

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**January 15, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by Vice-President Neil Clarke at 1:00 p.m. on January 15, 2009, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Travis Lantis, Scott Gullickson and Terry Weisenberg.

**MEMBERS ABSENT:** Bob Golay and Buck DeWeese.

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Ernie Clark; Brandon Bennett, BH Pioneer; Daryl Johnson, Lawrence County Commission Alternate.

**WELCOME:** The Board welcomed Terry Weisenberg the new Commissioner to the Board and Daryl Johnson the Alternate to the Board.

**MINUTES:** Moved-Seconded (Seward Lantis) to approve the minutes of December 11, 2008 as written. Motion carried.

**NEXT MEETINGS:** February 12, March 12, 2009.

**AGENDA CHANGES:** Move Subject E. Executive session to A. with KLJ.

**TREASURERS REPORT:** Neil Clarke presented and discussed the current bills totaling \$245,155.07 and presented the December end of year report. It was moved-seconded to approve the report and pay the bills (Lantis-Weisenberg). Motion carried.

**VISITOR COMMUNICATION:** No Visitor Communication.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report, traffic was light but improving considering the weather. He was submitting the WSI Weather bill with a check from Eagle Aviation for ½ of the amount \$780.00. of the total \$1560, the county will pay the other half. The Cessna Pilots Association fly-in is scheduled for June 24-27<sup>th</sup>, The Short wing Piper Association is working on a schedule for 2010. The SD Airport Conference is in Aberdeen March 25-26<sup>th</sup> the group attending can leave on the 24<sup>th</sup> and return the 26<sup>th</sup>. The check for the ground lease difference for the Grosfield Hangar has been mailed. The new windsock and beacon lights were ordered for \$119.11 the funds came from the Fuel Tax Fund. The blinking LED obstruction light will be repaired under warranty. It is a Seaman's light from West Coast Sales. There are two PAPI light units with the tilt switches not functioning, they will also be replaced under warranty. The Airport will have to pay to have them switched out. The obstruction light will be replaced when it arrives.

Neil was excused at 1:20 returned at 1:23.

The AWOS Computer problem was discussed.

**OLD BUSINESS**

**LAND ACQUISITION:** Bruce reported on the land acquisition progress. The December hearing was held and the judge will take the evidence under advisement. The trial is set for the first week of March.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, was present via land line. He discussed the construction update. There is a few clean up items and some signage that still need to be done. The electrician will finish in the spring because of weather issues. The electrician will be out to get the sign replaced and the transformer fixed. The companies involved have requested a retainer return of \$205,957.35. We will still retain almost \$88,000.00.

A motion to enter into executive session pursuant to SDCL 1-25.2 (3) to consult with legal counsel to the extent necessary for the Board to secure such legal advice as it deems prudent concerning the contract let by the county pertaining to the airport runway extension project and work yet to be completed thereunder, and further to consult with legal counsel to the extent necessary for the Board to secure such legal advice as it deems prudent concerning proposed litigation arising therefrom, and not for purposes of general contract discussion which the Board recognizes is not eligible for discussion in executive session at 1:35 was made and second (Lantis-Weisenberg). Motion carried. Return to session at 1:50. A motion to extend the deadline for the electrical work, return \$ 205,957.35 and withhold 3% was made and second (Lantis-Gullickson). Motion carried.

Rod discussed the Taxiway funding schedule and has made the FAA aware the airport is interested in pursuing this funding. They would like to see an indication from the county to step up when the time comes to participate with help in funding the apron project. The AIP project had \$6000 left in FAA funding that will need to be used. A motion to have Neil sign the Amendment #3 to allow use of these funds for land acquisition related expenses was made and second (Lantis-Weisenberg). Motion carried. The National Flood Program was discussed this is just an information item The series of reports have been sent. The AWOS computer problem was again discussed Rod will press them to expedite a resolution to this problem.

**NEW BUSINESS:**

**PARKING:** The limo is back parking on Airport property without the proper permission. Bruce will contact the owner. This will be an agenda item if not removed by the next meeting.

**LEGAL CORRESPONDENCE:** A letter from an attorney has been received. Bruce will contact the attorney and explain the process that is set up to address concerns of a business and recommend that they follow such written process.

There being no further business, it was Moved-Seconded to adjourn (Seward-Lantis). Motion carried.

APPROVED: \_\_\_\_\_

Neil Clarke Vice- President

DATE: 02-12-09

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**February 12, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by Vice-President Neil Clarke at 1:00 p.m. on February 12, 2009, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Travis Lantis, Scott Gullickson, Buck DeWeese and Terry Weisenberg.

**MEMBERS ABSENT:** Bob Golay

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Ernie Clark; Brandon Bennett, B.H. Pioneer; Rich Krogstad; Rod Senn, Kadrmass, Lee and Jackson; Daryl Johnson, Lawrence County Commission Alternate and Robert Mc New.

**MINUTES:** Moved-Seconded (Lantis-Gullickson) to approve the minutes of January 15, 2009 as corrected. Motion carried.

**NEXT MEETINGS:** March 12, 2009 and April 16.

**TREASURERS REPORT:** Buck DeWeese presented and discussed the current bills totaling \$66541.78 and presented the January final report. It was moved-seconded to approve the report and pay the bills (Lantis-Weisenberg). Motion carried.

**VISITOR COMMUNICATION:** Rick Krogstad announced the Valentines breakfast at Black Hills Aero sponsored by the EAA 806 Saturday Feb 14.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmass, Lee and Jackson, Airport Engineers, was present to discuss the construction progress. There are still a few clean up items and some signage that need to be done. The electrician will finish when the parts that are in transit arrive and the weather permits. The Environmental Acquisition Assessment (EAA) taxiway draft will require public meetings in the late winter early spring with the completion of the EAA late spring to early summer. There is no update on the taxiway funding. The FAA has been informed that the Airport Board is interested if the funding terms are good. The FEMA information packet has been returned to them. It will be a couple months before final approval of the completed project.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report, Fuel sales were 33% less and traffic was down 18% in 2008, this was a direct result of the ongoing construction project. The Grosfield balance has been paid in a timely manner. A discussion was held on the utility bill for hangar 2. Ray will contact the provider to attempt a resolution with a meter change. He will check on the Butte Electric bill as there may be one too many meter charges. He will also contact Jason Engebret for an update on the Airport Facility Directory to have it in the March 12<sup>th</sup> publication. The updated approaches will be published in about 120 days.

## **OLD BUSINESS**

**LAND ACQUISITION:** Bruce reported on the land acquisition progress. On February 13 there will be a final pretrial conference. The trial will be in March. There has been a favorable court decision but there has been a motion for continuance and papers filed for the court to reconsider their decision.

**PARKING:** The limo is back parking on Airport property without the proper permission. Bruce will contact the Sheriffs Office to get it removed.

## **NEW BUSINESS:**

### **SD CONFERENCE:**

We will need 5 rooms for the conference in March 24<sup>th</sup> and 25<sup>th</sup>. Rene' will make the arrangements.

**LEGAL CORRESPONDENCE:** The Board addressed correspondence from the FAA referencing the Berke Correspondence to the Board in January. Moved and seconded to appoint a Complaint Resolution Committee of Weisenberg, Lantis, Clarke and Bruce Outka with the authority to respond to the FAA within the time frame noted in the letter. The committee will meet at 10am February 18<sup>th</sup>., at the Lantis offices (Weisenberg- Lantis).

There being no further business, it was Moved-Seconded to adjourn (Lantis-Gullickson). Motion carried.

APPROVED: \_\_\_\_\_  
Neil Clarke Vice- President  
DATE: 03-12-09

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**March 12, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by Vice-President Neil Clarke at 1:00 p.m. on March 12, 2009, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Scott Gullickson, Buck DeWeese and Terry Weisenberg.

**MEMBERS ABSENT:** Bob Golay and Travis Lantis

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Ernie Clark; Rod Senn, Kadrmass, Lee and Jackson; Daryl Johnson, Lawrence County Commission Alternate.

**MINUTES:** Moved-Seconded (Weisenberg-Gullickson) to approve the minutes of February 12, 2009 as corrected. Motion carried.

**NEXT MEETINGS:** April 16 and May 13.

**TREASURERS REPORT:** Buck DeWeese presented and discussed the current bills and presented the February final report. It was moved-seconded to approve the report and pay the bills (Weisenberg-Gullickson). Motion carried.

