

**LAWRENCE COUNTY COMMISSIONERS MEETING – January 2, 2018 page-1**

Chairman Randall Rosenau called the regular meeting of the Lawrence County Commissioners to order and the Pledge of Allegiance was conducted at 8:00 a.m. on January 2, 2018 in the Administrative Annex Building of the Lawrence County Courthouse located at 90 Sherman Street, Deadwood, SD with Commissioners Brandon Flanagan, Daryl Johnson, Richard Sleep, and Randy Deibert present.

All motions were passed by unanimous vote, by all members present, unless stated otherwise.

**CHAIRMAN OF COUNTY COMMISSIONERS:** Moved-Seconded (Sleep-Rosenau) to appoint Commissioner Flanagan as the Chairman of the Lawrence County Commissioners for 2018. Motion Carried.

**VICE-CHAIRMAN OF COUNTY COMMISSIONERS:** Moved-Seconded (Johnson-Flanagan) to appoint Commissioner Deibert as the Vice-Chairman of the Lawrence County Commissioners for 2018. Motion Carried.

**AGENDA:** Moved-Seconded (Johnson-Deibert) to approve the agenda as amended. Motion Carried.

**DECLARE CONFLICTS:** No conflicts were declared by the Lawrence County Commission.

**SPECIAL RULE OF ORDER & ROBERTS RULES OF ORDER:** Moved-Seconded (Sleep-Rosenau) to adopt the special rule of order requiring three members approval to pass a motion for 2018, and the Newly Revised Roberts Rules of Order for the County Commissioners and all County Boards and Committees. Motion Carried.

**MINUTES:** Moved-Seconded (Deibert-Rosenau) to approve the minutes of December 28, 2017 County Commission meeting. Motion Carried.

**PERSONNEL:**

**STATES ATTORNEY:** Moved-Seconded (Deibert-Rosenau) to approve Tom Adams as a Permanent Half-Time (20-29) Deputy States Attorney G2 at the base rate of \$1,180.08 per pay period, effective January 2, 2018. Motion Carried.

**COUNTY BOARDS AND COMMITTEES:**

**FAIR BOARD:** Moved-Seconded (Rosenau-Deibert) to appoint Commissioner Sleep to the Fair Board for 2018. Motion Carried.

Moved-Seconded (Rosenau-Deibert) to appoint Matthew Sleep to the Fair Board for a 3 year term to expire 12-2020. Motion Carried.

**HOUSING & REDEVELOPMENT COMMISSION:** Moved-Seconded (Johnson-Sleep) to appoint Commissioner Flanagan to the Housing and Redevelopment Commission for 2018. Motion Carried.

Moved-Seconded (Johnson-Sleep) to appoint Jaci Pearson to the Housing and Redevelopment Commission for a 5 year term to expire 12-31-2022. Motion Carried.

**INSURANCE COMMITTEE:** Moved-Seconded (Rosenau-Flanagan) to appoint Commissioner Deibert to the Insurance Committee for 2018. Motion Carried.

**INVASIVE SPECIES MANAGEMENT:** Moved-Seconded (Sleep-Rosenau) to appoint Commissioner Deibert to the Invasive Species Management Board for 2018 and to appoint Commissioner Sleep as the alternate for 2018. Motion Carried.

Moved-Seconded (Sleep-Rosenau) to appoint Kyle Vavruska to the Invasive Species Management Board District #1 for a 3 year term to expire 12-31-2020. Motion Carried.

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Moved-Seconded (Sleep-Rosenau) to appoint Mike Whalen to the Invasive Species Management Board District #4 for a 3 year term to expire 12-31-2020. Motion Carried.

**MENTAL ILLNESS:** Moved-Seconded (Johnson-Flanagan) to appoint Bonnie Dittus to the Lawrence County Mental Illness Board for a three year term to expire 12-31-2020. Motion Carried.

**PLANNING & ZONING BOARD:** Moved-Seconded (Sleep-Flanagan) to appoint Commissioner Johnson to the Planning and Zoning Board for 2018 and to appoint Commissioner Sleep as the alternate for 2018. Motion Carried.

Moved-Seconded (Sleep-Flanagan) to appoint Julie Stone and Travis Schenk to the Planning and Zoning Board for a 5 year term to expire 12-31-2022. Motion Carried.

**PUBLIC DEFENDER:** Moved-Seconded (Rosenau-Deibert) to appoint Commissioner Flanagan, and Commissioner Rosenau to the Public Defender Board for 2018 and to appoint Jaci Pearson to the Public Defender Board for 2018. Motion Carried.

**LAWRENCE COUNTY REVOLVING LOAN FUND:** Moved-Seconded (Sleep-Flanagan) to appoint Commissioner Flanagan, Commissioner Deibert, Ali DeMerssman, Ron Rosenbloom, Kevin Whitlock, and Jeremy Hoven to the Lawrence County Revolving Loan Fund Board for 2018. Motion Carried.

