

AIRPORT DEVELOPMENT: Rod Senn reported the radio control runway light controller is in for repairs if it cannot be repaired he will request a change order for a new one.

A meeting with GBA the contractor for the hangars was held. They are requesting a completion extension until October 1 due to the inability to have the building delivered by Full Fab in a timely manner. After discussion the Board took it under consideration but is not willing at this time to grant an extension. Moved and seconded to deny the contractor request to forgo the completion date at this time subject to revisiting the request at a later date. (DeWeese-Lantis) Motion carried.

The change order to remove the pavement repairs will be changed back to move forward to repair the pavement. Rod has applied for a \$105,000 grant and will request another \$50,000. Moved and seconded to allow Rod Senn to apply for the grant for pavement repairs and ask for the additional funds (Lantis-DeWeese). Motion carried.

The north end project is moving forward. He is waiting for FEMA approval.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. Traffic was up due to the number of fly-ins in June. Two aircraft were damaged in a wind event. The June numbers set a new record for activity. He was told the runway light radio controller was three years old and obsolete and is not repairable. The PAPI lights on 1-3 are out, it is possibly a circuit board. The new beacon is operating really well. When the bill for the beacon was submitted to SD DOT he was informed the

tower was replaced in 2000 but the beacon wasn't replaced until 2003 thus is not 10 years old and they will pay for 80% of the replacement costs. He is requesting they pay for 100%.

NEW CONSTRUCTION: After discussion of the timeframe for the new hangars, Dwaine Berke may not be moved into his new location until spring. Buck would like it noted that this time frame means he will be unable to move forward on his hangar construction plans due to circumstances beyond his control. He has already sent in his \$250 deposit to the County for his desired hangar site. He would like to ensure he will not lose the deposit since he cannot start construction this year.

BOARD UPDATE: Moved and seconded to decommission Travis Lantis as Chair and reinstate Bob Golay as Chair.

LEGAL MATTERS:

None

BUDGET: Bob explained the recommended changes to the 2012 budget request. They will be changing some lines to indicated federal withholding as well as moving their reimbursement meeting expenses from travel to salary.

NEW BUSINESS:

LETTERS FROM THE PUBLIC-

Ray had correspondence from Matt Stone referencing an easement request by the SDDOT for a snow fence parallel to the interstate fence line about 50 feet onto airport property. This would be a wooden structure about 8 feet tall. Rod Senn will airspace the request to ensure there are no problems before an easement is considered. SDDOT would like to have this project completed this fall.

VISITOR COMMUNICATION: None

There being no further business, (Lantis-DeWeese) moved to adjourn.

APPROVED: _____
8-18-2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
August 18, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Bob Golay at 1:00 p.m. on August 18, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD. All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Bob Golay, Brooks Hanna, Rodney DeWeese, and Daryl Johnson

MEMBERS ABSENT: Michael Rath and Travis Lantis

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Rod Senn, Kadrmas Lee and Jackson; Ted Miller BH Aero and W. C. Hauck.

MINUTES: Moved-Seconded to approve the minutes of July 14, 2011 as written (DeWeese-Johnson). Motion carried.

NEXT MEETING: September 8, 2011

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$794,453.02 for August (DeWeese-Hanna). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. Traffic was up and fuels sales were down. The PAPI light circuit board is waiting for the repair parts. There are two trailers between the Big Old Shed and Krogstad's they are Steve Hammonds. Ray will contact him to get them removed. Ray received information that the City of Spearfish is applying to put a radio tower adjacent to the water tank and another one closer to their shop in the Green Acres subdivision. He sent the information to Rod Senn with KLJ for an opinion.

LEGAL MATTERS:

Bruce Outka reported on the MDU request for reimbursement for the relocation of their gas line on the airport. He found a recorded easement and would like to ensure that the line was moved to a location that will not need to be redone at a later date. This expense is a reimbursable expense from the grant; the cost is just under \$1500. We have not received an invoice for this work.