**VISITOR COMMUNICATION:** None.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmass, Lee and Jackson, Airport Engineers, was present to report FEMA has the last revision and has 90 days from February 12 to finalize the document. The box culvert that was placed in the flood plain was the issue that they were concerned with. Hills Materials is receiving a Build South Dakota Award for their work on the Airport Improvement Project on April 24<sup>th</sup>. Scott Gullickson will represent the Airport and the County and accept on their behalf at the Ramkota. Rod will contact Hills to get the project completed. FAA will be sending out stimulus guidance within the next couple of weeks possibly at the conference. Rod is working to draft an Environmental Assessment for the taxiway project. The Wildlife fence and Hangar replacement construction are two areas that the money could be put to use at the airport. The old open well that was found on the airport property will be capped by welding a top on the well casing. Depending on when the stimulus is available the Board may need to have a special meeting to address any projects.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report. Lehman Trike approached him for permission to test vehicles at the airport and he felt this was not proper use of the Airport property. The road on the east side of the hangars is getting bad and he will have Jim Harmon work on it as soon as possible. He will also haul milling to the first part of the windsock area to make access better there. The annual pavement survey will be done soon by Helms and Associates. There is a meeting with Spearfish Planning and Zoning to address the Airport easement to property in question at 3 pm March 17<sup>th</sup>. The electrical usage on Hangar 2 has been addressed the meter was taken and test, it proved to be correct. There seems to be a lot of actual use at that hangar. Ray presented a letter he will send out this month and then again in the fall to remind Hangar tenants about the need to pay attention to use or the cost will be passed

to them. The new LED lights on the Lantis hill will be changed out this year with Mitchell hill being done next year. He will contact Tom Sandvick to coordination addressing of buildings on Airport property to ensure 9-1-1 response will be accurate. He will bring the information to the next meeting.

Moved and seconded to advertise for the haying contract as usual with bids to be returned by 2 pm April 16<sup>th</sup> for opening (DeWeese-Weisenberg). The storm damage to the Morton building has been repaired. Ray will be leasing a T Hangar to the USDA with proper documentation.

## **OLD BUSINESS**

**LAND ACQUISITION:** Bruce reported on the land acquisition progress. The trial will be April 2 & 3 in Deadwood.

**PARKING:** The limo has been moved. A discussion on follow up procedures if the vehicle is still on Airport Property was held.

### **SD CONFERENCE:**

We will need 3 rooms for the conference in March 24<sup>th</sup> and 25<sup>th</sup>. Ray, Neil and Travis plan to attend.

**LEGAL CORRESPONDENCE:** Bruce submitted a response to the FAA referencing the Berke correspondence, he addressed as many of the continuing issues brought to the fore by Mr. Berke.

### **NEW BUSINESS:**

**NEW SERVICES:** A committee was appointed to explore a possible policy of allowing services not currently offered on site. The Study Committee will be Buck, Travis, Bruce and Ray.

**FBO GUIDANCE STUDY COMMITTEE:** A committee of Buck, Travis, Scott was appointed to study the Airport Managers guidance on lease procedures at the airport.

**LIAISON REQUEST:** The Board directed the secretary to respond to a request received from the Spearfish Airport Improvement Association. The Board acknowledges receipt of the request which was addressed at the Lawrence County Commission Meeting on January 20, 2009. The Commission was not receptive to changing the structure of the Airport Board and the current Airport Board does not wish to go against the County Commission decision. Motion and Seconded to send a reply to the Association (DeWeese- Weisenberg). Motion Carried.

**NEW HANGAR CONSTRUCTION :** A third request was received from Mr. Phillip Hall to build a hangar at the Airport. Due to a moratorium on new construction until the FAA gives final approval to the Airport Improvement Project. The Board is anticipating this, by the April meeting. Mr. Hall's request will be on the agenda for next month.

There being no further business, it was Moved-Seconded to adjourn (DeWeese-Weisenberg). Motion carried.

APPROVED: \_\_\_\_\_  
Neil Clarke Vice- President  
DATE: 04-23-09

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**April 23, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:00 p.m. on April 23, 2009, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Buck DeWeese and Terry Weisenberg, Bob Golay and Travis Lantis .

**MEMBERS ABSENT:** Scott Gullickson

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Ernie Clark; Rod Senn, Kadrmass, Lee and Jackson; Maury Etem; Robert McNew; Daryl Johnson, Lawrence County Commission Alternate.

**MINUTES:** Moved-Seconded (DeWeese-Clarke) to approve the minutes of March 12, 2009 as written. Motion carried.

**NEXT MEETINGS:** May 13 and June 11.

**TREASURERS REPORT:** Buck DeWeese presented and discussed the current bills and presented the March final report. It was moved-seconded to approve the report and pay the bills of \$36805.52 (Clarke-Lantis). Motion carried.

**VISITOR COMMUNICATION:** Terry brought information from Commissioner Chair Bob Ewing to request the Board consider placing the Visitor Communication on the Agenda at the end of the meeting instead of the beginning. The Board asked for input from the visitors present and Robert McNew thought it would be a good idea. The Board will put it on the agenda to be addressed at their next meeting.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmass, Lee and Jackson, Airport Engineers, was present to report the contractor would like to get back in for the final items that need to be completed as soon as the weather allows. He will work with Ray to schedule this in. The New approach procedures for the vertical approach will be done in October but the LPV will not be in until Spring 2010, the Regional Airspace Team is working with the FAA in Chicago. The L Nav won't be through the process until July and not expected to be completed until Oct 22. The DOT and the FAA are requesting an amendment of \$44590.00 to process and verify the survey for the approach. This is a change order. A motion was made and seconded to forward the amendment to the commission for a signature (Clarke-DeWeese). Motion carried information. This should be grant reimbursable and is in the projected 2009 budget. The EA review for the taxiway has been submitted for an internal review and will be sent to the FAA next week. The wildlife fence is currently on hold until the details of two locations of encroachment are resolved. The airport has been working with PIE and All Weather to get the computer problem resolved. Bruce and KLJ will have a conference call with them to see if they will remedy the issue or if we will need to pursue legal action. We are still holding \$5000 until we get satisfaction.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales report. The Airport was closed due to the blizzards March 23 & 24<sup>th</sup> and the 30 & 31. There have been some repair issues due to the continued use of the equipment. The wheel lug issue with the Oshkosh is being fabricated at C&B Aviation of Sturgis due to the 3 month wait to get one from Oshkosh. Ray attended the AGC meeting and received the Award along with Hills Materials for paving. Ray and Neil attended the Spearfish Planning and Zoning meeting to discuss the newly acquired land and the runway protection zone. May 4 will be a meeting with Planning and Zoning and the Spearfish Council on a 120-foot communications tower behind the Executone building north of Wal-Mart 1/3 mile. He will respond to the city to request an obstruction light even though it is not in the penetration area or part of the 77 surface. The 9-1-1- coordinator has given the Board a map of the addressing at the Airport. Ray will check to see if more is needed. The Tilt switches on two of the PAPI lights are burned out but they are covered under warranty and he is awaiting the repair parts. Ray also located minutes from an Airport meeting Jul 22, 1996 that addressed short term specialized commercial flight instruction to operate on the airport. It states short term specialized flight service may be allowed to operate from the BH airport/Clyde Ice Filed. A special permit may be issued for a period of 30 days; permits may be renewable at the discretion of the Airport Board. The permit will be compliant with the Airport Rules and Regulations, insurance requirements and relative Rules and regulation agreement. An agreement must be signed prior to operation on the Airport property. The New Services Study Committee will meet April 24, at 9am and will forward the information to the FAA. Ray reported for general information the right main collapse Monday 4-20-09. Ed Bushnell owned the aircraft. The aircraft was up for an in-flight test of recent repairs. Randy Sachau was the student pilot with Ted Miller as instructor. The plane landed without significant damage. It is not reportable per part 835 of the NTSB. It was a ground incident not in-flight. There is very slight runway damage not injuries wind and weather were not a factor. Buck will contact Don Allison with the FAA.

## **OLD BUSINESS**

**HAY LEASE BID OPENING:** One bid was received at 1:25 pm this date. The bid was opened at 2:05 pm. Joe Harmon was the single bidder. The bid was for \$3010.00. Motion and seconded to accept the single bid of \$3010.00 from Joe Harmon with insurance and check to follow by May 1. (DeWeese-Lantis). Motion carried.

**LAND ACQUISITION:** Bruce reported on the land acquisition progress. The trial was held and the verdict was in the County's favor. The Party may appeal. He will keep the Board informed.

**LEGAL CORRESPONDENCE:** The County has received a response from the FAA on the Berke Allegations that Bruce refuted with documentation. The FAA response was favorable to the Airport Board.

**NEW HANGAR CONSTRUCTION:** A fourth request was received from Mr. Phillip Hall to build a hangar at the Airport. Due to a moratorium on new construction until the FAA gives final approval to the Airport Improvement Project. The Board was anticipating this by this meeting. The Secretary will respond to Mr. Hall's request. We do not have the Approved Plan yet. The plan will not be back from the FAA for 4-6 months.