**B.H. COUNCIL OF LOCAL GOVERNMENTS:** Moved-Seconded (Rosenau-Deibert) to appoint Commissioner Flanagan as Representative and Commissioner Sleep as Alternate to the Black Hills Council of Local Governments for 2018. Motion Carried.

**LAWRENCE EMERGENCY PLANNING COMMISSION:** Moved-Seconded (Johnson-Deibert) to appoint Commissioner Rosenau to the LEPC for 2018. Motion Carried.

**WESTERN SD JUVENILE SERVICES CENTER COMPACT:** Moved-Seconded (Johnson-Deibert) to appoint Commissioner Rosenau and Brian Dean, Sheriff to the Western SD Juvenile Services Center Compact for 2018. Motion Carried.

**LIBRARY BOARD:** Moved-Seconded (Rosenau-Sleep) to appoint Commissioner Deibert to the Lawrence County Library Board for 2018 and Spearfish Library Board for 2018. Motion Carried.

**SPEARFISH ECONOMIC DEVELOPMENT BOARD:** Moved-Seconded (Deibert-Rosenau) to appoint Commissioner Deibert to the Spearfish Economic Development Board for 2018 and Commissioner Johnson as the alternate for 2018 and Commissioner Sleep as the second alternate for 2018. Motion Carried.

**MULTIPLE USE COMMITTEE:** Moved-Seconded (Deibert-Sleep) to appoint Commissioner Sleep to the Multiple Use Committee for 2018 and Commissioner Deibert as the alternate for 2018. Motion Carried.

**STATE DIVISION OF FORESTRY CONTACT PERSON / RANGE LAND FIRES:** Moved-Seconded (Deibert-Sleep) to appoint Chairman Flanagan as the State Division of Forestry / Range Land Fires Contact Person for 2018. Motion Carried.

Moved-Seconded (Deibert-Sleep) to appoint Emergency Management Director, Paul Thomson as the additional State Division of Forestry / Range Land Fires Contact Person for 2018. Motion Carried.

**WESTERN SD COMMUNITY ACTION:** Moved-Seconded (Johnson-Rosenau) to appoint Ida Marie Snorteland to Western SD Community Action for 2018. Motion Carried.

**HAZARDOUS MATERIALS COORDINATOR:** Moved-Seconded (Johnson-Rosenau) to appoint Paul Thomson as the Hazardous Materials Coordinator for 2018. Motion Carried.

**HOMESTAKE OPERA HOUSE BOARD:** Moved-Seconded (Sleep-Johnson) to appoint Commissioner Flanagan to the Homestake Opera House Board for 2018 and Commissioner Deibert as the alternate for 2018. Motion Carried.

**RESOLUTION #18-01 / ELECTION OFFICIALS COMPENSATION:** Moved-Seconded (Rosenau-Johnson) to approve the following Resolution #2018-01 Election Officials Compensation. Motion Carried. **RESOLUTION #2018-01 ELECTION OFFICIALS COMPENSATION** WHEREAS, SDCL 12-15-11 requires the Lawrence County Commission at its first regular meeting each year to set the compensation to be paid out of the County Treasury to election Superintendents and Judges of each Election Board. NOW, THEREFORE, the following election officials shall be compensated at the rate set below: Superintendents \$175.00; Judges \$150.00 IN ADDITION, each of the election officials and workers who participate in an election school prior to any election shall be compensated an additional \$20.00. All election officials and employees shall be paid mileage for all travel incurred in regard to said employment at the state rate per mile. Extra help hired to work on election night in the Auditor's Office will be paid at the rate of \$15.00 per hour. DATED this 2nd day of January 2018. For the Board, Brandon Flanagan, Chairperson. ATTEST: Brenda McGruder, Deputy Auditor.

**RESOLUTION #18-02 POLLING PLACES & PRECINCTS:** Moved-Seconded (Johnson-Rosenau) to approve the following resolution setting the polling places and precincts in 2018. Motion Carried. **RESOLUTION #2018-02 POLLING PLACES & PRECINCTS** WHEREAS, SDCL 12-14-1 requires that the Lawrence County Commission shall by resolution provide for election precincts throughout its county and shall designate polling places within such precincts, NOW, THEREFORE, for all county elections, except where elections by ward or a boundary other than a precinct is required, the following polling places shall be established for the precincts in Lawrence County: **Spearfish 1st Ward**-Senior Citizen's Center; **Spearfish 2nd Ward**-Senior Citizen's Center; **Spearfish 3rd Ward**-Senior Citizen's Center; **Lead** – Sanford Lab Homestake Visitor Center; **Deadwood**-Lawrence County Administrative Annex; **Nemo-Nemo Church**; **Rural #1**-Lawrence County; Administrative Annex; **St. Onge**-St. Onge Community Hall; **Whitewood**-Whitewood City Hall; **Rural #2**-Spearfish Park Pavilion. DATED this 2nd day of January 2018. For the Board, Brandon Flanagan, Chairperson. ATTEST: Brenda McGruder, Deputy Auditor.

