

Lawrence County Planning & Zoning Department

Change of Zoning (COZ)

90 Sherman Street, Deadwood, SD 57732

Ph: 605-578-3871 Fax: 605-722-6221

Web: www.lawrence.sd.us

<p>FEES:</p> <p>\$350 (New - non-refundable)</p> <p>\$100 (Sign Deposit- refundable)</p>	<p>Explanation: An application for a change or addition to present zoning districts as shown on the Official Zoning Map may be filed with the Planning Department. Applications may be filed by a landowner of record for a requested change to alter the zoning on all or a part of his/her property.</p>
<p>Step 1 Discussion</p>	<p>Discuss Proposal with Planning & Zoning Director</p>
<p>Step 2 Application & Fees</p>	<p>Complete application and Pay Fees. Application must include the following items (if applicable):</p> <ul style="list-style-type: none"> ● A detailed site plan (Drawing of your lot showing all property lines and dimensions of the lot; location of all existing and proposed structures; all setbacks measured from all property lines and roads, streets, easements or section lines, etc; all incidental uses such as wells, septic tanks, drainfields, waterways, driveways, utilities, slopes, etc.) ● A written summary explaining the proposed activity or operations. ● Proposed Signage Designs-include size, type and location ● Proposed Parking - # of spaces, including handicap ● Any other pertinent information deemed appropriate
<p>Step 3 Meetings</p>	<p>Attend all meetings.</p> <p>*Meetings are scheduled according to P & Z and CC deadlines</p>
<p>Step 4 Staff Responsibilities</p>	<p><u>Our responsibility</u> is to schedule the meetings, create proper mailing lists of surrounding property owners; provide all documents you will need to proceed through this process; put all public notices in the newspaper and create a staff report and conditions if applicable.</p>
<p>Step 5 Applicant Responsibilities</p>	<p><u>Your responsibilities include</u> attending all meetings; signing all documents requesting your signature and returning to us prior to the hearing; posting notices on your property and sending the letter of notification according to the directions listed in the packet given to you prior to both Public Hearings; returning all receipts to our office.</p>

PROPERTY INFORMATION:

Property Address: _____ City: _____ Zip: _____

General Location: _____ Parcel #: _____

Legal Description (*this must be the exact legal description to be used for the purpose of the COZ requested*):

S-T-R: _____ Subdivision: _____ Acreage: _____

OWNER/PETITIONER INFORMATION:

Owner's Name: _____

Address _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

Petitioner Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

ZONING:

Current Property Zoning: A-1 A-2 PF RR SRD GC RC HSC C/LI I-1

PUD

Proposed Property Zoning : A-1 A-2 PF RR SRD GC RC HSC C/LI I-1

PUD

Surrounding Property Zoning(s) : A-1 A-2 PF RR SRD GC RC HSC C/LI

I-1 PUD

CHANGE OF ZONING REQUESTED: (Reason for change)

The OWNER, APPLICANT, OR AUTHORIZED AGENT, ACKNOWLEDGES: That he/she has read and received a copy of the instruction sheet and this application form concerning the filing and hearing of this matter; that he/she authorizes the Lawrence County Planning Department staff and designees to enter onto and inspect the above-described property; and that he/she has been advised of the fee requirements and they have been paid.

X _____ **X** _____
Signature of Property Owner Date Signature of Petitioner or Authorized Agent Date

FOR OFFICE USE ONLY: **COZ #** _____

Fee of \$350 **Paid on** _____ / _____ / _____ **by Cash or Check #** _____

Fee for Sign Deposit \$100 **Paid on** _____ / _____ / _____ **by Cash or Check #** _____

Meeting Dates and Times:

Info (P&Z) _____ **PH (P&Z)** _____

PH (CC)_1st Reading _____ **2nd Reading** _____ **Other** _____