**NEW BUSINESS:**

It has come to the attention of the Board that there is a Hangar tenant that does not currently have Hangar Keepers insurance. Bruce has e-mailed him but to no avail. This is in violation of his lease. A motion by Neil and seconded by Deweese to have Bruce address this and give him 15 days to come into compliance or he will be evicted. A substitute motion was made to allow Bruce to follow the lease terms and notify the subject that the County will take action if this is not remedied immediately. The lease states the procedure that will be followed if the lessee remains non-compliant. (Lantis-Clarke) Substitute motion carried.

There being no further business, it was Moved-Seconded to adjourn (ClarkeLantis). Motion carried.

APPROVED: \_\_\_\_\_  
Bob Golay President  
DATE: 05-13-09

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**May 13, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:00 p.m. on May 13, 2009, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Terry Weisenberg, Bob Golay, Scott Gullickson, Travis Lantis, and Buck DeWeese at 1:33.

**MEMBERS ABSENT:** None

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Ernie Clark; Rod Senn, Kadrmas, Lee and Jackson; Rich Krogstad; Robert McNew; Phillip Hall, Spencer Rossi and David Rossi.

**MINUTES:** Moved-Seconded (Clarke-Weisenberg) to approve the minutes of April 23, 2009 as written. Motion carried.

**NEXT MEETINGS:** June 11, July 9 and August 12

**TREASURERS REPORT:** Buck DeWeese presented and discussed the current bills and presented the April final report. It was moved-seconded to approve the report and pay the bills of \$126,520.00 (Clarke-Lantis). Motion carried.

**VISITOR COMMUNICATION:** None

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, was present to report the contractor has about a half of a day left to finish some details such as touchup on the sign paint. Hills Materials work is complete. They will be back for some minor erosion repair. He presented the retainage recommendation. A motion pay \$73912.12 of the retainage and to drop the retainage fee to \$14,666,03 along with keeping the liquidated damages of \$30,000 was made and seconded (Clarke-Lantis). Motion carried. Grant 12 will be closed out in the next few weeks. The draft for the Taxiway Environmental Assessment is enroute or at the FAA for review. The FAA has requested the Layout Plan Update be brought current with the recent improvements. Then they will move it forward to Airspace. This will put the final plan once again 6-12 months out. He will push to expedite this after they put the costs into a grant in June and get the first draft out in August. This will cost about \$30,000.00 from grant funds. The Board can use entitlement funds for this update. The P.I.E. problem with the AWOS has not been resolved. Bruce, Ray and Rod will schedule a conference call to see if this can be resolved.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales which are down. He is working with Tom Sandvick for 9-11 addressing issues at the airport. Royal electric will be in to repair the conduit for the NDB and the tilt switches on the PAPI lights. The proposed tower site near the Executone building was discussed. The Board would like to see an obstruction light on the tower.

**OLD BUSINESS**

**LAND ACQUISITION:** Bruce reported on the land acquisition progress. The landowners will appeal the judge's decision to the South Dakota Supreme Court. This is expected to go into 2010.

**AIRPORT TENANT ISSUES:** The County has received proof on Hangar Keepers Insurance from the tenant in question last month. Everything is currently in order until fall.

**ADJACENT PROPERTY DEVELOPMENT:** The Spearfish Economic Development has purchased property that has partial airspace limitations and they are considering approaching the county to see if they would buy the property due to the aviation limitation issues on the property. There has been no county contact to date on this subject.

**SPECIAL SERVICES COMMITTEE:** Lantis reported the subcommittee met to discuss types of flight training offered and the need for public input on what that need would be. The group met for over 3 hours and would recommend that the Board take public input until the next meeting and the Committee would then would compile the information and present it to the Board at the July meeting. The secretary will send information to the paper and to the three specific tenants that this could affect. A motion to request public comment until June 10 at 5 pm was made and seconded (Clarke-Lantis). Motion carried.

**NEW BUSINESS:**

**PARKING:** Buck brought to the Boards attention the fact that the old green Ford is parked again, at the airport and has been there since before the blizzards. This had been addressed in 2007 and different vehicles of the same owner since then.

**GROSFIELD-ROSSI HANGAR LEASE:** David and Spencer Rossi were present with information on their upcoming purchase of the Grosfield Hangar. The Rossi's assured the Board that the hangar would be for private hangar use and would not be for any business purposes. They indicated interest in negotiating a new lease if possible and not assuming the current lease. A motion was made and seconded to terminate the Grosfield lease upon acceptance of the new lease by the Rossi's to facilitate the purchase of the hangar in question (Clarke-DeWeese). Motion carried. The Lease Committee of DeWeese, Outka, Lantis and Jilek would meet May 14 at 11 am at the Lantis office to finalize the new lease language to help expedite the Rossi purchase.

**VISITOR COMMUNICATION:** The Board addressed the request from last month on the possibility of moving the visitor communication to a later time on the agenda. A motion by Clarke to leave the time slot as currently allotted died for lack of second. A motion and second to move the Visitor Communication Agenda item to after Airport Development when there is a report and to the current location if there is no Airport Development report was made (Weisenberg-Lantis). Motion carried. (Aye- DeWeese, Lantis, Weisenberg, Gullickson. Nay -Clarke)

There being no further business, it was Moved-Seconded to adjourn (Clarke-Gullickson). Motion carried.

APPROVED: \_\_\_\_\_  
Bob Golay President  
DATE: 06-11-09

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**June 11, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:00 p.m. on June 11, 2009, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Terry Weisenberg, Bob Golay, Scott Gullickson, and Travis Lantis.

**MEMBERS ABSENT:** Buck DeWeese

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Bruce Outka, Lawrence County Attorney; Ernie Clark; Rod Senn, Kadrmas, Lee and Jackson; Tim Velder, Rapid City Journal; Spencer Rossi, and David Rossi.

**MINUTES:** Moved-Seconded (Weisenberg- Lantis) to approve the minutes of May 13, 2009 as written. Motion carried.

**NEXT MEETINGS:** July 9 and August 12

**TREASURERS REPORT:** Neil Clarke presented the current bills for a total of \$13,273.61. There was no final May report due to Buck's absence. It was moved-seconded to pay the bills (Weisenberg- Clarke). Motion carried. The Board is requesting a supplement of \$100,000.00 at the next Commission meeting in part due to one-time expenses of land acquisition. The County has also recently received grant reimbursement of \$85832.35.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, was present to report on airport project progress. Hills materials has been working on the final items such as erosion repair, fencing and rip rap. Jacobson Electric has submitted the manuals for any revisions. KLJ will fill out the upcoming quarterly report for the FAA. All Weather representative Barbara Baca has been working with Ray and Rod to come to an equitable solution on the AWOS. The company has previously given them \$500 and offered them updates to the software when it has FAA approval. The software can run on a county computer. A motion to accept the fix and pay the final bill upon receipt of the FAA approved software and its viability was made and seconded (Lantis-Gullickson).

The 2009 Grant approval from the annual entitlement funds is \$110,000. This is for the taxiway project and is federal funds. A motion and second to recommend acceptance and signature to the County Commission for this grant (Clarke- Lantis). Motion carried. The draft Taxiway EA is at the FAA for review. A motion and second to sign the Grant 012 closed out conclusion page (Lantis-Clarke). Motion carried. If there are any funds left, they will be moved to the 013 grant for condemnation and actual land purchase costs.

**VISITOR COMMUNICATION:** Tim Velder questioned the timetable for the entitlement grant? The project will start in 2010 and be done in 2 to 3 stages. The taxiway will be a priority.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed traffic and fuel sales which are beginning to pick up. He is working with BHP to get a fixed billing system set up. An old obstruction light was located in Maitland. He is checking to see if it can be decommissioned. The PAPI light tilt switches have been installed and are working. He has been working on addressing

an obstruction light request to the FAA for the new cell tower by Executone. If the FAA will not require, it he will ask the owners of the tower to install one. The taxiway patches are beginning to green up and will add another 1000 feet of runway for use. He has been approached to do something about the dandelion infestation. The county can treat it for \$40 an acre but they are not currently certified to treat dandelions. The Airport would like to have it treated next season.

## **OLD BUSINESS**

**LAND ACQUISITION:** Bruce reported on the land acquisition progress. There has been no news and he anticipates this to go into 2010 before a verdict comes from the Supreme Court.

**PROJECT CLOSEOUT:** Discussion of the project close out with Hills Materials and Jacobson Electric was held. A motion to refer the electrical issues to the general contractor was made (Lantis) died for lack of second. No action on subject.

**GROSFIELD-ROSSI HANGAR LEASE:** David and Spencer Rossi were present to address the final draft of the Airport lease on their hangar purchase from Grosfield. The Rossi's and the Board are in agreement on the new lease. The sublease to Grosfield by the Rossi's is in compliance and will be stated in the purchase agreement. Motion and seconded the Chairman sign the lease agreement with Spencer and David Rossi upon information obtained on the sublease for the N# B36TC Beechcraft 4600V not to exceed one year from this date (Clarke-Weisenberg). Motion and seconded the Grosfield lease is hereby terminated as of this date and time by these actions (Lantis-Clarke). Motion carried.