**RESOLUTION #18-03 TO ESTABLISH OFFICIAL DEPOSITORIES:** Moved-Seconded (Rosenau-Deibert) to follow the recommendation of Deb Tridle, Treasurer and approve the following Resolution #18-03 to Establish Official Depositories in Lawrence County. Motion Carried. **RESOLUTION 18-03 ESTABLISH OFFICIAL DEPOSITORIES:** Whereas, SDCL 7-20-13 requires the County Board of Commissioners to approve the designation of each depository for the deposit of County funds, and Whereas, several different financial institutions are doing business in Lawrence County and meet the requirements established under SDCL Chapter 7-20, and Whereas, the Lawrence County Treasurer has requested the following financial institutions be designated as official depositories for the fiscal year 2018: Wells Fargo-South Dakota 721 Main St. Deadwood, SD; First Interstate Bank 152 Sherman St., Deadwood, SD; First National Bank 197 Glendale Dr., Lead, SD; Pioneer Bank 140 E Jackson Blvd Spearfish, SD, Great Western Bank 526 Main St. Spearfish, SD and Black Hills Community Bank of Spearfish, P.O. Box 249, Spearfish, SD; and Be It Therefore Resolved, that the Lawrence County Board of Commissioners designates the above named financial institutions as official depositories for Lawrence County for the fiscal year 2018. Dated this 2nd day of January 2018. For the Board of County Commissioners: Brandon Flanagan, Chairperson Attest: Brenda McGruder, Deputy Auditor

**RESOLUTION #18-04 – LAWRENCE COUNTY PLANNING & ZONING FEE SCHEDULE:** Moved-Seconded (Deibert-Sleep) to approve and authorize the Chairman to sign Resolution #2018-04 to set the following fees charged by the Lawrence County Planning and Zoning Department. Motion Carried. Lawrence County Resolution # 2018-04 PLANNING & ZONING FEE SCHEDULE **WHEREAS**, pursuant to SDCL Ch. 11-2 and Lawrence County Zoning Ordinance Chapter 21. The Lawrence County Commission has authorized the Planning and Zoning Department to charge fees for services; **NOW THEREFORE**, Be it resolved by the

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County Commissioners of Lawrence County, South Dakota, that the following fees shall be charged by the Lawrence County Planning and Zoning Department:

<b>TYPE OF FEE</b>	<b>AMOUNT</b>	<b>FEE DESCRIPTION</b>
<b>MISC PERMITS</b>		
Agricultural Tourism Permit	\$250.00	1 time fee if approved uses remain the same
Appeals/Variances Public Notice Signage Deposit	\$250.00 (non-refundable) \$100.00 (refundable upon return of sign)	Board of Adjustment
Change of Zoning (COZ) Public Notice Signage Deposit	\$350.00 (non-refundable) \$100.00 (refundable upon return of sign)	
Text Change Ordinance Amendments (ORD)	\$150.00	Non-Change of Zoning
Conditional Use Permit (CUP) Public Notice Signage Deposit	\$350.00 (non-refundable) \$100.00 (refundable upon return of sign)	Fee doubled if use is commenced prior to application
Major Amendment	\$350.00	For a PUD or CUP
Minor Amendment	\$150.00	For a PUD or CUP
Temporary Use Permits	\$250.00	
Development Permits	\$100.00	On Commercially Zoned Property
<b>BUILDING PERMITS</b>		
Sewer Permits	\$10.00	
Building Permit-Initial \$30 for the first \$1,000 of the structure's value and \$3 for each additional \$1,000  The base valuation shall be determined by a dollar per square foot. (see fee schedule in next column)  Structure's value shall be determined by the total valuation of each building permit.	<ul style="list-style-type: none"> <li>● \$142 finished residential space</li> <li>● \$15 unfinished basements</li> <li>● \$75 garages/pole buildings</li> <li>● \$15 decks/gazebos/carports</li> <li>● \$142 mobile homes (subtract 3% per year of age or \$30 whichever is greater)</li> <li>● \$180 commercial</li> </ul>	
Building Permit-Violation	Double the Original Fee	If work is commenced prior to issuance of building permit
Contractor Licensing-Initial	\$75	
Contractor Licensing-Violation	\$150	Double the original fee
<b>SIGNAGE</b>		
Off Premise Signs (Billboards)	\$250	
On Premise Signs; Home Occupation; or Community Signs	\$100	

Adopted this 2nd day of January, 2018 For the Board, Brandon Flanagan, Chairperson ATTEST:  
Brenda McGruder, Deputy Auditor.