AIRPORT DEVELOPMENT: Rod Senn reported the taxiway paving will take place in the near future. The concrete pads will be done first. There are some shrinkage cracks in the floor of the new hangar currently under construction. They are less than the older hangars.

He is expecting information on a grant within the next two weeks using discretionary funds from the FAA for 2-3 million dollars. This will be very short notice; they will need the grant application back to the FAA office by September 2 as the FAA will need to turn

it around by September 9. This is available from unused funds from other entities. The County will be responsible for the 2% matching funds. This will help fund the north end and fuel farm.

Moved and seconded to recommend pursuing the grant funds (DeWeese-Hanna). Motion carried.

The paving contractor would like to address the cracks by cutting out a larger area. This will mean more pavement product but less time and they feel it will be a better remedy.

The Hangar contractor has been delayed partially due to the building design not meeting the new City of Spearfish snow load code. The design was resubmitted to the city for approval. They will bring in three crews to get the building up and the electrician will work in conjunction to the construction crews to expedite the project. They will still be behind schedule but that can be addressed when the project is completed.

NEW CONSTRUCTION: A change order request has been submitted for a transfer switch to enable generator use on the new hangars if there is a power outage. This was missed by the engineers in the initial plans. The other older hangars have this switch.

Moved and seconded to recommend approval of the Change Order 2 for the transfer switch not to exceed \$1500 (Hanna-DeWeese). Motion carried.

BILL HAUCK: Mr. Hauck was on the agenda to present information on the possible use of auto gas at the airport. He presented written information and came to answer any questions. He would like the board to consider this. The board has investigated the use of auto gas and will read his information.

NEW BUSINESS:

LETTERS FROM THE PUBLIC-

SD DENR sent correspondence relating to the apron construction and what is perceived as drainage issues. The contractor is responsible for this and had corrected the problem.

There were also two letters from SDDOT referencing reimbursed funds of \$2310.72 and \$68,036.43.

VISITOR COMMUNICATION: None.

There being no further business, (DeWeese) moved to adjourn.

APPROVED: _____
9-8-2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
September 8, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Chairman Bob Golay at 1:00 p.m. on September 8, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD. All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Bob Golay, Brooks Hanna, Rodney DeWeese, and Michael Rath

MEMBERS ABSENT: Daryl Johnson and Travis Lantis

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Rod Senn, Kadrmas Lee and Jackson.

MINUTES: Moved-Seconded to approve the minutes of August 18, 2011 as written (Hanna-DeWeese). Motion carried.

NEXT MEETING: October 20th, November 17, December 15th, 2011

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$542,243.44 for September (DeWeese-Rath). Motion carried.

AIRPORT DEVELOPMENT: Rod Senn reported the hangar project is significantly behind schedule. The hangar electrician started Tuesday and it will take at least 14 days for him to complete his job. The transfer switch is on order. The tentative completion date is now September 23. The contractor promised three crews to speed the project up but the crews have not materialized. The apron and taxiway are graded and aggregate base is down. The 20 foot concrete pads are being poured. There is a problem with the asphalt not meeting FAA specs. He is working with the testing company and the asphalt company to get this fixed. The first day 4 out of 6 tests passed the second day only 2 out of 8 tests passed. They will be laying asphalt by the hangars and testing it to get their compaction corrected. Both firms will do testing and then a decision to reject and remove or to accept at a 50% cost reduction. The mix meets specs the placement is sub par. The FAA grant application is working through the system and will need to be signed and returned by Tuesday. The repairs to the existing old asphalt will be completed after the new asphalt to lessen the congestion at the airport. This will probably be done in October. He should know soon if he has completed all the FEMA requirements for the box culverts.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. Traffic was up and fuels sales were down. The PAPI light circuit board has been repaired and the NOTAM has been cancelled. The two trailers have been moved. The old weed wacker broke it would have been \$200 to repair, so Jim bought a new one. Ray will put it in the inventory.

He presented a T- Hangar check to add to the county hangar deposit list from Terry Liddick for \$250.00.