**SPECIAL SERVICES COMMITTEE:** The deadline for the public comment period has arrived. There are 8 comments received. Robert McNew, Gary Stephenson, Duane Berke, Charles Summer for the Spearfish Airport Development, Charles Summers, Private, Richard Lingscheit, Ernie Clark, and Dwayne LaFave were the comments of record. The Committee will peruse the comments and report at the July meeting.

## **NEW BUSINESS:**

**BUDGET COMMITTEE:** Motion and Seconded to present the proposed 2010 budget to the Commission (Clarke-Lantis).

There being no further business, it was Moved-Seconded to adjourn (Clarke-Lantis). Motion carried.

APPROVED: \_\_\_\_\_  
Bob Golay President  
DATE: 07-09-09

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**July 9, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:00 p.m. on July 9, 2009 in the County Commissioners meeting room in the Lawrence County Administrative Offices Building, Deadwood, SD.

All motions were passed by unanimous vote by members present unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Travis Lantis, Buck DeWeese and Daryl Johnson (Commissioner alternate).

**MEMBERS ABSENT:** Scott Gullickson.

**QUORUM:** The secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn, Kadrmass Lee & Jackson Engineers; Ray Jilek, Airport Manager; Bruce Outka, County Attorney; Ernie Clark.

**MINUTES:** Moved-Seconded (Lantis-Clarke) to approve the minutes of June 11, 2009 as written. Motion carried.

**NEXT MEETINGS:** August 12, September 17.

**TREASURERS REPORT:** DeWeese presented the report and bills for utilities, fuel, engineering fees, supplies, and repairs. After discussion, it was Moved-Seconded (Clarke-Lantis) to approve payment of the bills and submit to the Auditor's Office for payment. Motion carried.

**AIRPORT DEVELOPMENT**

**AIP Construction Update:** Outka presented an offer from H.I. King, attorney for Jacobson Electric, subcontractor for Hills Materials, regarding penalties imposed because of their inability to complete the project by the completion date. They would like a reduction in the amount of the original penalty amount. After discussion, it was Moved-Seconded (DeWeese-Clarke) that Outka respond with a letter to both parties reminding them that the contractual relationship is between Hills Materials, as the general contractor, and Jacobson Electric, as the subcontractor; neither the County nor the Airport Board selected any subcontractors; advise them to finish the job; and we want this matter resolved within 30 days. Motion carried.

**Quarterly Performance Report:** Senn reported quarterly reports are now a FAA requirement. He will complete and submit each quarter.

**PIE/All Weather Archiving System:** A letter was received regarding the amount of money retained from the final payment. Board members reiterated their position of withholding \$5000 from the final payment until the software is received.

**Taxiway Project:** Draft EA was submitted to the FAA in May. Senn reported no response has been received yet.

**ALP Update/KLJ Prof. Services Agreement:** Grant has been approved by County Commissioners and Outka will ask for approval of the professional services agreement at the next County Commissioners meeting.

**VISITOR COMMUNICATION:** None.

**AIRPORT MANAGERS REPORT:** Jilek reviewed the June traffic and sales report. June activities included a tour with the Lt. Governor and a successful Cessna fly-in. They received AVweb's FBO of the Week award after the fly-in. He reported the conduit on the NDB pole has been repaired (damaged by snow).

**OLD BUSINESS**

**Land Acquisition Update:** Outka said the court reporter has requested an extension in completing the transcript.

**Special Services Permit Committee Report:** Lantis reported the committee has received eight letters/comments. The committee will review and present a finalized report and recommendation at the next meeting.

**2010 Budget Request:** Members of the budget committee will meet with the County Commissioners on July 14<sup>th</sup> to review their 2010 budget request.

**NEW BUSINESS**

None.

There being no further business, it was Moved-Seconded (Clarke-Lantis) to adjourn at 2:07 p.m. Motion carried.

APPROVED: \_\_\_\_\_  
Robert D. Golay, President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**August 12, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:00 p.m. on August 12, 2009, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Terry Weisenberg, Bob Golay, Buck DeWeese, and Travis Lantis.

**MEMBERS ABSENT:** Scott Gullickson

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Ernie Clark; Rod Senn, Kadrmas, Lee and Jackson; Maury Etem; Rich Krogstad; Duane Berke.

**MINUTES:** Moved-Seconded (Weisenberg- Lantis) to approve the minutes of July 09, 2009 as written. Motion carried.

**NEXT MEETINGS:** September 17, October 15, November 12, and December 17.

**TREASURERS REPORT:** Buck DeWeese presented the July final report and the bills to be paid totaling \$35,323.81. A discussion on the PIE final bill ensued and approved to submit the invoice for payment this month. It was moved-seconded to approve the July report and pay the bills (Clarke- DeWeese). Motion carried.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, was present to report on airport project progress. The 13/31 runway project still needed the operation and maintenance manuals and field training to be completed. A punch list of a few items also needed completion. He will work with the attorney to close the project out. The ALP update would reflect what was built and what was not. EA for the Taxiway project is in Bismarck for review, nothing new to report. He will work with the Attorney on the new criteria referencing land ownership research.

**NEW BUSINESS:**

**BONDS:** Brenda McGruder with the County Auditors Office met with the board to go over what performance bonds that were being held could be released and which ones could not. The Board released the P.I.E., Bituminous Paving, and Foothills Construction bonds but would hold the Hills Materials bond.

**VISITOR COMMUNICATION:** Maury Etem was present to inquire if the Airport would be offering any land for 'Through the fence' use? The Board informed him that since 9/11 this type of use has been denied for any federally funded airport. The Board does not want to jeopardize their federal funding so there will be no operations such as this offered. Mr. Etem also requested to view the Plan. Buck gave him his copy for review and requested it be returned to him. There is also a copy at the airport and at the Auditors office. Duane Berke was present to acknowledge that there have been some problems and issues between the board and him in the past and he would like to put that behind him. He was present to suggest promoting airport development due to the possible increased activity from recent development in the area as well as overflow from Rapid City. He suggested speaking with the FBO at Tea to see if they could benefit from some of the things they have done.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed fuel sales, which were on track from previous years. The traffic count was down just a little. He has been working with Dave Anderson from the FAA in North Dakota and the SD DOT to get official approval for the obstruction light changes. The electrician has changed out the light bulbs to LED and rewired the poles so that the photo eye and circuit breaker are down to working height and the bulb is the only top of pole item. The power company has decommissioned the older obstruction light hidden in the trees in Maitland and the pole abandoned. There are now 6 lights that will be averaged for electrical use and there will be no meters that will need to be read which should cut down on the cost significantly. The north security gate has malfunctioned. He is not sure if it was due to the lightning storm that went through recently. It is shorting out or blowing fuses. He is working on the AWOS issues. It is reporting light rain when there is no rain. He would like to see the Board look at the hay contract before next year to decide if they can offer a multi year contract or have it hayed on shares. The Board will consult with the attorney.

### **OLD BUSINESS**

**LAND ACQUISITION:** Bruce was unavailable but left a message that there has been no communication on this.

**SPECIAL SERVICES COMMITTEE:** The committee would like to explore to possibility of airport permit training in services not currently offered at the airport. The committee gave the info to the county attorney. They have not been able to get back together with him due to illness and scheduling.

**BUDGET COMMITTEE:** Terry wanted to commend all the boards and departments on their willingness to adjust their 2010 proposed budgets when the commission asked them to cut 1 million dollars. Due to the willingness, they are going to offer the 3% match required for the grants out of the surplus account. This will ensure that the levy from the county will not change.

There being no further business, it was moved-seconded to adjourn at 2:03 (Clarke-Lantis). Motion carried.

APPROVED: \_\_\_\_\_  
Bob Golay President  
DATE: 07-09-09

## LAWRENCE COUNTY AIRPORT BOARD MEETING

September 17, 2009

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:03 p.m. on September 17, 2009 in the County Commissioners meeting room in the Lawrence County Administrative Offices Building, Deadwood, SD.

All motions were passed by unanimous vote by members present unless stated otherwise.

**MEMBERS PRESENT:** Bob Golay, Neil Clarke, Buck DeWeese, Terry Weisenberg, and Scott Gullickson.

**MEMBERS ABSENT:** Travis Lantis.

**QUORUM:** The secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Rod Senn, Kadmas Lee & Jackson Engineers; Ray Jilek, Airport Manager; Bruce Outka, County Attorney; Ernie Clark; Philip Hall; Gerald Draine and David Zwetzig representing Butte Electric.