**RESOLUTION #18-05 DAILY INMATE INCARCERATION FEE SCHEDULE:** Moved-Seconded (Rosenau-Sleep) to approve and authorize the Chairman to sign Resolution #2018-05 and to set the following daily inmate incarceration fee schedule. Motion Carried. LAWRENCE COUNTY RESOLUTION 2018-05 A RESOLUTION ESTABLISHING A DAILY COST OF CONFINEMENT FEE SCHEDULE FOR INMATES SERVING A SENTENCE AND ESTABLISHING A FEE SCHEDULE FOR WORK RELEASE INMATES WHEREAS, pursuant to SDCL 24-11-45, a prisoner confined to any jail while serving a sentence is liable for the cost of the prisoner's confinement including room and board charges; medical, dental, optometric, and psychiatric services charges; vocational education training; and chemical dependency treatment charges; and WHEREAS, pursuant to SDCL 24-11-32.1, the governing body or commission responsible for the operation of a jail shall adopt written policies and procedures for the regulation of the jail; and WHEREAS, pursuant to SDCL 24-11-32.1, the board of county commissioners may require by resolution that a sum not to exceed the average daily prisoner cost may be charged to work release inmates of county jails as restitution to be applied toward prisoner maintenance cost, including but not limited to, room and board; and WHEREAS, the Lawrence County Sheriff hereby requests that the Lawrence County Board of County Commissioners ratify an amended fee schedule pertaining to inmates in the Lawrence County Jail; now THEREFORE BE IT RESOLVED, Time Server Fee Schedule That a daily fee of \$10.00/day shall be charged to each inmate serving a sentence in the Lawrence County Jail, imposed as part of a criminal case venued in Lawrence County, to offset the cost of the prisoner's confinement. That a daily fee of \$55.00/day shall be charged to each inmate serving a sentence in the Lawrence County Jail, imposed as part of a criminal case not venued in Lawrence County, to offset the cost of the prisoner's confinement. Work Release Fee Schedule That a daily fee of \$20.00/day shall be charged to each inmate, serving sentence imposed as part of a criminal case venued in Lawrence County and approved for participation in the work release program, as restitution to be applied toward prisoner maintenance costs. The daily fee shall be paid in advance as a condition of the prisoner's eligibility to participate in the work release program. That a daily fee of \$55.00/day shall be charged to each inmate, serving a sentence imposed as part of a criminal case not venued in Lawrence County and approved for participation in the work release program, as restitution to be applied toward prisoner maintenance costs. The daily fee shall be paid in advance as a condition of the prisoner's eligibility to participate in the work release program. WREM Work Release Fee Schedule That a daily fee of \$15.00/day shall be charged to each inmate, approved for work release, who is subject to electronic monitoring (WREM), except that a daily fee of \$6.00/day shall apply and be charged to approved inmates enrolled in a post secondary education program. Duly passed and adopted at a regular meeting of the Lawrence County Commission on the 2nd day of January, 2018. Lawrence County Commission: Brandon Flanagan, Chairman BRIAN DEAN, Sheriff ATTEST: Brenda McGruder, Deputy Auditor.

**RESOLUTION #18-06 INDIGENT BURIAL EXPENSES:** Moved-Seconded (Sleep-Rosenau) to approve and authorize the Chairman to sign Resolution #2018-06 and to set the following fees for indigent burial expenses as stated in the Lawrence County Welfare Program Rule. Motion Carried. Resolution #2018-06 A RESOLUTION ESTABLISHING FEES FOR INDIGENT BURIAL EXPENSES WHEREAS, pursuant to SDCL 28-17-1, if any person dies within any county, who does not have money or means necessary to defray the funeral expenses, and whose relatives or friends are unable or unwilling to defray the expenses, the county commissioners shall employ a funeral director to provide for and superintend the burial or cremation of the deceased person; WHEREAS, pursuant to SDCL 28-17-2, if any person who is destitute and has no estate dies within the state, and who has no one legally bound for funeral expenses, and where there is no other source to pay the cost of burial or cremation expense, the funeral expenses shall be borne by the county in which the deceased was a resident at time of death. If no residence can be determined for the deceased person, the funeral expenses shall be borne by the county in which death occurred; WHEREAS, pursuant to SDCL 28-17-3, the selection of a funeral director may be made by the tribe or next of kin, if any, otherwise by the board of county commissioners. The determination whether the decedent is buried or cremated may be made by the tribe or next of kin, if any, otherwise by the board of county commissioners. In no case may the county commissioners advertise for bids on burial or cremation of indigent poor; WHEREAS, pursuant to SDCL 28-17-4, on county burials, the funeral director in charge shall furnish a casket and outside container and conduct the funeral services. On county cremations, the funeral director in charge shall furnish an urn or container and conduct the funeral services. The county shall allow the funeral director for merchandise and services rendered, a sum to be established by resolution of the board of county commissioners at the annual organizational meeting; and WHEREAS, pursuant to SDCL 28-17-6,