Moved and seconded to charge Joe Harmon \$75.00 for use of the loader and tractor for a one time emergency use, due to his equipment breaking down in the Safety area at the airport during hay removal. He paid the county equipment operator individually (Hanna-DeWeese). Motion carried.

LEGAL MATTERS:

Bruce is awaiting the email from the FAA for the grant to have it signed and returned by Tuesday.

NEW BUSINESS:

LETTERS FROM THE PUBLIC-Bob Golay presented a letter from Jim and Betty Younggren of Hallock MN in the BH Pioneer acknowledging Laura Jilek and the gang at the airport for their friendliness and exceptional helpfulness and knowledge.

Bob presented the SD DOT impact study completed by Meade and Hunt on the economical impact to the airport. The Board will put a presentation together for the Commission.

Moved and seconded to allow and excused absence of the Chairman Bob Golay for his winter sabbatical (Rath-Hanna). Motion carried.

VISITOR COMMUNICATION: none

There being no further business, (Rath) moved to adjourn.

APPROVED: _____
10-20-2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
October 20, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chairman Travis Lantis at 1:00 p.m. on October 20, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Brooks Hanna, Rodney DeWeese, Michael Rath, Daryl Johnson and Travis Lantis

MEMBERS ABSENT: Bob Golay

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Rod Senn, Kadmas Lee and Jackson, Bill Hauck and Steve Oberg

MINUTES: Moved-Seconded to approve the minutes of September 8, 2011 as written (DeWeese- Johnson). Motion carried.

NEXT MEETING: November 17, and December 15th, 2011

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$941,303.73 for October (DeWeese-Rath). Motion carried.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report.

He requested Jason J. Woolston to be allowed to operate county equipment at the airport on incidents when Jim Harmon is unavailable. He submitted a photo copy of Jason's SD drivers license.

Moved and seconded to approve Jason Woolston as an equipment operator at the airport on an as needed basis (DeWeese-Hanna). Motion carried.

The AWOS reports light rain when there is no rain. Ray will get this fixed.

AIRPORT DEVELOPMENT: Rod Senn reported on the hangar project. There is a concrete floor issue. The contractor has proposed a remedy; the floor will be shot blasted, leveled with epoxy and three coats of sealer. The whole building will be done; the process is scheduled to start Monday to be completed in a week. The County Commission has agreed not to accept the fix at this time. It will be reviewed by the commission upon completion and a decision will be made at that time.

Lighting: There is an issue with the halide lights in the hangars. They do not light immediately. He is suggesting the installation of an incandescent fixture in the rear of each hangar to ensure immediate light at anytime. There will be eleven halide fixtures left over if they do the change order. The Board felt these should be stored for a future project.

Taxiway report: There is one lift of pavement left. The contractor has been waiting for the hangar construction to be completed before finishing. They are waiting on the electrician and painters. The seeding is coming in a week. The taxiway should be open in 1 ½ -2 weeks.

Electrical: Black Hills Power will be upgrading the electrical service to the airport buildings with a new transformer. It will affect Eagle Aviation, the runway lights, beacon, AWOS and the CAP building during the change out. They plan on doing this in the daylight hours so the airport will be open during the time it takes to complete the work. Black Hills Power will be locating a buried line on the north end of the property. Johner will be doing the excavation. They think it is 4-5 feet deep and the airport will be removing about 2 feet of the cover so they want to ensure the line is located and kept intact and at a sufficient depth. A discussion was held on the schedule of moving the hangar tenants and the Berke hangar. They will go out for bids to dismantle the hangars that need to be removed and move the tenants. The 2012 and future AIP apportionment funds were discussed.

LEGAL MATTERS:

None

NEW BUSINESS: Bill Hauck was present to inquire if the Airport was going to install self serve auto gas at the airport when the fuel farm is relocated. Ray indicated that this is not in the plan at this time. Mr. Hauck stated he knew of 14 people at the airport using auto fuel. Ray noted that none of these operators were paying a flowage fee to the facility.