**MINUTES:** Moved-Seconded (Clarke-DeWeese) to approve the minutes of August 12, 2009 as written. Motion carried.

**NEXT MEETINGS:** October 15, November 6 (changed from Nov 12) and December 17, 2009.

**TREASURERS REPORT:** DeWeese presented the report and bills for utilities, engineering fees, supplies, and repairs. After discussion, it was Moved-Seconded (Clarke-Weisenberg) to approve payment and submit to the Auditor's Office for payment. Motion carried.

### AIRPORT DEVELOPMENT

**AIP Runway 13/31 Update:** Final clearance letter was received from FEMA accepting the box culvert that has been installed in False Bottom Creek. A closing letter was also received from the State DOT officially completing the runway project #3-46-0065-12-2005 for the FAA.

**PIE/All Weather Archiving System:** Golay reported the system is functional and working. As this project is completed, it was Moved-Seconded (Clarke-DeWeese) to approve the final payment and recommend the County Commissioners release the PIE bond. Motion carried.

**Taxiway Project:** Golay received financial agreement from State DOT regarding the taxiway and associated improvements and an airport layout plan update. Moved-Seconded (Clarke-Gullickson) to approve the financial agreement and forward to the County Commission for their approval and signature. Motion carried.

Weisenberg asked about funding/timelines for the taxiway project. Senn said the FAA and SD DOT meet in late fall/early winter with the airports to discuss future projects and

funding to complete their validation form process. We will discuss these issues with them at that time.

**ALP Update:** Senn reported a FAA rule change criteria which will require more deed information. He will visit with Outka about obtaining the information.

**ACEC Award:** Engineering firm would like to submit the runway project for an ACEC award. Golay presented a draft support letter and after discussion, it was Moved-Seconded (Clarke-DeWeese) to approve and authorize Golay to sign letter. Motion carried.

## **AIRPORT IMPROVEMENT PROJECT**

**Facilities Directory:** Senn said he is doubtful that updated information about the new runway got to the new facilities directory before publication. The new runway information probably won't get into the directory until next year.

**Hills Materials Contract:** Golay, Clarke and Outka reported an agreement has been reached for liquidated damages with the contractors in the amount of \$15,000. After discussion, it was Moved-Seconded (Clarke-DeWeese) to approve and forward their recommendation to the County Commissioners to accept the terms agreed upon, make final payment, and release the Hills Materials bond. Motion carried.

**Butte Electric Line Relocation Bill:** Gerald Draine and Dave Zwetzig of Butte Electric met with the Board to discuss a bill from them in the amount of \$24,750 for line relocation. Board members were questioning why we were billed for line relocation. They explained they moved the line totally off the airport property and obtained right-of-way at a cost of nearly \$315,000. They said they only billed the airport for what utility relocation was originally planned.

**Executive Session:** 1:57 p.m. Moved-Seconded (Clarke-DeWeese) to go into executive session to discuss legal and contractual matters with County Attorney Outka. Motion carried. 2:11 p.m. Board reopened.

Board members requested a more detailed billing from Butte Electric and will discuss at next meeting.

**VISITOR COMMUNICATION:** Philip Hall inquired into building a private hangar on airport property. He said he had received telephone approval from Dave Anderson, State DOT, for airspacing saying it would not impact or interfere with the airport layout plan. Board members asked to see written approval. Board members discussed their moratorium on private hangar construction until written approval was received from the State and FAA on the airport layout plan. Also discussed were two other requests to build private hangars that have been put on hold until ALP approval is received. Board members asked Mr. Hall to wait until we get ALP final approval.

**AIRPORT MANAGERS REPORT:** Jilek reviewed August traffic and sales report. He reiterated his concern with unlicensed vehicles on airport grounds as one such vehicle ran into the NDB pole/guy wire causing significant damage.

**OLD BUSINESS**

**Special Services Permit Committee:** DeWeese presented their suggested changes to the minimum standards by adding a new section for specialized training. Outka suggested some clarification made on some of the suggestions. After discussion, it was referred back to committee.

**NEW BUSINESS**

**NDB Repairs:** Jilek discussed the recent accident where Ted Miller's pickup ran into the NDB pole/guy wire causing damages. Ray's employees noticed the pickup against the pole/guy wire when they came to work. He visited with Ted and Ted requested the bills be sent to him. Jilek said he has ordered the insulators and will continue with completing the repairs. He stressed the importance of the NDB and the need to complete the repairs as soon as possible. Outka will send Ted Miller a letter regarding his responsibility for repairs.

**Airport Grounds Condition:** DeWeese requested revocation of Ted Miller's parking privileges and ground lease. He stated he was in violation for parking, junk, unlicensed vehicles, storage and junk in fire lanes, temporary structures, and cleanliness of area. He also presented an ad showing Miller's advertisement for limo and car rentals, which he is not permitted to have at the airport. After discussion, Board members requested Outka send Ted Miller a letter itemizing violations for immediate resolution.

There being no further business, it was Moved-Seconded (Clarke-Weisenberg) to adjourn at 3:55 p.m. Motion carried.

APPROVED: \_\_\_\_\_  
Robert D. Golay, President

DATE: \_\_\_\_\_

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**October 15, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:04 p.m. on October 15, 2009, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Terry Weisenberg, Bob Golay, Buck DeWeese, and Travis Lantis.

**MEMBERS ABSENT:** Scott Gullickson

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Ernie Clark; Rod Senn, Kadrmas, Lee and Jackson; Maury Etem; Bruce Outka, Lawrence County; Robert McNew; W.C. Hauck; P.L. Johnston; Ted Miller; Lester Nies; David Zwetzig, Butte Electric; and Gerald Draine, Butte Electric.

**MINUTES:** Moved-Seconded (Clarke, DeWeese) to approve the minutes of September 17, 2009 as written. Motion carried.

**NEXT MEETINGS:** November 6, and December 17.

**TREASURERS REPORT:** René Larson has been appointed by the board to prepare a monthly financial statement. The Board approved the expenditure of \$10,774.22 for October (Clarke-Lantis). Motion carried.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, was present to report on airport project progress. The EA and Taxiway project was submitted in late May 2009 and no information has been received. The ALP is a work in progress and Bruce Outka helped with updating a list of deeds for the property owned by the county. There is no new info on the Approach and it should be published in July of 2010. He also reported on the DOT and Committee meeting held today at 10:15 am, Rod, Bob Golay, Neil Clarke, Travis Lantis, Ray Jilek and Bruce Outka were present at the meeting with Andy from SDDOT Aeronautics Office. They reviewed and updated future projects. The projects were set as follows: 2010 balance of apportionment funds for runway design and parallel taxiway. 2011 could be a large grant for parallel taxiway funding possibly around 6.5 million. \$150,000.00 should be coming back to the County in 2011 for cost reimbursement. 2012 will be apron design. Long term goals were discussed targeting large and general aviation needs, cross wind runway, pavement maintenance, 5-23 grade and pavement. The group discussed goals beyond five years. This meeting will help in planning for future programs. The Board ratified the DOT /Committee report for a 6 year plan with project funding targeted for 2010, 2011 & 2012. The Board heard and understands the plans put forth for future projects. Rod Senn has the authority to put together proposals for the project plans.

**VISITOR COMMUNICATION:** Bill Hauck was present to discuss the lack of communication between pilots. He would like to see the FAA advocate air to air communication and the airport commit to education in an effort to enhance the communication and avoid some of the problems encountered when there is no communication. Travis Lantis addressed these concerns. The Board has tried to address this with the FAA to no avail. The FAA feels it is not necessary at small airports. The pilots refuse to use the communication available. Mr. Hauck would like to have the

Board write a letter to users to make them aware of this situation. Ray Jilek pointed out that this is addressed in the Airport Rules and Regulations using Unicom for landing, taxiing and takeoff. The Board directed Ray Jilek to send a letter with the monthly billing to hangar tenants to encourage communications.

**B.H. AERO:** Ted Miller and his representative Lester Nies were present to address correspondence by the Board to Mr. Miller. The Board addressed the letter dated 9-29-09 (attached to these minutes) paragraph by paragraph starting on the second paragraph. The parking issues addressed in this paragraph included a 1952 ford PU with no current tags. Mr. Miller presented proof of license (tags dated 6-26-09) and stated that tags are now on the vehicle. Discussed a blue-green dodge that is parked on the airport property and the ownership there of, Mr. Miller stated that this vehicle was purchased to replace an approved vehicle, the red Mitsubishi in turn the Ford Taurus and now the courtesy car he offers is a Dodge. The Board requested that if he changes an approved vehicle for a different vehicle to please notify the FBO or the Board so they know who owns the vehicles parked on County property at the airport. The PU is not an authorized vehicle and he has been told to remove it several time and he has refused to comply. He stated that his truck is being used in his business for business proposes and he no longer owns the previously approved Jeep snow plow. The Rules and Regulations clearly state that he needs to notify the FBO and the Airport Board when changes occur. Mr. Miller felt he did not have to notify anyone as these vehicles in question were replacements for previously approved vehicles. Ray read the Rules and Regulations on parking. Ted still felt he did not need to notify anyone of changes as he had vehicles that had previously been approved. The Board stated that he needs to notify someone on the Board or the FBO as the FBO does not have the resources to run license plates without the county attorney doing it for him. Mr. Nies requested if this was sufficient notice to get the Dodge approved as a courtesy car SD License # 9DR 662 Dodge Intrepid?