the necessary and reasonable expenses of burial or cremation under this chapter shall be paid by the county treasurer, upon the order of the commissioners. If the decedent had an established residency according to SDCL 28-13-3 in a county in this state different from that in which the decedent died, the county paying the funeral expenses shall be reimbursed by the county in which the decedent had an established residency. If the decedent was an honorably discharged United States soldier, sailor, marine, or aviator, the funeral shall be conducted and expenses paid as provided in chapter 33A-5; now THEREFORE BE T RESOLVED, that the allowable fees and expenses for indigent burials shall be as set forth below: APPENDIX D. (Revised 01/05/2016) BURIAL AND FUNERAL ASSISTANCE A. For those county residents who die in a state of indigency or who are otherwise qualified under SDCL Ch. 28-17, the county shall allow burial and funeral expenses as follows: 1. Standard funeral, casket and burial \$2,210.00 (Including vault) This price includes removal from place of death, embalming, dressing, casketing, funeral, one-hour visitation before service, minimum casket and transportation and burial at a local Lawrence County cemetery. County will be billed separately from the vendor for the cost of the vault. \* County will also be billed separately for the cost of opening and closing the grave.\*\* Family is responsible for any cost associated with printed goods, cash advance items: flowers, death certificates, gratuity to minister, musicians, newspaper notice, etc. 2. Standard funeral, casket and burial \$1,760.00 (No vault required) This price includes removal from place of death, embalming, dressing, casketing, funeral, one-hour visitation before service, minimum casket and transportation and burial at a local Lawrence County cemetery. Family is responsible for any cost associated with printed goods, cash advance items: flowers, death certificates, gratuity to minister, musicians, newspaper notice, etc. County will also be billed separately for the cost of opening and closing the grave.\*\* 3. Funeral followed by cremation \$1,985.00 This price includes removal from place of death, embalming, dressing, casketing, funeral, one-hour visitation before service, rental casket and cremation fee. Family is responsible for any cost associated with printed goods, cash advance items: flowers, death certificates, gratuity to minister, musicians, newspaper notice, etc. County will also be billed separately for the cost of opening and closing the grave.\*\* 4. Direct cremation - no services or services held by family \$1,170.00 This price includes removal from place of death, transportation to crematory and cremation fee. Family is responsible for any cost associated with printed goods, cash advance items: flowers, death certificates, gratuity to minister, musicians, newspaper notice, etc. County will also be billed separately for the cost of opening and closing the grave, if burial of cremains occurs in Lawrence County.\*\* 5. Cremation with memorial service \$1,450.00 Removal from place of death, transportation to crematory and cremation fee and memorial service conducted by funeral home staff. Family is responsible for any cost associated with printed goods, cash advance items: flowers, death certificates, gratuity to minister, musicians, newspaper notice, etc. County will also be billed separately for the cost of opening and closing the grave, if burial of cremains occurs in Lawrence County.\*\* \* Black Hills Wilbert Vault will bill Lawrence County at a rate of \$450.00 for the concrete grave liner required by most cemeteries in Lawrence County - the amount of \$450.00 will be deducted from the \$2,210.00 allowed for Standard Funeral with outer burial container requirement. \*\*Opening and closing of grave space: Traditional casket burial: Spearfish \$400.00 Lead/Deadwood/St. Onge \$450.00 Cremains burial \$150.00 NOTE: Opening and Closing Winter differential - add \$50.00 B. The funeral director shall explain the above options to the nearest relative or representative. C. Before any reimbursement is made, the following criteria and guidelines must be met: 1. The county must receive notification of the death as soon as possible. The funeral director may do this by telephone to the Commission Assistant or the Chairperson of the Lawrence County Commission. 2. All paperwork, including the application for assistance, must be completed by the nearest relative/representative or the funeral director. The county will then make a final determination of the indigency and eligibility. D. The county shall not supplement any of the costs of the funeral service or be obligated for any more than set out above. When the decedent has a death benefit paid to a survivor, the charges to the county shall be adjusted by that amount. It is the survivor's responsibility to reimburse the funeral home for that amount. E. In determining eligibility for assistance, the ability of the surviving family members to pay the burial costs may be the determinant for county assistance rather than the indigency of the deceased. F. Each year a letter will be sent by the Commission Assistant notifying each funeral home in Lawrence County that such rates will be up for review. Duly passed and adopted at a regular meeting of the Lawrence County Commission on the 2nd day of January, 2018. Lawrence County Commission: Brandon Flanagan, Chairman ATTEST: Brenda McGruder, Deputy Auditor

**LEGAL NEWSPAPERS:** Moved-Seconded (Johnson-Deibert) to designate the B.H. Pioneer as the legal newspapers for 2018. Motion Carried.

**BOARD OF ADJUSTMENTS:** Moved-Seconded (Sleep-Rosenau) to appoint Daryl Johnson, Randall Rosenau, Brandon Flanagan, Richard Sleep, and Randy Deibert as the Board of Adjustment for 2018. Motion Carried.

**BUILDING CODE:** Moved-Seconded (Johnson-Flanagan) to appoint Daryl Johnson, Randall Rosenau, Brandon Flanagan, Richard Sleep, and Randy Deibert as the Building Code Board of Resolution for 2018. Motion Carried.