He also had a few incidents to report about the construction. The hangar floor is two feet higher on the West end. Rod interjected that they are aware of this as this is adjusted due to the topography. It is 1% different to adjust for a consistent approach. He also inquired if there will be tie downs in the asphalt area. Ray responded that there are. He was interested if there was going to be a Ground Control Outlet (GCO) remote at the airport. The only expense will be a phone line and charge. The state is checking into this equipment. He wanted someone to work to entice more traffic to use the airport. Buck indicated that public relations do need to be addressed. Mr. Hauck was also interested in getting a working group together for input.

LETTERS FROM THE PUBLIC-René presented letters from the SDDOT referencing current reimbursements of \$995.01 and \$13,437.39.

Buck discussed the need for a rebuttal to a recent editorial that presented misinformation on the airport. Ray will compose a response and forward it to the Board for approval. They do need to have regular public relations information articles in the paper to help the public better understand the benefits and uses of the airport.

VISITOR COMMUNICATION: none

There being no further business, (DeWeese-Rath) moved to adjourn.

APPROVED: _____
11-17-2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
November 17, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chairman Travis Lantis at 1:00 p.m. on November 17, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Brooks Hanna, Rodney DeWeese, Michael Rath, and Travis Lantis

MEMBERS ABSENT: Bob Golay and Daryl Johnson

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Rod Senn, Kadmas Lee and Jackson, Ted Miller, B. H. Aero.

MINUTES: Moved-Seconded to approve the minutes of October 20, 2011 as corrected. (DeWeese- Rath). Motion carried.

NEXT MEETING: December 14, 2011 and January 12, 2012.

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$81659.83 for October (Rath-Hanna). Motion Carried.

AIRPORT DEVELOPMENT: Rod Senn reported on the hangar project. The floor application started today. The plan is to do a couple bays per day as they need to be kept heated. He also reported on the progress of the Berke hangar relocation.

Lighting: Spearfish Electric is proceeding on exterior and interior light modifications

Taxiway report: Final cleanup is in progress. The lights on the apron should be set on Monday.

The Project Validation request has been completed and sent to the FAA.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. He presented a hangar deposit of \$250.00 from James D. Robinson to be put on the waiting list. He stated the AWOS is reset and the present weather sensor is working, but is still having ongoing issues with light rain and was just informed the equipment was not disseminating information beyond the airport.

LEGAL MATTERS: None

NEW BUSINESS: Discussion pertained to consolidating committees. It was Moved-Seconded (Rath-Hanna) to consolidate the following committees: Hangar Leases, New Hangar Const, and Ground Lease rates & hangar rents into the Airport Hangar, Ground Lease and Construction Committee. The Special Permits and Ordinance into Airport Permits, Ordinance and Standards. The Airport Budget Committee will be the third

committee. All newly combined committees will retain the present members. Motion Carried.

The proof of insurance for the Big Ole Shed tenant has not been received and Ted Miller stated he has recently renewed the insurance and will forward a copy when he receives it.

Bruce Outka explained the notification process for Board member openings and the need for anyone interested in being considered for a County Board position to submit that request in writing.

Ted Miller, BH Aero reported his busy summer with students and hours of plane use.

Mike Rath questioned that with the waiting list for hangar rental, if it would be possible to visually check all hangars to make sure they are being used for aviation purposes. Bruce Outka stated notice of inspection should be sent. Ray Jilek stated it would be only to make sure there are aircraft or room for aircraft as some planes may be gone at the time of inspection. Other items are not their concern, and he asked that he be accompanied during these inspections.

LETTERS FROM THE PUBLIC-

The Board received a letter of interest from Steve Oberg for the upcoming 2012 open Board Member seat.

VISITOR COMMUNICATION: none

There being no further business, DeWeese moved to adjourn.

APPROVED: _____
12-14-2011

LAWRENCE COUNTY AIRPORT BOARD MEETING
December 14, 2011

The regular monthly meeting of the Lawrence County Airport Board was opened by Vice-Chairman Travis Lantis at 1:00 p.m. on December 14, 2011, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

MEMBERS PRESENT: Brooks Hanna, Rodney DeWeese, Michael Rath, Daryl Johnson and Travis Lantis

MEMBERS ABSENT: Bob Golay

QUORUM: The Secretary confirmed a quorum was present to conduct business.