Discussion moved to the recent accident with the NDB pole. Mr. Miller questioned why there was no protection around the pole? Mr. Jilek stated that it would make plowing harder. The Board noted that when this accident happened the vehicle in question, a 52 Ford PU did not display current tags. Mr. Miller professes to promote safety on the airport but took 24 hours to notify the FBO when his vehicle damaged airport property and disabled the NDB which is a major safety issue for pilots. The Board felt he should have contacted the FBO immediate and personally. Mr. Miller stated he observed the FBO checking out the damage and felt he did not need to notify him as he already was aware of the damage. The bills incurred by the airport for this repair have become a significant amount of several thousand dollars. The Board would like to ensure Mr. Miller knows the amount and he and his insurance will be responsible for all the expenses and have them paid in a timely manner. Mr. Miller stated he has been in contact with his insurance and he wanted to ensure that no insurance fraud was taking place. Mr. Lantis stated that the Board also wanted to ensure no fraud was taking place and that Mr. Miller was aware of the mounting totals to Southern Avionics and Royal Electric. Mr. Miller questioned the need for new wire and Mr. Jilek explained how the wire was fabricated in a continual twist with a copper cladding which cannot be broken or the functionality was compromised. The wire was broken toward the middle of the span and two insulators were broken. The current expenses are Mr. Miller's responsibility and as such he stated he would pay for the damage and submit the amount to his insurance for reimbursement. He stated he would pay the bills when due. Mr. Miller's insurance is North Star Insurance. The NDB is currently repaired and functioning properly. The Board requested Mr. Miller provide proof of payment for the damage. The next point in the correspondence is the fact the Mr. Miller has an advertisement in the September Issue of the SD Pilots Association news letter offering the rental of his limousine. He was reminded he has been denied authorization to run a commercial business unrelated to aviation from his current location on Lawrence County Airport property. He stated that he had not approved an advertisement to run and this must be from a previous request and he will email Mr. Steve Hamilton to have him remove this from the

newsletter. He is currently trying to sell his limo and needs to do some repairs and improvements to the vehicle at his shop. He feels that the Board is preventing him from selling his limo by not allowing him to repair it at his Aviation Shop on airport property. The unauthorized shed and unauthorized stored items in the area was addressed with Mr. Miller. Mr. Nies stated that this shed has been there since 1994 or 1995 and he felt that this could have been approved by a previous Board and that he felt they were being unreasonable to force removal of the shed. Mr. Nies felt Mr. Miller had some rights of occupancy after all these years. Mr. Miller obviously needs the space since the shed is full. The shed had been addressed by this Board at a previous meeting when Mr. Miller requested permission to add onto his current shop. They discussed the shed at that time and Mr. Miller said the shed would go away after he built his addition. He had air-spacing and was working on getting bids. The addition never materialized according to Mr. Miller it was cost prohibitive and he did not follow through with the addition. The Board reiterated the fact they have been diligent working toward cleaning up the dead storage, litter, port-a-potties etc. and felt that the disarray around Mr. Millers complex needed to be addressed since they have been working on enforcing the Rules and Regulations as well as fire code compliance trying to be fair and balanced to all tenants.

Bruce Outka will investigate to see if the shed was ever approved by a previous board. There should be something in the lease to prevent this becoming a problem in the future such as memorializing the shed in the lease so it is on record. The Board wondered if the foot print of Mr. Miller's lease should be changed to reflect the increased property use? Mr. Nies commented that if there is no mention of the shed in minutes or the lease then it is the Boards problem and the lease would need to be adjusted to reflect the shed.

Mr. Nies requested authorization for Mr. Miller to have up to four approved vehicles on site, those being one trailer, one Ford PU, one Dodge courtesy car and one personal car.

A motion and second (Clarke-Weisenberg) to approve the PU and the other three vehicles with the caveat that all vehicles be licensed and insured and parked in approved locations, the owner follow the Rules and Regulations, notify the FBO or a Board member if any changes to the vehicles are made, pay the current tow bill and used for aviation related business only.

The junk collection around the shed; jigs, grill, golf cart, iron would need to be removed. Mr. Miller stated he had no problem cleaning things up. He presented pictures of miscellaneous collections that are on airport property. The pictures he presented showed property in the long term storage lot such as the old beacon tower the museum members requested be saved for the future museum along with a trailer of fence posts used in upkeep at the airport and some property belonging to Eagle Aviation that had permission and authorization to be on property as well as being located in the approved long-term storage area. A discussion was held about the need for Mr. Miller to store some of his aviation related seldom used items in the same location as long as they are used in his business and kept up and placed along the fence line out of the way. Mr. Miller was concerned about his items being lost or stolen if they are moved too far away from his business. A few of the items are pretty heavy and if he removed the loose parts they could be placed there without too much concern of theft. Mr. Miller and Mr. Jilek will meet to see if they can come up with a plan to address these items and report back at the next meeting.

The Board wanted to ensure Mr. Miller understands that they are trying to be fair in imposing the Rules and Regulations equally on all users and are not singling him out for any express purpose. The Airport Board is a government board and as such needs to be fair to everyone. They may have to address some modifications to the rules to address some of these issues. Buck questioned the possibility that they should address approval for a larger shed and then everything would be contained in an approved structure. This would need to be air-spaced and regulations followed. Mr. Lantis thought that this should be addressed and rectified so it would not have to be revisited time and again. The Committee will work on this. Mr. Millers insurance or lack thereof has continued to be an issue and they would like assurance from him that he will continue to keep insurance in force at all times. The Board thanked Mr. Miller and Mr. Nies for being present to

attempt to rectify these issues and to work with the board in a friendly and communicative manner.

Adjourn for 5 minutes at 2:55 back in session at 3:00

**BUTTE ELECTRIC:** Mr. Zwetzig and Mr. Draine were present to discuss a recent bill that had been submitted by Butte Electric from a project 2 years ago. The Board requested an itemized invoice from Butte Electric. They questioned why this had not been billed prior to this. Mr. Zwetzig stated that it had been addressed in a letter several years ago with a total amount given and a statement that this would be the only bill they would receive. No one on the Board remembers getting such a letter. Butte Electric stated the letter serves as the bill and they do not usually invoice a project such as this. The bill is for moving the line for the airport runway project. A contractor, Foothills Construction broke a line and \$2840 of the current bill was for work from the contractor error. The question from the Board was why the contractor wasn't billed for this? Why wasn't it brought to the attention of the Board or an Airport representative such as the FBO or KLJ? The Board's concern was that since the bill is so tardy the contractors bonds have been released and the county has no leverage to get this money. The Board requests that Butte Electric direct bill the contractor for this damage. The Board would like to hear from the contractor on this problem. Mr. Draine remembers being there just prior to the damage being done. The contractor knew exactly where the line was and how deep it was. Motion and seconded to pay the Butte Electric bill minus the contractor damage for a total of \$21910.00, with the understanding that Butte Electric will direct bill Foothills Construction for the underground damage done by same (Weisenberg-Clarke). Motion carried.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed fuel sales and traffic, both of which are up. He was able to renegotiate the AWOS contract to save the county \$1000 per year. The equipment was repaired and a bill should be coming is for about \$350 for a paralleler and battery. Harmon has all the equipment ready to go On September 23 a Piper J3 did a ground loop and all the details have been taken care of from this accident. There is another request for a hangar from the US Fish and Wildlife Service for 2 aircraft, 1 Government and 1 personal. The NDB has been repaired and is working. He will work with Mr. Miller on parking and ground use issues. The Airport will be looking for someone to work on their equipment as Don Paradeis has passed away. They will need someone to come to the site. He was wondering if the County Highway would be available but after discussion it was felt that the airport should find a mechanic.

**AIP UPDATE:** Bruce reported no news.

**MISC:** There is a seminar in Bismarck for grants Oct 27th and 28th if anyone wants to go.

B

**OLD BUSINESS**

**SPECIAL SERVICES COMMITTEE:** The committee would like to meet with Bruce before the next meeting to finalize their recommendation.

There being no further business, it was moved-seconded to adjourn (Clarke-Weisenberg). Motion carried.

APPROVED: \_\_\_\_\_

Bob Golay President

DATE: 11-06-09

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**November 06, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by President Bob Golay at 1:00 p.m. on November 6, 2009, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Terry Weisenberg, Bob Golay, Buck DeWeese, Travis Lantis, and Scott Gullickson.