**VOLUNTEER FIRE FIGHTER / SEARCH & RESCUE MEMBERS:** Moved-Seconded (Rosenau-Deibert) to approve the following list of 2018 Volunteer Fire Fighters and Search & Rescue Members for insurance purposes and thank members for their service. Motion Carried.  
**Brownsville:** Dennis Anderson, Mike Anderson, Brian Bergman, Derek Berman, Shane Croft, Shannon Croft, Loren Dobyns, Jimmy Jordan, Robert Mattox, Paul Thomson, Bryce Quaschnick, Jared Quaschnick, Lynette Quaschnick, Don Quaschnick, Tim Quaschnick, Scott Reif, Frank Stamp, Steve Thomas, Rich Uhl, Loren Vrem, Jason Wichterman, Frederick Pearson, Suzanne Pearson, and Tom Moysis. **Search & Rescue:** Hunter Bradley, Jesse Bradley, Richard Carlson, Lynn Davis, Chris Huhnerkoch, Rob Leonard, Gary Lillehaug, Rob Mattox, Lynette Quaschnick, Fred Raubach, Kay Rear, Daniel Regan, Danielle Bradley, Jeff Schroeder, Mike Stahl, Jamey Tollefson, Bill Weber, Rick Wisser and Terry Frederick. **Nemo:** Randy Albright, Jeremy Azevedo, Kara Azevedo, Janna Bechard, Jeff Bechard, Virginia Clark, Megan Eggers, Melissa Eggers, Jeane Henrichsen, Justin Henrichsen, Jerry Hood, Patrica Hood, Greg Nepstad, Mica Nepstad, Vince Pfeifle, Traci Rambo, Rae Rowell, Clint Schell, Clint W Schell, Chad Solaas, and Cindy Solaas. **Emergency Management:** Ken Hawki and J.D. Geigle.

**2018 WAGES & SCALES:** Moved-Seconded (Rosenau-Flanagan) to accept the following 2018 longevity pay policy, Wage Scales, and Wages for the salaried personnel, per pay period (biweekly) for the salaried personnel and per hour for hourly personnel, unless stated otherwise, effective December 24, 2017. Motion Carried.

**LONGEVITY PAY:** Longevity pay will be awarded to permanent employees who have been employed for a minimum of five (5) years. Eligibility takes place on anniversary date of 5<sup>th</sup> year of employment, with increases on the 10<sup>th</sup> year of employment, 15<sup>th</sup> year of employment, and 20<sup>th</sup> year of employment. Longevity pay schedule is as follows: 5 Years -2 cent per hour for each year of employment; 10 Years- 4 cents per hour for each year of employment; 15 Years-6 cents per hour for each year of employment; 20 Years-8 cents per hour for each year of employment.

Elected Officials are eligible for longevity pay. Elected County Commissioners are not eligible for longevity pay. Seasonal employees working consecutive years are eligible for longevity pay.

**2018 WAGES (per SDCL 6-1-10):** 2018 WAGES (per SDCL 6-1-10): Commissioners: Deibert, Randy-534.21; Flanagan, Brandon-534.21; Johnson, Daryl-534.21; Rosenau, Randall-534.21; Sleep, Richard-534.21; Outka, Bruce-3,963.64. Auditor: Atkinson, Connie-2,962.05; Atkins, Kimberly- 15.00; Lucero, Robin-19.12; McGruder, Brenda-26.41; Nelson, Melody-21.06; Sargent, Debbie-19.96; Stulken, Krystal-15.86. Treasurer: Tridle, Debora-2,766.61; Adams, Julia-19.12; Atkinson, Sally-23.81; Brownlow, Carleen-19.34; Derby, Gail-18.94; Marshall, Laurie-19.12; Quenzer, Linda-19.04; Haupt, Janice-18.39. States Attorney: Fitzgerald, John-3,586.10; Baumann, Michelle-26.70; Fitzgerald, Sara-22.28; Harvey, Brenda-2,897.54; Silvernail, Janice-22.77; Stoflet, Margie-25.07. Public Defender: Pike, Matthew-3,448.50; Caserio, Beverly-20.04; Lopez, Amber-2,910.34; Pickett, Michael-2,314.90; Smith, Molly-25.26. Maintenance: Frerichs, Richard-30.53; Agena, Timothy-25.58; Latuseck, Kelby-15.10; Lee, Laura-17.80; Mattson, Robert-14.49; Mund, Priscilla- 14.05. Director of Equalization: Hodson, Timothy-2,293.99; Fisher, Jason-22.03; Geuke, Nicole-19.61; Hohn, Louise-21.93; Meehan, Michael-22.03; Phinney, Desiree-19.30; Runge, Brett-25.53; Symonds, Carmen-22.37. Register of Deeds: Green, Sheree-2,685.34; Carr, Marie-17.73; Feterl, Florence-20.20; Hansen, Davida-23.13; Podoll, Keri-19.38. Veterans Service Officer: Ketzer, Jesse- 20.60. Information System & Technology: Dias, Gregory-3,390.45; Kline, Steven-25.10; Leatherman, Debra-21.10; McGruder, Randall-28.43. Sheriff: Dean, Brian-3,362.50; Abernathy, Emily-20.35; Greeley, Laurie-20.77; Hamilton, Marian-22.25; Johnson, Ross-20.25; Pesicka Olson, Jamie-20.25; Steffen, Peggy-20.69; White, Richard-21.27; Black, Sue-25.66; Hast, Kathryn-19.85; O'Bryan, Katie-19.08; Schrader, Robbie-18.33; Capp, Jacob- 23.43; Davis, Nathaniel-26.76; Derby, Tommie II-27.32; Dragoo, Shelley-22.06; Goetsch, Dylan-17.32; Hansen, Paul-2,825.06; Hardin, Matt-25.38; Johnson, Patrick-27.32; Kellogg, Susan-19.84; Little, Tavis-2,751.62; McCroden, Matthew-26.76; Merwin, Megan-26.00; Moser, Douglas-19.92; Nelson, Kesha-21.51; Rakow, Julie-20.74; Riley, David-25.88; Ruffatto, Robert-26.32; Schumacher, Dustin-25.88; Symonds, Matthew-19.92; Torgerson, Daleen-18.94; Wainman,