OTHERS PRESENT: Ray Jilek, Airport Manager; Bruce Outka, Lawrence County; Rod Senn, Kadmas Lee and Jackson, Ted Miller, B. H. Aero.

MINUTES: Moved-Seconded to approve the minutes of November 17, 2011 as corrected. (DeWeese-Hanna). Motion carried.

NEXT MEETING: January 12 and February 9, 2012

TREASURERS REPORT: René Larson prepared the monthly financial statement. Motion and seconded to approve the expenditure of \$614,806.39 for December (DeWeese-Rath). Motion carried. The Board had a discussion on port a potty expenses.

AIRPORT DEVELOPMENT: Rod Senn reported on the T-hangar project. A new process on the floors is in process. Daryl explained that the problem does not affect structural integrity. The process they are currently applying consists of deep patching where needed, 1/8" epoxy and then a thin coat of epoxy paint applied to the whole floor. This process is labor intensive and will take at least 2 weeks to complete. The door sills will be completed in the spring due to frost and low temperatures. The Board was informed of the lien on the county by Building Construction Management. This lien was not properly executed but Bruce felt the Board should be aware the paperwork has been received. Rod reported the indoor lights have been changed out as approved in the October minutes with the outdoor lighting to be completed soon.

Taxiway report: Johner has received payment of \$568,151.93. There is still a 1% retainer but they are basically complete.

Rod will be at the first commission meeting in January to request the County set the bidding for the hangar move and renovations and the North end of the Taxiway project. BHP is in the process of platting an easement for the utilities. Bruce scheduled a Commission Appointment for Rod for Jan 3 at 8:45am.

Moved and seconded to recommend approval for KLJ to request the County Commission approve to go out for bids on the two upcoming projects (DeWeese-Rath).

SDDOT is holding funds on the 13 grant for land acquisition. He will be requesting the release of those funds now that the land acquisition is complete.

A discussion was held on the fact that there are several air spacing requests on hold at the Bismarck ADO Office for 6 months or longer awaiting approval. Rod felt that this issue should not be a problem if their approval of the ALP would become final.

The Board feels this lengthy wait is unacceptable. They are losing income from not having the aircraft on the field. Travis and Daryl will contact the Bismarck Office to see if they can expedite these applications.

The FAA will meet with the Board to discuss any issues with the crosswind runway when they are out for the Aviation Conference in March.

AIRPORT MANAGERS REPORT: Ray Jilek reviewed the monthly fuel sales and the traffic report. He requested Paul Soulek be added to the County list for people approved to run County Equipment at the Airport. Travis Lantis will also be added to the list. These people would be used during emergencies or large storms. RSI exchanged the defective unit at no cost and are using Verizon for the service. This has resolved the issues. There is considerable interest for the new hangars. One of which is the US Fish and Wildlife. They would like to place an aircraft on the field. The Rules and Regulations state that government requests are automatically moved to the top of the list for a hangar on the field. The application fee is waived but the rent is the same. The Anderson hangar is still awaiting airspace and their deposit was for construction to begin within 180 day but that will not happen due to FAA lag. Rob Burton, James Hopewell and Jack Kucera are requesting information to build hangars. The airport is still in need of a large snowblower and generator. Rod will check on the snowblower that the RC Airport gave to Rapid City Municipality.

LEGAL MATTERS: Bruce informed the Board he has sent the insurance renewal for next year.

LETTERS FROM THE PUBLIC- Previously discussed lien paperwork.

VISITOR COMMUNICATION: Ted Miller was present to inquire what the airport was going to do about reimbursing him for the GFI and extension cords that Jim Harmon destroyed while plowing. He was instructed to send a written request for reimbursement and the Board will address it next month.

There being no further business, DeWeese moved to adjourn.

APPROVED: _____
1-12-2012