**MEMBERS ABSENT:** None

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Ernie Clark; Rod Senn, Kadrmas, Lee and Jackson; Bruce Outka, Lawrence County; Daryl Johnson.

**MINUTES:** Moved-Seconded (Clarke, DeWeese) to approve the minutes of October 15, 2009 as corrected. Motion carried.

**NEXT MEETINGS:** December 17 and January 14, 2010

**TREASURERS REPORT:** René Larson prepared the monthly financial statement. The Board approved the expenditure of \$16,426.42 for November (DeWeese-Clarke). Motion carried. It was noted that there was \$28,690.00 left for the year.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, was present to report on airport project progress. The EA and Taxiway project was in Bismarck and the draft review should be complete by the end of November. Moved and seconded to approve signing the 2010 FAA Grant Validation Form (Weisenberg-DeWeese). Motion carried. He will forward the form and have it signed and sent back. The ALP is still in the office and there are several that are 4-5 years old in the office at the FAA. He is hoping to get our new one submitted the first of 2010 and hope they can review it early in the year. The FAA is working on the approach validation. There is no update but are targeting next year for future approaches. Rod also presented the Board with a plaque in recognition by the American Council of Engineering Companies for recognition on the Airport project for engineering excellence. The qualifying project will be sent on for consideration of a national award. The plaque will be presented to the County Commission at the next regular meeting.

**VISITOR COMMUNICATION:** Daryl Johnson was present to inquire as to the timing the runway lights are on. He had a citizen ask him and he came to find out the correct information. The lights are on until 10 pm but the FBO is considering 7pm or 2 hours after dark.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed fuel sales and traffic, fuel sales were up. Moved and seconded to purchase a Culti-Packer for the turf runway not to exceed \$8500.00 (Weisenberg-Clarke). Motion carried. Ray inquired if there would be money at the end of the year to stock up on bulbs and small items. At least one edge on the snowplow will need to be replaced. The Airport Facility Directory has been updated but here are still details he needs to correct. He brought the information of a possible unauthorized instructor (Bob McNew) giving instruction on the airport. He was instructed to contact him and bring back a report at the December meeting. On a lighter note he received an envelope in the mail from Lowell Joerg in

Tucson Arizona from airmail in March 1, 1959 out of the airport. This gentleman makes a hobby of finding an envelope and researching to see if the sending location is still in operation. Butte Electric also send confirmation that they are pursuing the past due amount of \$2840 from Foothills Construction.

**AIP UPDATE:** Bruce reported he has the brief from the Millers Condemnation case. The County has 30 days to respond and they rebut and we rebut. There are five issues but they are all basically the same issue pertaining to the allowing of testimony on the additional taking issue. Other legal matters, the Runway and the AWOS projects are complete except for the Foothills Construction issue. There are currently three private hangar tenants in non compliance of their lease by not providing proof of insurance to the county. They are Duane Berke (he has received a second notice) William Povondra and Steve Hammond. Ray will contact them.

## **OLD BUSINESS**

**NDB DAMAGE:** Ray provided a copy of the checks the BH Aero sent for the repairs of the NDB. They are to Royal Electric and Southern Avionics

**BLACK HILLS AERO:** The agenda time arrived to address correspondence from Lester Nies , Mr. Millers legal representative. Neither Mr. Nies nor Mr. Miller was in attendance. The letter from Mr. Nies and the responding letter from the County will be attached to the meeting minutes in hard copy form. The Board had instructed Ray Jilek and Mr. Miller to work together to correct the issues addressed last month. Ray presented one email from Mr. Miller addressing the jigs in question. Mr. Miller will be painting one jig and will be willing to move it (Pitts jig)and the second jig (Piper), he stated he had no desire to move from close proximity to his business due to possible theft and or unauthorized copying of the item.

The correspondence from Mr. Nies referencing the Rules and Regulations and Minimum Standards Page 11 Part E needs clarification. The Board instructed the Rules and Regulations Committee to investigate this and present a report or solution to this section at the December meeting. Mr. Miller will act on this as noted until there is a change in Rules. The onsite Commercial operator requests the same ability to collect information and keys of vehicles left with him and keep a record of said vehicles.

Paragraph two was addressed stating information on the shed in question. October 2006 meeting referenced the shed and compliance with minimum standards. Paragraph three references the outside item storage and paragraph four suggests approval of the shed in question. The lease would reflect the added square footage for the use of the outside storage as well as the footprint of the shed at \$.05 per square foot. The Board noted that the price has increased to \$.08 per square foot.

Moved and seconded to approve sending a letter in response to the noted items in question to address the instruction from the Board to note the applicable law and statute and insist in removal of the shed in a reasonable amount of time, that being December 31, 2009. The correspondence will be permanently attached to the hard copy of the November 06, 2009 minutes (Lantis-Clarke). Motion carried.

**SPECIAL SERVICES COMMITTEE:** The committee reported to have found the instruction to offer unprovided services at the Airport to be sufficient until such time as they receive such a request. They will leave the Rules and Regulations section as is until an application is made that would require a change in the Rules. Moved and seconded to send a letter to the FAA informing them of this decision (Clarke-Lantis). Motion carried.

Moved and seconded to dissolve the Special Permit Committee until such time as it is required again (Clarke-DeWeese).

**LETTERS FROM THE PUBLIC:** None not previously addressed in the meeting.

There being no further business, it was moved-seconded to adjourn (Clarke-Gullickson). Motion carried.

APPROVED: \_\_\_\_\_  
Neil Clarke Vice-President  
DATE: 12-17-09

**LAWRENCE COUNTY AIRPORT BOARD MEETING**  
**December 17, 2009**

The regular monthly meeting of the Lawrence County Airport Board was called to order by Vice-President Neil Clarke at 1:00 p.m. on December 17, 2009, in the County Commissioners meeting room in the Lawrence County Administrative Office Building, Deadwood SD.

All motions were passed by unanimous vote unless stated otherwise.

**MEMBERS PRESENT:** Neil Clarke, Terry Weisenberg, Buck DeWeese, Travis Lantis, and Scott Gullickson.

**MEMBERS ABSENT:** Bob Golay

**QUORUM:** The Secretary confirmed a quorum was present to conduct business.

**OTHERS PRESENT:** Ray Jilek, Airport Manager; Ernie Clark; Rod Senn, Kadrmas, Lee and Jackson; Bruce Outka, Lawrence County; Maury Etem; Nick Heinen; Ted Miller, Black Hills Aero; Lester Nies, representing Mr. Miller.

**MINUTES:** Moved-Seconded (DeWeese- Gullickson) to approve the minutes of November 6, 2009 as corrected. Motion carried.

**NEXT MEETINGS:** January 14, 2010 and February 11, 2010.

**TREASURERS REPORT:** René Larson prepared the monthly financial statement. The Board approved the expenditure of \$17,513.69 for December (Weisenberg-DeWeese). Motion carried.

Moved and seconded to allow the purchase approval for the cultipacker to continue until the equipment is purchased with the same limit of \$8510 as noted in the November minutes. Motion carried.

**AIRPORT DEVELOPMENT:** Rod Senn of Kadrmas, Lee and Jackson, Airport Engineers, was present to report on airport project progress. He noted that Bob Golay sent a letter to the FAA encouraging a more timely response to our requested documents. He discussed the start of the Taxiway project in 2010. He is hoping for word in January 2010 with something ready for bid letting in July or August. This would be for the north end of the taxiway. He is working toward a request in January or February. The north end will be more costly due to apron and building work. He is looking for design authority after the first of the year. The hangars would be moved late next year; the plan is to have the new hangars ready before the old ones are decommissioned. The ALP has all the items needed for the update. He will bring it in for approval before it is submitted. The FAA office in Texas is going to get the approaches from Washington DC. He hopes to have them next month. The final should be here in the fall.

**VISITOR COMMUNICATION:** Maury Etem wanted to know if an ILS approach has been considered. It is cost prohibitive and the FAA will not fund an ILS unless there is commercial service.

**AIRPORT MANAGERS REPORT:** Ray Jilek reviewed fuel sales and traffic. Fuel sales were up again this month. There is \$6713.07 in the DOT fuel tax fund. Benson Technical is at the airport for the quarterly check on the AWOS. He will work on getting the approach published. He had discussed a proposed ethanol plant in the area and after visiting with Brian Walker from Spearfish Economic Development they decided this was not the most advantageous location for the plant. Tom Johnson from Midstates Reclamation will be installing a 55' wind tower near his business. Ray Jilek would like to have the county watch the surplus information for a truck as the

pickup used at the airport is in pretty bad shape. On November 25<sup>th</sup> there was an aircraft incident with landing gear failure. There were no injuries.

**BLACK HILLS AERO:** The Board asked BH Aero if they would like to proceed with their agenda item early since the Board was ahead of schedule.