John J Jr-19.92; Walk, Ritchey 25.88; Walker, John-19.92; Myers, Thomas-18.33; Hernandez, Amanda-18.33; Torres, Robert-18.33. Jail: Abell, Mary-20.25; Brennan, Seth-26.90; Carter, Zachary-18.33; Cortez, Frank-21.44; Johnson, Michael-21.38; Kampa, Kerry-20.39; Kotak, Joe-19.46; Lechner, Nathan-20.25; Moraga, Virginia-19.46; Mudget, Shawn-Dylan-18.33; Nash, Christina-20.39; Paklin, Melody-19.46; Palmer, Lance-20.25; Rommen, Brianna-18.33; Schleep, Neil-20.04; Sherer, Stacey-20.25; Wainman, John J Sr-15.10; Wetz, Jolene-19.85; Kellogg, Susan-21.15. Coroner: Goetsch, Martin-417.07 ppd &130.00 call; Fahey, Patrick-200.00 call; Isburg, Damon-200.00 call; Muckle, Thomas-200.00 call; Pedneau, Darin-200.00 call. Emergency Management: Thomson, Paul-2,645.48; Larson, Rene- 20.26. Highway: Bonnema, Allan- 3,105.24; Bey, John-30.77; Bracha, Maria-22.49; Burluson, Norman-25.34; Burnitt, James-23.58; Cooper, John-23.58; Eide, Curtis-26.22; Ford, Jacob-23.58; Harley, Toby-23.58; Harper, Jeffrey-24.10; Herman, Joshua-23.58; Heying, Bradley-25.50; Holen, Gerald-23.70; Larimore, Mark-24.02; Magnusson, Michal-23.58; Matton, Justin- 23.58; Nelson, Paul-23.58; Patino, Mark-24.66; Rear, Krista-19.30; Ryan, Steve-31.17; Sheeler, Daniel-23.70; Skavang, Robert-23.76; Stanger, Richard- 23.58. Mental Health Board: Baczwaski, Brian-94.00; Barnaud, Timothy-94.00; Dittes, Bonnie-15.00; Foral, Francy-94.00; Johns, Timothy-94.00; Pentheny, Charlotte-15.00. Invasive Species Management: Heck, David-2,289.98; Palmer, Ryan-17.11; Hauge, John-40.00 meeting; Ridley, Clint-40.00 meeting; Vavruska, Kyle-40.00 meeting; Whalen, Michael-40.00 meeting; Seasonal Invasive Species Employees- Beehler, Jeremy-15.14; Hunter, Bradley-15.14; Lindsey, Zane-13.60; Tuten, Jeremy-15.30; Tyson, Chase-15.42. Planning&Zoning: Vogt, Amber-2,365.61; Schroeder, Jeffery- 23.42; Sprenger, Janette- 17.89; Brady, Thomas- 40.00 meeting; Fuller, Kelly- 40.00 meeting; Gulickson, Scott- 40.00 per meeting; Schenk, Travis-40.00 meeting; Stone,Julie- 40.00 meeting; Tysdal,Richard- 40.00 meeting;

<i>NEWLY ELECTED BASE</i>	<i>2018 BASE</i>	<i>SDCL #</i>
<b>AUDITOR</b>	\$ 35,952.00	SDCL 7-7-9.1
<b>TREASURER</b>	\$ 35,952.00	SDCL 7-7-9.1
<b>REGISTER DEEDS</b>	\$ 35,952.00	SDCL 7-7-9.1
<b>STATES ATTORNEY</b>	\$ 71,534.00	SDCL 7-7-12
<b>SHERIFF</b>	\$ 50,721.00	SDCL 7-12-15

**2018 SHERIFF DEPUTIES/CORRECTIONAL OFFICERS PER DIEM:** Moved-Seconded (Deibert-Rosenau) to approve the following 2018 Sheriff Deputies and Correctional Officers per diem, effective December 24, 2017. Sheriff Deputies-\$6.00 per day, for a maximum of 5 days a week. Correctional Officers-\$1.00 per each day physically worked. Motion Carried.