Mr. Nies and Mr. Miller began by addressing their grievance correspondence. Referencing to their letter of grievance and the county letter and lease information, Mr. Nies stated he is coming to the Board and not the Airport Manager because the letter came from the Board. His goal is to settle the matter today concerning the shed, grill and golf cart.

The shed has been there since 1994-1995. Nick Heinen was present as a former Board member during the indicated installation of the shed. Mr. Heinen explained that the Board was relatively new at that time and were focused on getting the Airport operating in the black. He recalled the shed topic coming forth and it should have been in the minutes of the Board. They took their own minutes at that time. If it is not there it should have been. He blamed the former Board if the topic was not in the minutes. He stated the use of the shed at that time was for used oil storage. The Board had excess asphalt in mid 95 and they opted at that time to pave up to the shed and a small area outside of BH Aero due to a large hole in the vicinity. No grill was addressed at that time. He felt that the Board did approve the shed at that time. No rent was mentioned because it was just a shed. He felt it had been discussed and approved then. Ted Miller had mentioned the topic should be in Commission minutes and now they are indicated to be in Board minutes. Bruce inquired if the jig was authorized as well as the shed in Mid 95? Ted had asked if the jig could set outside at that time. Some of the Board members at that time were, Dave Meredith, Jim Voorhees, Roy Frankman, Howard Muchow and Mr. Collins. Buck thanked Mr. Heinen for taking his time today and for the prior service on the Board. Mr. Miller presented a surveyor plat which he said indicated his shed location. He is willing to pay the current rate for the shed location and wanted to get the rent started to get it paid. The dimension of the shop, office and shed were discussed. The shed is 8X12 feet per Ted Miller. The shop has 3600 square feet and the Big Old Shed has 3600 square feet of space. Mr. Miller does have a 50 % interest in the Big Old Shed. The Board inquired what was in the shed. Mr. Miller stated about 6 aircraft jacks of different sizes, 2 used oil drums, small jig parts, smaller equipment and parts such as generators and starters. He currently has 7 aircraft in for repair and 2 for annual inspection. He currently has the golf cart in the shop but would like to move it outdoors to free up space. The Board attempted to brainstorm a solution to satisfy all parties. The possibilities include being able to add a lean-to on the side of the shop for the above items or add a garage type facility to the premises. One jig is currently inside being used and one jig is in approved storage. He explained the construction differences of each jig and stated that the lighter jig is less able to withstand lots of moving as it is less sturdy. It took one year to build the jig and moving it gets it out of kilter. The Big Old Shed is currently full of Aircraft. Nick Heinen thought that since the shed was not adequate for Mr. Miller he should be encouraged to add to his building for adequate space. The Board informed him that Mr. Miller had requested permission to build and was granted permission. The economy did not allow Mr. Miller to pursue this investment at that time. This was discussed in 2006 minutes. It was noted that the shed would then 'go away' if the new addition was built. Mr. Miller said this was never suggested and the comment must have been added to the minutes at a later date. This comment was addressed by the secretary as being false. No changes to the contents of the minutes are allowed by the secretary, only typos and corrections such as acronyms and minor verbiage. Mr. Nies requested the shed and jig be allowed as they have been there for at least 14 years and the Board even paved to the shed. Mr. Nies inquired as to why is this a problem now? Travis indicated that the Board has been pushing to clean up the Airport property and they are trying to treat everyone the same. Some unauthorized items removed from the property include: port a potty, RV, misc. trailers and unlicensed vehicles. The Civil Air Patrol removed two storage

buildings. Mr. Nies indicated that everyone is different with different needs and concessions should be made as this had been approved previously. He questioned if the Board wanted to get rid of Ted or did they want to find a solution? Bruce indicated that the proposed addition was approved and the shed was to be removed. The addition did not materialize and the shed is still there. The Board stated once you start allowing miscellaneous items then everyone wants to be allowed similar items and the Board would be back at the beginning. The Board wants to treat everyone equal and to allege anything else would be not true. The Board asked if Mr. Miller would allow members of the Board to tour the property and the Big Old Shed to see if they could offer storage suggestions to alleviate the problem. He suggested the Board has already been looking into his windows. He suggested they take his word for it and know they are full. He noted that whenever he wants to do something he is told 'no'. Bruce stated this was not true as the addition proposal had been approved in 2006 but due to no fault of the Board the addition did not materialize. Bruce stated that Mr. Miller does not want to take responsibility for any issues with the Board and he indicates nothing is his fault. The Rules and Regulations state no Temporary Buildings will be allowed and the shed is not on a foundation thus it is temporary. It could be removed with a stack mover or similar piece of equipment. Mr. Nies did not feel a building at this location for 14 years constitutes temporary. These arguments should have been brought up 14 years ago. Several legal statues were discussed one being statutes of frauds. The Rules and Regulations indicate that the only variance to this has been special events such as the fly in, rally and fire season. Mr. Miller's lease states he is to comply with all Rules and Regulations. Mr. Heinen was present as a witness to the actions of a previous Board. Buck offered again the suggestion of a lean-to or other approved structure. Scott would like Mr. Miller to bring a solution to the Board and should apply for a variance from the Board. The 'do nothing' as suggested from Mr. Miller does not constitute a solution. If a solution for a structure does get approved, rent will then be applied to the footprint of any building. Rod Senn from KLJ will need to be consulted for any structure due to the plans in that area. A search of previous Board minutes will be done to see if this issue was written into the minutes. The Rules and Regulations is a working document and the FAA has tasked the Board with updating it and ensuring it meets all FAA requirements. It states written consent is needed for any structure. Mr. Nies stated that Mr. Miller is asking for written approval of the temporary structure. The fact that it could have been approved by a prior Board seems to him to be a pretty good reason for approval. To have it Grandfathered in is the request to continue what is already there. They are formally requesting approval for the shed. Mr. Heinen suggested someone try to locate the minutes to see what was approved if it was in the minutes. It was suggested everyone work to come up with ideas and we would meet again with suggestions. Mr. Nies is pressing for an answer today due to the indicated 'drop dead date' of December 31. He inquired what was wrong with approving the shed until a later date when a different structure plan could be submitted. Mr. Heinen inquired if a separate waste oil facility could be located on the property due to potential fire hazard. Mr. Miller stated he was the person that put the waste oil addition onto the FBO building and he did not get permission for that. This is a County owned building. Buck inquired if the County could build a storage building for such airport related items.

Mr. Nies asked for a 3 year approval until the lease is up and renegotiate the whole thing then. This would allow time for another building proposal, the ALP would be complete and the shed could be gone by then. The BBQ would go away, the jig would stay, and the golf cart would go in and out so he could run for parts.

Moved and seconded to extend the deadline for removal of Mr. Millers shed and items until January 31, 2010. Mr. Miller would return with proposed solutions. The Airport Lease Committee would work on this also.

Moved and seconded for the Board to put the Committee to work and will do what they feel is necessary at the next meeting (DeWeese-Weisenberg). Called question motion carried. Mr. Miller extended an invitation to the Board that they were welcome at BH Aero anytime.

**AIP UPDATE:** Bruce reported the brief is pending with the Supreme Court. He would make a copy available to any Board members interested.

**OLD BUSINESS**

**AIRPORT PARKING COMMITTEE:** Buck addressed a housekeeping item needing a clarification on the rule referencing the FBO keeping keys to all vehicles on the property. He did not feel that the FBO needed keys to Mr. Miller's vehicles. This was a discussion item only.

**LETTERS FROM THE PUBLIC:** 2010 insurance costs were discussed. The Board has received a new vendor bid and it is favorable compared to 2009 costs. Marlene Barrett will check the current provider to see what cost changes they offer. Ray will check with Mountain Air to see if they are interested in providing a proposal.

Charlie Summers sent correspondence referencing the windsocks differences, the need for more markings at the dead-end taxiway so pilots know where to taxi, and the rough road. The Board noted that some of the concerns will be taken care of when the parallel taxiway is completed. More and better reflective markings were discussed also. The windsocks give different readings on occasion and this would be resolved in the future. The rough road is caused by utilizing used asphalt and if the Airport acquires a multi packer, Ray feels this problem could be corrected. Ray was directed by the Board to respond to Mr. Summers concerns with a letter.

The Board noted the plaque received last month from the American Council of Engineers will hang at the Airport.

Terry Weisenberg offered a Merry Christmas to everyone present and informed the Board he would not be the Commission Member on the Board after January 1, 2010. It will be another Commissioner, Daryl Johnson. He has found this Board to be one of the hardest working Boards in the County. He thanked all the Board members. The Board thanked him for his time on the Airport Board.

There being no further business, it was moved-seconded to adjourn (Weisenberg-Lantis). Motion carried.

APPROVED: \_\_\_\_\_  
1-14-2010