**2018 CELL PHONE ALLOWANCE:** Moved-Seconded (Deibert-Sleep) to approve the following 2018 cell phone allowance effective December 24, 2017. Bruce Outka-75.00; Greg Dias-75.00; Randy McGruder-75.00; Steven Kline-75.00; Allan Bonnema-75.00; Steve Ryan-50.00; John Bey-50.00; Norm Burluson-50.00; Rick Frerichs-50.00; Tim Agena-50.00; Connie Atkinson-75.00; Brenda McGruder-50.00; Deb Tridle-75.00; Sheree Green-75.00; Michelle Baumann-45.00; Janice Silvernail-45.00; Marjorie Stoflet-45.00; Brenda Harvey- \$45.00; Amber Vogt-60.00; Jeff Schroeder-50.00; Paul Thomson-136.00; Rene’ Larson-68.00; Jason Fisher-50.00; Mike Meehan-50.00; Brett Runge-50.00; Carmen Symonds-50.00; Tim Hodson-50.00; Louise Hohn-50.00; Brian Dean-104.00; Paul Hansen-104.00; Tavis Little-104.00; Nathaniel Davis-104.00; Rob Ruffatto-104.00; Jacob Capp-104.00; Seth Brennan-104.00; Tom Derby-104.00; Pat Johnson-104.00; Megan Merwin-104.00; Matthew McCroden-104.00; David Riley-104.00; Dustin Schumacher-104.00; Matt Hardin-104.00; Rich Walk-104.00; Julie Rakow-\$50.00; Dave Heck-50.00; Ryan Palmer-50.00; and Marty Goetsch-50.00. Motion Carried.

**SHERIFF'S OFFICE POSITIONS:** Moved-Seconded (Johnson-Rosenau) to restate the full time positions in the Lawrence County Sheriff's office for 2018 as follows: (1) Chief Deputy (1) Captain, (4) Sergeants, (8) Deputies, (4) Office Personnel (11) Jailers, (1) E911 Coordinator, and (7) Dispatchers. Motion Carried.

**SHERIFF:** Paul Hansen, Chief Deputy gave an update on average daily population in the Jail.



**HIGHWAY:**

**HIGHWAY 14A AND MCGUIGAN ROAD APPROACHES:** David and Spencer Rossi, Top Shelf Developers and Brandon Foster, Site Work Specialist updated the board on Highway 14A and McGuigan Road approaches.

Moved-Seconded (Johnson-Rosenau) to allow Allan Bonnema, Highway Superintendent to sign as the highway road authority on the plat of Lot 11 of Block 1, Utility Tract C, Utility Tract D and dedicated Street Right-of-Way of Top Shelf Subdivision. Motion Carried.

**APPROACH PERMIT:**

**GREGG WOLFF:** Moved-Seconded (Johnson-Rosenau) to follow the recommendation of Allan Bonnema, Highway Superintendent and approve the Approach Permit for Gregg Wolff to construct an approach on the West side of Industrial drive approximately 720 feet South of the intersection of 427th & Industrial Drive. Motion Carried. Abstain-Deibert.

**BILLS:**

Moved-Seconded (Deibert-Sleep) to approve payment of the following payroll and vouchers listed below for expenditures for insurance, professional services, publications, rentals, supplies, repairs, maintenance, travel, conference fees, utilities, furniture and equipment drawn on the proper funds and various departments. Motion Carried.

**Payroll:** Comm-\$6,477.28; Aud-\$11,784.55; Treas-\$12,004.75; States Atty-\$13,872.58; Pub Def-\$11,944.25; Gen Govt Bldg-\$9,154.95; Equal-\$14,237.11; Rod-\$8,794.03; Vso-\$960.00; Ist-\$9,125.21; Disp-\$14,042.82; Sher-\$39,438.49; Jail-\$20,695.02; Coroner-\$892.66; 24/7-\$187.44; Emerg Mgnt-\$4,275.82; E911-\$1,996.80; Highway-\$45,284.27; Mh Serv-\$2,474.00; Weed-\$3,601.42; Pz-\$8,037.50; **Bills:** A&B Business,Inc Solutions-\$230.89; BH Regional Multiple-\$100.00; Deadwood, City Of-\$948.70; Heartland Paper Co-\$472.02; LC Conservation Dist-\$5,000.00; Lincoln County-\$180.00; Lueders-\$42.21; Mcarthur, Janet-\$65.12; Montana Dakota Utilities-\$3,040.31; Phoenix Investigations-\$3,292.54; Quill-\$139.92; Sd Assn Of Co Comm-\$4,597.00; Sdaco-\$2,211.79; Semerad, Sandra-\$23.80; Twin City Hardware & Lumber-\$24.99; **Witness & Jurors:** Havens,T-\$65.12; Kaiser,H-\$58.40; Kruske,N-\$55.04; Merchen,J-\$59.24; Stahl,M-\$62.60; Vanzee,K-\$66.80; Weimer,K-\$62.60

**ADJOURN:** 9:13 a.m. There being no further business, it was Moved-Seconded (Deibert-Rosenau) to adjourn the meeting. Motion Carried.

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Date Approved

\_\_\_\_\_  
Brandon Flanagan, Chairperson

ATTEST:

\_\_\_\_\_  
Brenda McGruder, Deputy Auditor